

## OFFICE OF CHIEF JUDICIAL MAGISTRATE: GURUGRAM

### DUTY ROSTER:-

In Continutuion of letter no. 926 - 931 dated 28.05.2024 the amended duty roster to be observed by Judicial Magistrates, Gurugram, Pataudi and Sohna for the period from 01.06.2024 to 15.06.2024 shall be as follows:-

#### GURUGRAM

S. NO	NAME	ADDRESS	DUTY PERIOD
1.	Ms. Anjali Narwal, JMFC, Gurugram	Flat No 402, Tower-C, Judges Enclave, Sector-53, Gurugram	01.06.2024
2.	Sh. Amit Ahlawat, JMFC, Gurugram	Flat No 601, Tower-D, Judges Enclave, Sector-53, Gurugram	02.06.2024
3.	Sh. Deepak Yadav, JMFC, Gurugram	Flat No 702, Tower-C, Judges Enclave, Sector-53, Gurugram	03.06.2024
4.	Sh. Vikas Yadav, JMFC, Gurugram	Flat No 701, Tower-D, Judges Enclave, Sector-53, Gurugram	04.06.2024
5.	Sh. Deepanshu Sarkar, JMFC, Gurugram	Flat No 102, Tower-B, Judges Enclave, Sector-53, Gurugram	05.06.2024
6.	Ms. Neha Chand, JMFC, Gurugram	Flat No 102, Tower-C, Judges Enclave, Sector-53, Gurugram	06.06.2024
7.	Sh. Mukesh Kumar, JMFC, Gurugram	PWD Guest House, Gurugram.	07.06.2024
8.	Sh. Varun Bansal, JMFC, Gurugram	Flat No 601, Tower-C, Judges Enclave, Sector-53, Gurugram	08.06.2024
9.	Ms. Manjot Kaur, JMFC, Gurugram	Flat No 602, Tower-C, Judges Enclave, Sector-53, Gurugram	09.06.2024
10.	Sh. Akash Jindal, JMFC, Gurugram	Flat No 502, Tower-D, Judges Enclave, Sector-53, Gurugram	10.06.2024
11.	Sh. Hari Kishan, JMFC, Gurugram	Flat No 701, Tower-C, Judges Enclave, Sector-53, Gurugram	11.06.2024
12.	Ms. Rashmeet Kaur, JMFC, Gurugram	Flat No 401, Tower-D, Judges Enclave, Sector-53, Gurugram	12.06.2024
13.	Ms. Jyoti Grover, JMFC, Gurugram	PWD Guest House, Gurugram.	13.06.2024
14.	Ms. Nidhi Beniwal, JMFC, Gurugram	PWD Guest House, Gurugram.	14.06.2024
15.	Ms. Pranshu Jain, JMFC, Gurugram	Flat No 602, Tower-D, Judges Enclave, Sector-53, Gurugram	15.06.2024

#### SOHNA

1.	Sh. Pracheta Singh, ACJ(SD), Sohna	C - 115, Flower Velly, Central Park, Sohna.	01.06.2024 to 07.06.2024
2.	Ms. Uditia, JMFC, Sohna	C - 58, Central Park, Sohna.	08.06.2024 to

15.06.2024

**PATAUDI**

1.	Ms. Seema, ACJ(SD), Pataudi.	PWD Rest House	01.06.2024 to 07.06.2024
1.1	2. Sh. Aditya Singh Yadav, JMFC, Pataudi.	H.No. 02, Judicial Court Complex, Pataudi.	08.06.2024 to 15.06.2024

Chief Judicial Magistrate  
Gurugram

**Note :-**

1.	In case any Duty Magistrate proceeds on station leave, he/she shall make alternative arrangement himself/herself with some other judicial officer under intimation to the undersigned.
2.	In case any of the Officer on duty happens to proceed on leave due to some emergency, then the duty work during Court hours shall be attended by the Duty Magistrate.
3.	As conveyed by the Registrar General, Hon'ble Punjab & Haryana High Court, through letter No.42423/Gaz.II(17) dated 28.10.2010, the Area Magistrates shall strictly attend to all kinds of matters i.e. the remand matters, receiving of special reports, production of case property etc., relating to the area of jurisdiction falling in the police station allotted to them, even beyond Court hours, on all working days, if they are at station.
4.	All the SHOs are directed to send the special reports in the Courts of respective Area Magistrates and if Learned Area Magistrate happens to be on leave or not available due to any other reason, then the same shall be submitted in the Court of learned Duty Magistrate.
5.	<p>In case, any Officer on duty at Gurugram, Sohna &amp; Pataudi has to proceed on station leave on any holiday and after Court-hours on any working day, then he/she, himself/herself shall make arrangement for duty with any other Officer, under intimation to the learned District &amp; Sessions Judge, Gurugram as well as the undersigned.</p> <p>If any Officer (on duty) proceeds on training, on any working day/ holiday or on medical leave or earned leave etc. then the duty work in his/ her absence shall be attended to by the next Duty Magistrate. In such a case, the Duty Magistrate concerned will intimate the next Officer on duty, under intimation to the learned District &amp; Sessions Judge, Gurugram as well as the undersigned.</p> <p>Whenever, the Presiding Officers at Sohna &amp; Pataudi shall be on leave or training or station leave the duty work of Sohna &amp; Pataudi shall be attended to by the Duty Magistrate at Gurugram.</p>
6.	In case any of the Officer on leave or not available due to any other reason, then statement u/s 164 Cr.P.C recorded in the Court of learned Duty Magistrate.

The Duty Hours shall start from 10 A.M. to 9.59 A.M. (on the next date) during holidays and otherwise, after Court hours till the Court hour of the next date.

Endst. No.

976-981

Dated

1-6-24

Copy forwarded to the following for information and necessary action, please:-

1. The learned District & Sessions Judge, Gurugram.
2. The learned ACJM & all learned Judicial Magistrates, Gurugram Division, Sohna Sub Division and Pataudi Sub Division.
3. The Commissioner of Police, Gurugram.
4. The D.C.P (H.Q'S), Gurugram.
5. The District Attorney, Gurugram.
6. The Presidents, Bar Associations, Gurugram, Pataudi and Sohna.

Chief Judicial Magistrate  
Gurugram