

कार्यालय- प्रधान जिला एवं सत्र न्यायाधीश, उज्जैन (म.प्र.)

॥ ज्ञापन ॥

22 NOV 2024
उज्जैन, दिनांक-

जावक कं. 12036/24

प्रति,

समस्त न्यायालय,
जिला उज्जैन म.प्र.

विषय - नवीन प्रकरणों की इन्डेक्सिंग किये जाने बाबत।

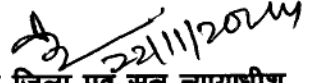
संदर्भ - माननीय उच्च न्यायालय जबलपुर म.प्र. का पत्र क्रमांक Reg (IT-CSA)/2024/111,
जबलपुर दिनांक 08.11.2024

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उपरोक्त विषय एवं संदर्भ ज्ञापन के अंतर्गत लेख है कि इस न्यायिक स्थापना के जिला मुख्यालय उज्जैन पर डिजिटাইजेशन का कार्य प्रगति पर होकर तथा वर्तमान में नवीन, निराकृत व लंबित प्रकरणों के डिजिटাইजेशन का कार्य परिचालित है।

अतः रजिस्ट्री जबलपुर से प्राप्त उक्त संदर्भित ज्ञापन की छायाप्रति सूचनार्थ एवं पालनार्थ संलग्न भेजकर लेख है कि आपके न्यायालय में दर्ज होने वाले नवीन प्रकरणों की क्रमबद्ध तरीके से इन्डेक्सिंग किया जाना सुनिश्चित करने तथा लंबित प्रकरणों में डिजिटাইजेशन सेल द्वारा की जाने वाली इन्डेक्सिंग का भी सत्यापन किये जाने हेतु आपके अधीनस्थ पदस्थ संबंधित प्रस्तुतकार एवं प्रवर्तन लिपिक को डिजिटাইजेशन के संबंध में निर्देशों का पालन किये जाने हेतु निर्देशित करने का कष्ट करें।

संलग्न- उपरोक्तानुसार


वास्ते-प्रधान जिला एवं सत्र न्यायाधीश,
उज्जैन, जिला उज्जैन(म.प्र.)



HIGH COURT OF MADHYA PRADESH

JABALPUR

No. Registrar (IT-CSA)/2024/ 111

Jabalpur, Dated:- 08.11.2024

::MEMO::

To

All Principal District and Sessions Judges
District Courts of Madhya Pradesh.

Sub:-

Scanning, Cleaning & Indexing of electronic records and proper arrangement of physical records.

With reference to the subject cited above, it is to inform you that the digitization process of court cases at the High Court, District Court, and Tehsil Courts is ongoing, aimed at enhancing efficiency and accessibility in judicial proceedings. However, it has come to the notice of the Hon'ble High Court that certain issues are hampering the quality and utility of the digitized records from District and Tehsil Courts. It has been observed that, in several instances, files at the District Court level are not scanned or indexed properly.

- J SA
9/11/24
- Incomplete or Improper Scanning:-** Some files are partially scanned, or pages are missing, impacting the continuity of the record.
 - Improper Indexing:-** Case files are not indexed correctly, making it difficult for the Hon'ble Court to locate specific documents within a file.
 - Orientation and Presentation Issues:-** Pages are often turned upside down or out of sequence, causing further inconvenience.
 - Lack of Cleaning and Clarity:-** Many scanned pages are not cleaned adequately, reducing the readability of documents.
 - Physical records not in proper order:-** The physical records received in the High Court from the District Courts are not arranged in accordance with the index sheet and are not in sequential order.

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HIGH COURT OF MADHYA PRADESH

JABALPUR

No. Registrar (IT-CSA)/2024/

Jabalpur, Dated:-

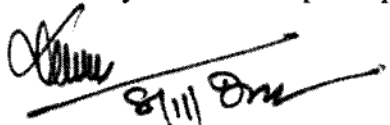
The Hon'ble High Court of Madhya Pradesh operates digitally and relies on these digitized records for case proceedings, these issues are causing significant challenges. The Hon'ble Court has directed Shri Kuldeep Singh, Registrar (IT-CSA) to ensure that all concerned personnel involved in the digitization process at District and Tehsil Courts take corrective action immediately.

Therefore, you are directed to kindly direct all relevant digitization staff to undertake scanning, cleaning, and indexing of court case records with utmost accuracy. Furthermore, it is imperative that the digitization in-charge at each court location thoroughly verifies the quality of scanned records before they are uploaded to the Judicial Data Repository.

You may assign an officer of the Court to ensure that all court case records, as required by the High Court, are properly organized in sequential order according to the index before being sent to the Hon'ble High Court. The indexing of fresh cases and loose documents should be done by the concerned Criminal and Civil Court Readers of the respective courts to expedite the indexing process and also verified the indexing of pending cases done by the digitization cell.

Please treat this as a matter of priority. Any deviation or recurrence of these issues may result in serious repercussions, as the efficient functioning of the judicial process is directly affected by the quality of digital records.

I assume that you will address this matter seriously and take prompt action.


REGISTRAR GENERAL