

OFFICE OF THE DISTRICT AND SESSIONS JUDGE, GURUGRAM

ORDER:

In view of Hon'ble High Court Notification number 232.Genl./XVII.3 (6-G) dated 18.12.2023 and instructions contained in letter No. 31522/Gaz.II/(10) dated 19.09.1995, regarding arrangement for entertaining urgent matters during a holiday spell of 4 or more holidays, duty roaster for Civil Judges / Judicial Magistrates posted at Gurugram Sessions Division during ensuing winter spell from 26.12.2024 to 31.12.2024 (including 25.12.2024 being prefix holiday and 01.01.2025 being suffix holiday), would be as under:

HEADQUARTERS – GURUGRAM

Sr. No.	Name and Designation of Judicial Officer	Work to be dealt with by the Officer	Period of duty
1	Shri Amit Gautam, Civil Judge (Senior Division)–cum–Additional Chief Judicial Magistrate, Gurugram	All urgent matters of Civil nature pertaining to all Courts of Civil Judges at District Headquarters.	25.12.2024 to 01.01.2025
2.	Shri Vishal, Civil Judge (Junior Division) – cum – Judicial Magistrate First Class, Gurugram	All urgent work of Criminal nature pertaining to his own Court as well as of the following police stations. (i) Sushant Lok (ii) Civil Lines (iii) DLF Phase-II (iv) Sadar (v) DLF Phase-III (vi) Cyber Crime (East) (vii) Rajendra Park (viii) Bajghera (ix) Metro (x) Women Police Station, Gurugram (xi) Cyber Crime (South) (xii) Shivaji Nagar (xiii) Manesar (xiv) Udyog Vihar	25.12.2024 to 01.01.2025
3.	Ms. Rupam, Civil Judge (Junior Division) – cum – Judicial Magistrate First Class, Gurugram	All urgent work of Criminal nature pertaining to her own Court as well as of the following police stations. (i)Sector-5 (ii)Sector-9A (iii)Sector-14 (iv) SVB, Gurugram (v) IMT, Sector-7, Manesar (vi) Sector-18 (vii) Palam Vihar (viii) Sector-37 (ix) Haryana State Enforcement Bureau (HSEnB) (x) Sector-56 (xi) Sector-10A (xii) Cyber Crime (Manesar) (xiii) Women Police Station, Manesar	25.12.2024 to 01.01.2025

4.	Shri Deepak Yadav, Civil Judge (Junior Division) – cum – Judicial Magistrate First Class, Gurugram	All urgent work of Criminal nature pertaining to his own Court as well as of the following police stations. (i) DLF Sector-29 (ii) RPF, Gurugram (iii) Kherki Daula (iv) Sector-65 (v) DLF Phase-I (vi) Sector-53 (vii) Sector-40 (viii) Badshahpur (ix) GRP Gurugram (x) Cyber West (xi) New Colony (xii) Sector-50 (xiii) Women Police Station, West (xiv) City	25.12.2024 to 01.01.2025
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SUB DIVISION - SOHNA

Sr. No.	Name of Judicial Officer	Work to be dealt with by the Officer	Period of duty
1	Ms. Seema, Additional Civil Judge (Senior Division)–cum– Sub Divisional Judicial Magistrate, Sohna	All urgent matters of Civil and Criminal nature pertaining to Sub Division, Sohna	25.12.2024 to 01.01.2025

SUB DIVISION - PATAUDI

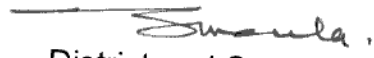
Sr. No.	Name of Judicial Officer	Work to be dealt with by the Officer	Period of duty
1	Shri Akshay Kumar, Civil Judge (Junior Division)–cum–Judicial Magistrate First Class, Pataudi.	All urgent matters of Civil and Criminal nature pertaining to Sub Division, Pataudi	25.12.2024 to 01.01.2025

NOTES:

1. In case, any Judicial Magistrate on duty, proceeds on leave during this period, learned Additional Chief Judicial Magistrate, Gurugram who is on duty shall make an alternative arrangement for duty work.
2. As per instructions of Hon'ble High Court contained in Notification dated 18.12.2023, no Judicial Officer will be allowed to prefix or suffix any casual leave with the winter spell / holidays i.e. from 25.12.2024 to 31.12.2024 and 01.01.2025.
3. Judicial Officers performing duty during winter spell shall be allowed to avail special compensatory casual leave upto June, 2025, as per the instructions of Hon'ble High Court issued on the subject. The Officers who would perform duty on prefix holiday i.e. 25.12.2024 and suffix holiday i.e. 01.01.2025 continuing with the winter spell shall not be entitled for special compensatory leave for these days.

4. All type of Civil matters instituted during the winter spell at Sub Division, Pataudi shall be put up before the Additional Civil Judge (Senior Division), Pataudi, on the 1st working day after winter spell, for proper assignment.
5. In case of non-availability of Principal Magistrate and Members of Juvenile Justice Board, Gurugram, Shri Vishal, Judicial Magistrate on duty, shall deal with the urgent matters pertaining to Juvenile Justice Board, Gurugram.
6. Protocol duty if any, shall be performed by the Senior most magistrate on duty.


All concerned be informed, accordingly.


District and Sessions Judge,
Gurugram

Endorsement number 5594-602 Dated 16-12-2024

Copy forwarded to the following for information and necessary action:-

1. The Registrar General, Punjab and Haryana High Court, Chandigarh
2. All the Judicial Officers of this Sessions Division
3. The Deputy Commissioner, Gurugram
4. The Commissioner of Police, Gurugram
5. The District Attorney, Gurugram
6. The Presidents, District Bar Association, Gurugram, Sohna and Pataudi
7. Reader/Ahmad of this Court
8. The Treasury Officer, Gurugram
9. The Manager, State Bank of India, Gurugram


District and Sessions Judge,
Gurugram