

OFFICE OF CHIEF JUDICIAL MAGISTRATE: GURUGRAM

DUTY ROSTER:-

In order to ensure that there is no burden on the Officer performing duty at Gurugram on Holidays (including Second Saturday, Fourth Saturday, Sundays etc), the duty roster to be observed by Judicial Magistrates posted at Gurugram, Pataudi and Sohna for the period from **01.10.2026 to 31.10.2026** shall be as follows:-

GURUGRAM :

SR. NO.	NAME	ADDRESS	DUTY PERIOD	POLICE STATIONS
1.	Ms. Rashmeet Kaur, JMFC, Gurugram	Flat No. 401, Tower – D, Judges Enclave, Sector 53, Gurugram	01.10.2026	All Police Stations of Gurugram Jurisdiction
2.	(a) Ms. Santosh, JMFC, Gurugram & (b) Sh. Aakash Jindal, JMFC, Gurugram	Flat No. 501, Tower – D, Judges Enclave, Sector 53, Gurugram. Flat No. 502, Tower – D, Judges Enclave, Sector 53, Gurugram	02.10.2026 (Holiday on account of Gandhi Jayanti)	<i>Officer at Sr. (a) will look after work of following Police Stations :-</i> 1. Sector – 53 2. GRP 3. SVB Gurugram 4. Sector 9 – A 5. DLF Phase – I 6. Sector – 56 7. Rajendra Park 8. Bajghera 9. Sector – 10 A 10. Sushant Lok 11. Sector – 40 12. Badshapur including PP SPR 13. Sadar 14. Haryana State Enforcement Bureau (HSEnB) 15. Sector – 14 16. Sector – 50 17. Kherki Daula 18. Cyber Crime (West) 19. Sector – 5 20. Cyber Crime (Manesar) 21. Metro <i>Officer at Sr. (b) will look after work of following Police Stations :-</i> 1. DLF Sector – 29 2. RPF Gurugram 3. Sector – 65 4. Shivaji Nagar 5. Manesar 6. Palam Vihar 7. City, Gurugram 8. Udyog Vihar 9. Civil Lines 10. New Colony 11. Women Police Station, West 12. DLF Phase – II 13. DLF Phase – III 14. Cyber Crime (East) 15. Sector – 18 16. Sector – 37 17. Women Police Station, Gurgaon 18. Cyber Crime (South) 19. Women Police Station, Manesar 20. IMT, Manesar

3.	Sh. Umesh, JMFC, Gurugram	Flat No. 102, Tower – D, Judges Enclave, Sector 53, Gurugram	03.10.2026	All Police Stations of Gurugram Jurisdiction
4.	(a) Sh. Varun Bansal, JMFC, Gurugram & (b) Ms. Shivani Rana, JMFC, Gurugram	Flat No. 601, Tower – C, Judges Enclave, Sector – 53, Gurugram. Flat No. 201, Tower – B, Judges Enclave, Sector 53, Gurugram	04.10.2026 (Holiday on account of Sunday)	<i>Distribution of work of Police Stations in same manner as mentioned in Sr. No. 2(a) and (b)</i>
5.	Ms. Isha Garg, JMFC, Gurugram	Flat No. 402, Tower – B, Judges Enclave, Sector 53, Gurugram	05.10.2026	All Police Stations of Gurugram Jurisdiction
6.	Ms. Munmun Chaudhary, JMFC, Gurugram	Flat No. 202, Tower – B, Judges Enclave, Sector – 53, Gurugram.	06.10.2026	All Police Stations of Gurugram Jurisdiction
7.	Ms. Manjot Kaur, JMFC, Gurugram	Flat No. 602, Tower – C, Judges Enclave, Sector 53, Gurugram	07.10.2026	All Police Stations of Gurugram Jurisdiction
8.	Sh. Deepanshu Sarkar, JMFC, Gurugram	Flat No. 102, Tower – B, Judges Enclave, Sector-53, Gurugram	08.10.2026	All Police Stations of Gurugram Jurisdiction
9.	Ms. Suman, JMFC, Gurugram	Flat No. 702, Tower – B, Judges Enclave, Sector 53, Gurugram	09.10.2026	All Police Stations of Gurugram Jurisdiction
10.	(a) Sh. Hari Kishan, JMFC, Gurugram & (b) Ms. Apurva, JMFC, Gurugram	Flat No. 701, Tower – C, Judges Enclave, Sector – 53, Gurugram. Flat No. 302, Tower-D, Judges Enclave, Sector-53, Gurugram.	10.10.2026 (Holiday on account of Second Saturday)	<i>Distribution of work of Police Stations in same manner as mentioned in Sr. No. 2(a) and (b)</i>
11.	(a) Ms. Neha, Chand JMFC, Gurugram & (b) Sh. Sachin, JMFC, Gurugram	Flat No. 102, Tower – C, Judges Enclave, Sector – 53, Gurugram. Flat No. 701, Tower – D, Judges Enclave, Sector 53, Gurugram	11.10.2026 (Holiday on account of Sunday)	<i>Distribution of work of Police Stations in same manner as mentioned in Sr. No. 2(a) and (b)</i>
12.	Sh. Jasmeet, JMFC, Gurugram	Flat No. 502, Tower – C, Judges Enclave, Sector-53, Gurugram	12.10.2026	All Police Stations of Gurugram Jurisdiction
13.	Ms. Rupam, JMFC, Gurugram	Flat No. 401, Tower – C, Judges Enclave, Sector 53, Gurugram	13.10.2026	All Police Stations of Gurugram Jurisdiction
14.	Sh. Sridev Rai, JMFC, Gurugram	Flat No. 701, Tower – D, Judges Enclave, Sector-53, Gurugram	14.10.2026	All Police Stations of Gurugram Jurisdiction
15.	Ms. Pranshu Jain, JMFC, Gurugram	Flat No. 602, Tower – D, Judges Enclave, Sector 53, Gurugram	15.10.2026	All Police Stations of Gurugram Jurisdiction
16.	Ms. Udit Mittal, JMFC, Gurugram	Flat No. 101, Tower – B, Judges Enclave, Sector-53, Gurugram	16.10.2026	All Police Stations of Gurugram Jurisdiction

17.	Sh. Mohd. Imtiyaz Khan, JMFC, Gurugram	Flat No. 302, Tower – B, Judges Enclave, Sector – 53, Gurugram.	17.10.2026	All Police Stations of Gurugram Jurisdiction
18.	(a) Ms. Samridhhi Pratap Singh, JMFC, Gurugram & (b) Sh. Naveen, JMFC, Gurugram	Flat No. 201, Tower – D, Judges Enclave, Sector 53, Gurugram Flat No. 202, Tower – D, Judges Enclave, Sector 53, Gurugram	18.10.2026 (Holiday on account of Sunday)	Distribution of work of Police Stations in same manner as mentioned in Sr. No. 2(a) and (b)
19.	(a) Sh. Anurag, JMFC, Gurugram & (b) Ms. Neha, JMFC, Gurugram	Flat No. 301, Tower – D, Judges Enclave, Sector 53, Gurugram Flat No. 301, Tower – B, Judges Enclave, Sector 53, Gurugram	19.10.2026 (Holiday on account of Durga Maha ashtami)	Distribution of work of Police Stations in same manner as mentioned in Sr. No. 2(a) and (b)
20.	(a) Ms. Ruksana, JMFC, Gurugram & (b) Sh. Bhuvnesh Saini, JMFC, Gurugram	Flat No. 101, Tower – D, Judges Enclave, Sector – 53, Gurugram. Kothi No. 3-A, Officers Colony No.3, Near Mor Chowk, Gurugram.	20.10.2026 (Holiday on account of Dusshera)	Distribution of work of Police Stations in same manner as mentioned in Sr. No. 2(a) and (b)
21.	Sh. Abhishek Chaudhary, JMFC, Gurugram	Flat No. 502, Tower – B, Judges Enclave, Sector – 53, Gurugram.	21.10.2026	All Police Stations of Gurugram Jurisdiction
22.	Ms. Kopal Chaudhary, JMFC, Gurugram	Flat No. 401, Tower – B, Judges Enclave, Sector 53, Gurugram	22.10.2026	All Police Stations of Gurugram Jurisdiction
23.	Sh. Hunney Mittal, JMFC, Gurugram	Flat No. 601, Tower – B, Judges Enclave, Sector-53, Gurugram	23.10.2026	All Police Stations of Gurugram Jurisdiction
24.	(a) Sh. Aachman Shekhar, JMFC, Gurugram & (b) Ms. Pallavi Solanki, JMFC, Gurugram	Flat No. 101, Tower – C, Judges Enclave, Sector 53, Gurugram Flat No. 201, Tower – C, Judges Enclave, Sector 53, Gurugram	24.10.2026 (Holiday on account of Fourth Saturday)	Distribution of work of Police Stations in same manner as mentioned in Sr. No. 2(a) and (b)
25.	(a) Ms. Shatakshi, JMFC, Gurugram & (b) Ms. Anshuman, JMFC, Gurugram	Flat No. 702, Tower – C, Judges Enclave, Sector – 53, Gurugram. Flat No. 202, Tower – C, Judges Enclave, Sector – 53, Gurugram.	25.10.2026 (Holiday on account of Sunday)	Distribution of work of Police Stations in same manner as mentioned in Sr. No. 2(a) and (b)
26.	(a) Ms. Nidhi Beniwal, JMFC, Gurugram & (b) Sh. Sridev Rai, JMFC, Gurugram	Flat No. 501, Tower – C, Judges Enclave, Sector – 53, Gurugram. Flat No. 701, Tower – D, Judges Enclave, Sector-53, Gurugram	26.10.2026 (Holiday on account of Maharishi Valmiki Jayanti)	Distribution of work of Police Stations in same manner as mentioned in Sr. No. 2(a) and (b)
27.	Sh. Amit Ahlawat, JMFC, Gurugram	Flat No. 601, Tower – D, Judges Enclave, Sector 53, Gurugram	27.10.2026	All Police Stations of Gurugram Jurisdiction
28.	Sh. Paramvir, JMFC, Gurugram	Flat No. 701, Tower – B, Judges Enclave, Sector – 53, Gurugram.	28.10.2026	All Police Stations of Gurugram Jurisdiction

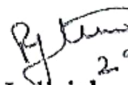
29.	Sh. Vishal-II, JMFC, Gurugram	Flat No. 402, Tower – D, Judges Enclave, Sector – 53, Gurugram.	29.10.2026	All Police Stations of Gurugram Jurisdiction
30.	Ms. Shweta Sharma, JMFC, Gurugram	Flat No. 302, Tower – B, Judges Enclave, Sector 53, Gurugram	30.10.2026	All Police Stations of Gurugram Jurisdiction
31.	Ms. Kimmi Singla, JMFC, Gurugram	Flat No. 301, Tower – C, Judges Enclave, Sector 53, Gurugram	31.10.2026	All Police Stations of Gurugram Jurisdiction

SOHNA

1.	Sh. Sumit Kumar Saini, JMFC, Sohna.	D – 110, Flower Valley, Central Park, Sohna.	01.10.2026 to 07.10.2026	All Police Stations of Sohna Sub-Division Jurisdiction
2.	Sh. Mandeep Singh, JMFC, Sohna.	Tower – C, Unit No. 601, Group Housing Colony, Aqua Front Tower, Village Dhunela, Sector – 32, Sohna, Gurugram.	08.10.2026 to 15.10.2026	All Police Stations of Sohna Sub-Division Jurisdiction
3.	Ms. Shivani, JMFC, Sohna.	J – 121, The Rooms, Central Park, Flower Valley, Village Dhunela, Sector – 32, Sohna, Gurugram.	16.10.2026 to 23.10.2026	All Police Stations of Sohna Sub-Division Jurisdiction
4.	Ms. Seema, ACJ (SD), Sohna.	C – 132, Flower Valley, Central Park, Sohna.	24.10.2026 to 31.10.2026	All Police Stations of Sohna Sub-Division Jurisdiction

PATAUDI

1.	1.	Sh. Parveen Kumar – I, ACJ (SD), Pataudi.	H.No. 01, Judicial Court Complex, Pataudi.	01.10.2026 to 07.10.2026	All Police Stations of Pataudi Sub-Division Jurisdiction
	2.	Sh. Vishesh Garg, JMFC, Pataudi	H.No. 02, Judicial Court Complex, Pataudi.	08.10.2026 to 15.10.2026	All Police Stations of Pataudi Sub-Division Jurisdiction
1.	3.	Sh. Deepak Jaglan, JMFC, Pataudi.	H.No. 03, Judicial Court Complex, Pataudi.	16.10.2026 to 23.10.2026	All Police Stations of Pataudi Sub-Division Jurisdiction
	4.	Sh. Akshay Kumar, JMFC, Pataudi.	H.No. 04, Judicial Court Complex, Pataudi.	24.10.2026 to 31.10.2026	All Police Stations of Pataudi Sub-Division Jurisdiction


 29.09.2026
Chief Judicial Magistrate
Gurugram

Note :-

1. In case any Duty Magistrate proceeds on station leave, he/she shall make alternative arrangement himself/herself with some other judicial officer under intimation to the undersigned.

2. In case any of the Officer on duty happens to proceed on leave due to some emergency or any unavoidable circumstance, then the duty work during Court hours shall be attended by the Duty Magistrate.

3. In case any Magistrate is not attending his court on account of being busy in performing duties like inquest proceedings etc. the work of urgent nature shall be performed by concerned Duty Magistrate or next Duty Magistrate as the case may be.

4. As conveyed by the Registrar General, Hon'ble Punjab & Haryana High Court, through letter No.42423/Gaz.II(17) dated 28.10.2010, the Area Magistrates shall strictly

attend to all kinds of matters i.e. the remand matters, receiving of special reports, production of case property, recording of statement under section 183 BNS, work relating to transit Remand and other matters etc., relating to the area of jurisdiction falling in the police station allotted to them, even beyond Court hours, on all working days, if they are at station. During holidays only, all the above mentioned work shall be attended by the Duty Magistrate.

5. All the SHO's are directed to send the special reports in the Courts of respective Area Magistrates and if Learned Area Magistrate happens to be on leave or not available due to any other reason, then the same shall be submitted in the Court of learned Duty Magistrate.

6. In case, any Officer on duty at Gurugram, Sohna & Pataudi has to proceed on station leave on any holiday and after Court-hours on any working day, then he/she, himself/herself shall make arrangement for duty with any other Officer, under intimation to the learned District & Sessions Judge, Gurugram as well as the undersigned.

If any Officer (on duty) proceeds on training, on any working day/ holiday or on medical leave or earned leave or relinquishes the charge of his post on account of transfer etc. then the duty work in his/ her absence shall be attended to by the next Duty Magistrate. In such a case, the Duty Magistrate concerned will intimate the next Officer on duty, under intimation to the learned District & Sessions Judge, Gurugram as well as the undersigned.

7. In case any of the Area Magistrate/Officer is on leave or not available due to any other reason on working day, then statement u/s 183 BNS alongwith the fresh remand work, fresh superdari application, fresh bail application (even in pending files) and other incidental work pertaining to that Court shall be attended by the Court of learned Duty Magistrate.

8. The Duty Hours shall start from 10 A.M. to 9.59 A.M. (on the next date) during holidays and otherwise, after Court hours till the Court hour of the next date.

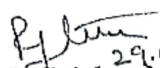
9. In view of Protocol exigencies it is ordered that the remand work, recording of statement under section 183 BNS, work relating to transit Remand and other matters after court hours pertaining to the court of CJM and Learned ACJM shall be dealt by the learned Duty Magistrate concerned.

10. The Duty Magistrate shall also perform protocol duty during his/her duty period strictly under the supervision of undersigned/Ld. ACJM, Gurugram.

Endst. No. 2112-17 Dated 29/9/26.

Copy forwarded to the following for information and necessary action, please:-

1. The learned District & Sessions Judge, Gurugram.
2. The learned ACJM & All learned Judicial Magistrates, Gurugram Division, Sohna Sub Division and Pataudi Sub Division.
3. The Commissioner of Police, Gurugram.
4. The Deputy Commissioner of Police (H.Q), Gurugram.
5. The District Attorney, Gurugram.
6. The Presidents, Bar Associations, Gurugram, Pataudi and Sohna.


Chief Judicial Magistrate
Gurugram