ADVERTISEMENT FOR ENGAGEMENT OF RETIRED CIVIL COURT EMPLOYEES ON CONTRACT BASIS FOR THE ESTABLISHMENT OF EVENING COURT IN THE DISTRICT COURT, MADHEPURA

Advt. No. - EC/01/2026

In accordance with operational guidelines of Centrally Sponsored Scheme for the establishment and functioning of Evening Courts (CSS-EC), the District Court, Madhepura invites applications from eligible retired Civil Court employees for engagement as **Clerk / Stenographer / Peon** on contract basis, as per the following terms -

Name of Post	Clerk / Stenographer / Peon
Number of Posts	01 each
Age Limit	Should not be more than 65 years as on date of application.
Period of Engagement	As decided by Hon'ble High Court Judicature at Patna.
Nature of Work / Responsibilities	To assist the Evening Court for disposal of judicial cases involving summary trials, dishonor of cheques and public nuisance matters, involve similar legal issues that do not require prolonged hearings.
Remuneration	The employee will receive 50 % of their last drawn pay plus applicable DA and TA.
Selection Procedure	On the basis of personal interaction
Last date for submission of application	12.12.2026 till 05.00 PM in Administrative Office, Civil Court, Madhepura
General Guidelines	1. The appointment so made shall be purely contractual in nature and can be terminated at any time, as per the direction of the Patna High Court. 2. The staff shall work for a minimum of 5 hours on each working day, with flexibility for the Patna High Court to modify these suggested timings, based on local conditions and requirements. 3. The engagement will be made from retired employee, who have retired within the last three years, prior to the period when the selection is being made for Evening Courts.

Scanned with OKEN Scanner

Instructions for the candidates

(1) Candidates are required to fill up the application form in Annexure-I. Before filling up the application form in the prescribed application form (Annexure-I), candidates are advised to check their eligibility as per the advertisement and also suitability for the scope of work mentioned in the advertisement.

(2) Candidates are advised to report for walk-in-interview process at 10.00 A.M on 16.12.2026 (Wednesday) in the civil court campus, Madhepura . Candidates reporting after scheduled time will not be entertained.

(3) Candidates are advised to make their arrangements for stay and travel accordingly. No assistance will be provided in this regard.

(4) The venue, date and time of selection process may change due to administrative reasons. If so, the same will be notified on Website of District Court. Candidates are advised to check Website of District Court regularly for latest updates.

(5) Candidates are required to bring original of all their testimonials, educational qualification certificates at the time of selection process.

(6) The direction of the Principal District & Sessions Judge in all matters relating to eligibility acceptance or rejection of application will be final and binding upon the applicant.

(7) The candidates must submit a declaration regarding pendency of any criminal cases against him, if so.

(8) The candidates must submit his/her Medical Fitness Certificate at the time of joining.

Principal District & Sessions Judge, Madhepura
28-11-2026

Scanned with OKEN Scanner

Annexure-I

Application for engagement for the post of	
Name in Block Letters	
Date of Birth	
Educational Qualification	
Age as on 30.11.2026	
Date of Retirement	
Name of Civil Court from which retired	
Post held at the time of retirement	
Last pay drawn	
Last drawn Basic Pay	
PPO No. (copy enclosed)	
AADHAR No. (copy enclosed)	
PAN No. (copy enclosed)	
Complete Residential Address	
Mobile No.	
Email ID	
Additional relevant information, if any	

Declaration by the Candidate

I hereby declare that the particulars furnished above in the proforma are true and correct to the best of my knowledge and belief. In case of any discrepancy of information, the candidature of the undersigned be cancelled even after selection or joining to the post. I further declare that I was clear from vigilance angle at the time of my retirement. I have read the advertisement and ready to accept all the term & conditions for engagement of consultants.

Place : _____ Signature of the candidate

Date : _____ Name : _____

Scanned with OKEN Scanner