

## OFFICE OF THE DISTRICT AND SESSIONS JUDGE, GURUGRAM.

### NOTICE OF PUBLIC EMPLOYMENT

Applications are invited from General Public to fill up 36 number of posts of Peon/Additional Peon purely on adhoc basis on consolidated pay of Rs.16,900/- per month, initially for a period of six months or till regular appointments are made, whichever is earlier. Category-wise break up of the said posts is as under :

#### PEON/ADDITIONAL PEON (ADHOC BASIS)

No. of total post	General	EWS	SC		BC		PwBD		ESP	Ex. Servicemen (ESM)			
			DSC	OSC	A	B	Cat.(a) Low Vision	Cat.(b) Impaired Hearing		Geni	SC (DSC)	BC-A	BC-B
36	11	4	3	2	2	3	1	1	4	2	1	1	1

#### 1. Educational Qualification :

The applicant should have passed middle standard examination and possess knowledge of Hindi/Punjabi.

#### 2. Age :

No person shall be recruited to the service if he/she is less than 18 years or is more than 42 years of age as on 01.01.2026. Provided further that in case of candidate belonging to Scheduled Caste and other Backward Classes/Reserved Categories, the upper age limit shall be such as may be fixed by the Government from time to time.

#### 3. Reservation:

- i. The benefit of reservation is admissible only to bonafide domiciles/residents of State of Haryana, as per Government of Haryana letter No. 22/67/81-3GS III dated 15.07.1985.
- ii. As per explanation to Rule 7 (iii) of Haryana Subordinate Courts Establishment (Recruitment and General Conditions of Service) Rules, 1997 '**Where No candidate of reserved category is available then appointment would be made from general category**'.

#### 4. Last date:

The last date for receipt of the applications either by post or by hand in the office of the District and Sessions Judge, Near Mini Secretariat, Sohna Road, Sector 11, Rajiv Chowk, Gurugram, Haryana, 122001, shall be 27.02.2026 upto 05:00 pm. No application received thereafter shall be entertained in any case and outrightly rejected without any further correspondence. Delay on the part of the postal or other authorities shall be no ground for entertaining the applications received after due date. Applications received through e-mail would not be entertained/accepted in any manner. Similarly, application, if any, received before the date of issuance of public notice shall not be entertained,

in any manner.

5. One latest passport size colored photograph duly self attested or from a Gazetted Officer must be affixed on the application form in the given space and self attested photocopies of the educational documents and certificates regarding category (caste), experience etc. must be attached with the application form. Persons with Benchmark Disabilities (PwBD) shall mention their category in their application and shall annex certificate regarding disability.
6. The applicants should disclose all their educational qualifications and other declaration/certificate in the application form. Non-disclosure thereof may disqualify the concerned candidate for appointment and may also render him/her liable for prosecution under relevant provisions of law.
7. Incomplete applications or applications received without requisite documents shall be rejected straightway without assigning any reason whatsoever. No correspondence, whatsoever shall be entertained in respect of incomplete applications or those which are refused by this office for receipt after expiry of the last date i.e. 27.02.2026.
8. Unsigned applications will be deemed to be rejected. The applications for the candidates, who are underage and overage will also be deemed to be rejected. Category mentioned in the application by a candidate once made will not be allowed to be changed. However, rejection list would be uploaded on the website of this office.
9. Application Form can be downloaded from the website of District Courts Gurugram i.e. <https://gurugram.dcourts.gov.in/notice-category/recruitments/> Candidates are advised to visit the website regularly after 10.02.2026, for further updates related to process of recruitment.
10. The eligible candidates will have to appear for interview in the Old Judicial Court Complex, Gate No. 2-3, Near Mini Secretariat, Sohna Road, Sector 11, Rajeev Chowk, Gurugram in sequence of Alphabets of their names mentioned against the date and time given below. No separate call letters shall be issued to any candidate and candidates are advised to see public notice to be affixed on the notice board of the Court of undersigned as well as on the website of District Courts Gurugram i.e. <https://gurugram.dcourts.gov.in/notice-category/recruitments/> The candidates are required to bring their original testimonials and proof of identity at the time of interview/reporting time.

**11. No TA/DA shall be paid to the candidates for appearing in the interview.**

Date	Day	Reporting Time	Interview starts from	Name of the candidates as per first English Alphabet
16.03.2025	Monday	11:30 am	02:00 pm onwards	A to B
17.03.2025	Tuesday	11:30 am	02:00 pm onwards	C to J
18.03.2025	Wednesday	11:30 am	02:00 pm onwards	K to M
19.03.2025	Thursday	11:30 am	02:00 pm onwards	N to Q

20.03.2025	Friday	11:30 am	02:00 pm onwards	R
23.03.2025	Monday	11:30 am	02:00 pm onwards	S
24.03.2025	Tuesday	11:30 am	02:00 pm onwards	T to Z And Candidates sponsored by District Employment Exchanges and Zila Sainik Boards.

12. If all the candidates in the above stated sequence are not interviewed on the date fixed due to large number of candidates or otherwise, the interview of remaining candidates will be conducted on such day as to be fixed by the Selection Committee.
13. The decision of the Selection Committee in all matters relating to acceptance or rejection of an application, eligibility/suitability of the applicants, mode/criteria for selection etc. shall be final and binding on the applicants.
14. List of eligible candidates showing the roll numbers will be uploaded on the website of District Courts, Gurugram well before commencement of the interview, however, no separate call letters for interview will be sent/issued to the eligible candidates.
15. The appointment letter to the selected candidates will be issued only on the joining of newly appointed Judicial Magistrates in Gurugram Sessions Division. However, the number of vacancies may decrease due to withdrawal of any Court, during the selection process.

*Yours*  
District and Sessions Judge  
Gurugram 04.02.2026 *AS*

**APPLICATION FORM FOR THE POST OF PEON/ADDITIONAL PEON ETC.  
IN SESSIONS DIVISION GURUGRAM.**

To  
The District & Sessions Judge  
Gurugram.

**Subject:- Application for the post of Peon/Additional Peon etc.**

Name of Candidate					
Father's / Husband's Name					
Date of Birth					
Age as on 01.01.2026					
Sex(Male/Female/Others)					
Nationality					
Aadhar Number					
Permanent Address					
Correspondence Address					
Category (mandatory), in case of reserved category, please attach attested copy of certificate issued by the competent authority.					
Academic Qualification					
Examination /Degree	Board/ University	Year of passing	Divn/Class	%age of Marks	Grade Point
8 <sup>th</sup> /Middle					
10 <sup>th</sup> /Matric					
Graduation					
Other qualifications, if any (candidate may increase rows, if required)					
Experience (if any)					
Contact/Mobile Number					
E-mail I.D. (if any)					

**Note:-Attach self-attested photocopy of all relevant documents.**

I, \_\_\_\_\_ son/daughter/wife of Shri. \_\_\_\_\_, hereby declare that the information given above and in the attached documents are true and correct to the best of my knowledge and belief and nothing has been concealed therein. I understand that if the information given by me is found false/not true, I may be prosecuted under the relevant provisions of law.

Date:.....  
Place:.....

**(Signature of Candidate)**