

## OFFICE OF CHIEF JUDICIAL MAGISTRATE: GURUGRAM

### DUTY ROSTER:-

The duty roster to be observed by Judicial Magistrates, Gurugram, Pataudi and Sohna for the period from 02.01.2025 to 31.01.2025 shall be as follows:-

### GURUGRAM

S. NO	NAME	ADDRESS	DUTY PERIOD
1.	Sh. Mukesh Kumar, JMFC, Gurugram	Flat No. 602, Tower – B, Judges Enclave, Sector – 53, Gurugram.	02.01.2025
2.	Sh. Viren Kadyan, JMFC, Gurugram	Flat No. 502, Tower – B, Judges Enclave, Sector – 53, Gurugram.	03.01.2025
3.	Ms. Jyoti Grover, JMFC, Gurugram	Flat No. 501, Tower – B, Judges Enclave, Sector – 53, Gurugram.	04.01.2025
4.	Sh. Gaurang Sharma, JMFC, Gurugram	Flat No. 601, Tower – B, Judges Enclave, Sector – 53, Gurugram.	05.01.2025
5.	Ms. Sonia, JMFC, Gurugram	Flat No. 101, Tower – C, Judges Enclave, Sector – 53, Gurugram.	06.01.2025
6.	Sh. Sumit Turkiya, JMFC, Gurugram	Flat No. 401, Tower – B, Judges Enclave, Sector – 53, Gurugram.	07.01.2025
7.	Sh. Arun Dabla, JMFC, Gurugram	Kothi No. 3 – A, Officers Colony No. 1, Near Mor Chowk, Gurugram.	08.01.2025
8.	Ms. Nidhi Beniwal, JMFC, Gurugram	Flat No 501, Tower – C, Judges Enclave, Sector – 53, Gurugram.	09.01.2025
9.	Ms. Kimmi Singhla, JMFC, Gurugram	Flat No 301, Tower – C, Judges Enclave, Sector – 53, Gurugram.	10.01.2025
10.	Ms. Shivani Rana, JMFC, Gurugram	Flat No 201, Tower – B, Judges Enclave, Sector – 53, Gurugram.	11.01.2025
11.	Sh. Mohd. Imtiyaj Khan, JMFC, Gurugram	Flat No. 302, Tower – B, Judges Enclave, Sector – 53, Gurugram.	12.01.2025
12.	Sh. Ābhishek Chaudhary, JMFC, Gurugram	Flat No. 101, Tower – B, Judges Enclave, Sector – 53, Gurugram.	13.01.2025
13.	Ms. Shweta Sharma, JMFC, Gurugram	Flat No 502, Tower – D, Judges Enclave, Sector – 53, Gurugram.	14.01.2025
14.	Ms. Priya Gupta, JMFC, Gurugram	Flat No 302, Tower – C, Judges Enclave, Sector – 53, Gurugram.	15.01.2025
15.	Sh. Akash Jindal, JMFC, Gurugram	Flat No. 302, Tower – C, Judges Enclave, Sector – 53, Gurugram.	16.01.2025 & 17.01.2025
16.	Ms. Isha Garg, JMFC, Gurugram	Flat No 402, Tower – B, Judges Enclave, Sector – 53, Gurugram.	18.01.2025
17.	Ms. Anshuman, JMFC, Gurugram	Flat No. 202, Tower – C, Judges Enclave, Sector – 53, Gurugram.	19.01.2025
18.	Ms. Anjali Narwal, JMFC, Gurugram	Flat No 402, Tower – C, Judges Enclave, Sector – 53, Gurugram.	20.01.2025
19.	Sh. Amit Ahlawat, JMFC, Gurugram	Flat No 601, Tower – D, Judges Enclave, Sector – 53, Gurugram.	21.01.2025
20.	Sh. Vikas Yadav, JMFC, Gurugram	Flat No 701, Tower – D, Judges Enclave, Sector – 53, Gurugram	22.01.2025

21.	Sh. Deepanshu Sarkar, JMFC, Gurugram	Flat No. 102, Tower – B, Judges Enclave, Sector – 53, Gurugram.	23.01.2025
22.	Sh. Varun Bansal, JMFC, Gurugram	Flat No 601, Tower – C, Judges Enclave, Sector – 53, Gurugram	24.01.2025
23.	Ms. Manjot Kaur, JMFC, Gurugram	Flat No 602, Tower – C, Judges Enclave, Sector – 53, Gurugram	25.1.2025
24.	Sh. Hari Kishan, JMFC, Gurugram	Flat No 701, Tower – C, Judges Enclave, Sector – 53, Gurugram	26.01.2025 & 27.01.2025
25.	Ms. Rashmeet Kaur, JMFC, Gurugram	Flat No 401, Tower – D, Judges Enclave, Sector – 53, Gurugram	28.01.2025 & 29.01.2025
26.	Ms. Pranshu Jain, JMFC, Gurugram	Flat No 602, Tower – D, Judges Enclave, Sector – 53, Gurugram	30.01.2025 & 31.01.2025

**SOHNA**

1.	Ms. Uditia, JMFC, Sohna	C – 58, Flower Velly, Central Park, Sohna.	02.01.2025 to 11.01.2025
2.	Sh. Mandeep Singh, JMFC, Sohna.	Tower–J, Unit No. 507, Group Housing Colony, Aqua Front Tower, Village Dhunela, Sector – 32, Sohna, Gurugram.	12.01.2025 to 21.01.2025
3.	Ms. Seema, ACJ(SD), Sohna.	C – 132, Flower Velly, Central Park, Sohna.	22.01.2025 to 31.01.2025

**PATAUDI**

1.	Ms. Neha Yadav, ACJ(SD), Pataudi	H.No. 01, Judicial Court Complex, Pataudi.	02.01.2025 to 11.01.2025
2.	Sh. Aditya Singh Yadav, JMFC, Pataudi	H.No. 02, Judicial Court Complex, Pataudi.	12.01.2025 to 21.01.2025
1.1 3.	Sh. Akshay Kumar, JMFC, Pataudi	H.No. 04, Judicial Court Complex, Pataudi.	22.01.2025 to 31.01.2025

**Chief Judicial Magistrate  
Gurugram**

**Note :-**

1.	In case any Duty Magistrate proceeds on station leave, he/she shall make alternative arrangement himself/herself with some other judicial officer under intimation to the undersigned.
2.	In case any of the Officer on duty happens to proceed on leave due to some emergency, then the duty work during Court hours shall be attended by the Duty Magistrate.
3.	As conveyed by the Registrar General, Hon'ble Punjab & Haryana High Court, through letter No.42423/Gaz.II(17) dated 28.10.2010, the Area Magistrates shall strictly attend to all kinds of matters i.e. the remand matters, receiving of special reports, production of case property etc., relating to the area of jurisdiction falling in the police station allotted to them, even beyond Court hours, on all working days, if they are at station.

4.	All the SHOs are directed to send the special reports in the Courts of respective Area Magistrates and if Learned Area Magistrate happens to be on leave or not available due to any other reason, then the same shall be submitted in the Court of learned Duty Magistrate.
5.	<p>In case, any Officer on duty at Gurugram, Sohna &amp; Pataudi has to proceed on station leave on any holiday and after Court-hours on any working day, then he/she, himself/herself shall make arrangement for duty with any other Officer, under intimation to the learned District &amp; Sessions Judge, Gurugram as well as the undersigned.</p> <p>If any Officer (on duty) proceeds on training, on any working day/ holiday or on medical leave or earned leave etc. then the duty work in his/ her absence shall be attended to by the next Duty Magistrate. In such a case, the Duty Magistrate concerned will intimate the next Officer on duty, under intimation to the learned District &amp; Sessions Judge, Gurugram as well as the undersigned.</p> <p>Whenever, the Presiding Officers at Sohna &amp; Pataudi shall be on leave or training or station leave the duty work of Sohna &amp; Pataudi shall be attended to by the Duty Magistrate at Gurugram.</p>
6.	In case any of the Officer on leave or not available due to any other reason, then statement u/s 164 Cr.P.C recorded in the Court of learned Duty Magistrate.
7.	The Duty Hours shall start from 10 A.M. to 9.59 A.M. (on the next date) during holidays and otherwise, after Court hours till the Court hour of the next date.

Endst. No. 2173-2178 Dated 23/12/24

Copy forwarded to the following for information and necessary action, please:-

1. The learned District & Sessions Judge, Gurugram.
2. The learned ACJM & all learned Judicial Magistrates, Gurugram Division, Sohna Sub Division and Pataudi Sub Division.
3. The Commissioner of Police, Gurugram.
4. The D.C.P (H.Q'S), Gurugram.
5. The District Attorney, Gurugram.
6. The Presidents, Bar Associations, Gurugram, Pataudi and Sohna.

  
Chief Judicial Magistrate  
Gurugram