ACCTS/51/2025-26
(Xerox Outsource K.R. Puram)

Office of the
Prl. District & Sessions Judge,
Bengaluru Rural District,
Bengaluru, Dated: 21.11.2025

e-Tender Notification

Subject: Inviting tender for outsourcing Photocopier Services by installing Copier Machines along with Operator (i.e., Men & Machine Work Services) on Cost/Rate per page basis-reg.

Reference: 1. Letter No. HCC No. 52/2023, dated 18.01.2024 of Hon'ble High Court of Karnataka, Bengaluru.

2. Office note and orders passed thereon.

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This office invites e-bidding for proposals from eligible private Xerox operators who are interested to prepare the copies of case records / court documents by installing their own copier machines along with Operators in the office of the Civil Judge & JMFC, K.R. Puram through e-procurement portal (https://kppp.karnataka.gov.in/#/portal/Auctions/live), as per reference cited above for a period of 01 year, which may be extended for two more years (total 3 years), renewable every year from the date of commencement, the details of which are as appended below:

Sl. No.	Item	Details
1.	Tender Number	ACCTS/51/2025-26
2.	Tender Number (as issued by KPPP)	HCK/2025-26/SE0104
3.	Tender Name / Services sought for:	Photocopier Services by installing copier machines alongwith operators in the office of Civil Judge & JMFC, K.R. Puram (i.e., Men & Machine Work Services) on Cost/Rate per page basis, in Paisa and Rupees.
4.	Procuring Entity	Prl. District & Sessions Judge, Bengaluru Rural District, Bengaluru

5.	Validity of the Tender – Contract	01 year, which may be extended for two or more years (total 3 years) renewable each year, subject to the satisfactory quality/ performance or until orders of accepting authority
6.	Estimated Approximate Total Tender cost	Total estimated cost Rs. 3,00,000/- per annum
7.	EMD Amount	Rs. 6000/-
8.	Billing model	Cost/Rate per page basis. Monthly billing upon quality performance of the said work services and certification from the Branch Supervisor. Payment will be made by the office of the Civil Judge & JMFC, K.R. Puram.
9.	Closing Date & Time for submission of Tender proposal	10.12.2025 at 5.00 p.m.
10.	Tender Opening Date & Time	Technical: 11.12.2025 at 5.01 p.m. Financial: Upon approval of Technical Bid
11.	Office contact number & e-mail ID	080-22939382 bngrur002@gmail.com

Subject to the terms and conditions as stipulated in the Full e-Tender Notification of the even reference no., the Eligible and Interested vendors, in acceptance to the above stated details, terms and conditions may submit their e-Bidding Proposals, through e-procurement portal (https://kppp.karnataka.gov.in/).

By order of the Prl. District Judge,

I/c. Chief Administrative Officer,
District & Sessions Court,
Bengaluru Rural District, Bengaluru.