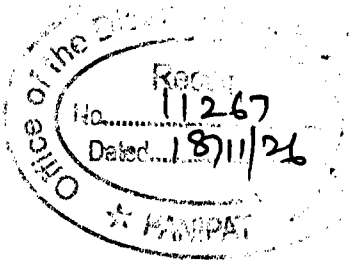
From

Varsha Sharma
Chief Judicial Magistrate-cum-Secretary,
District Legal Services Authority,
Panipat



To

The Learned Member Secretary,
Haryana State Legal Services Authority,
Institutional Plot No. 9, Sector-14,
Panchkula

No. 8535 /Dated: 17/11/26

Subject: Regarding Advertisement of two post of General Counsellor.

Respected Sir,

Please find enclosed herewith the copy of the advertisement inviting applications for engagement of two (02) posts of General Counsellor in District Legal Services Authority, Panipat. You are humbly requested to direct the concerned official to upload the said advertisement on the official website of HSLSA and forward the same to DIPR Haryana for publication in two leading newspaper (one in English and one in Hindi Language) so that it is accessible to the general public and eligible candidates. This is for your kind information and necessary action.

Thanking you.

Varsha Sharma
CJM-cum-Secretary,
DLSA, Panipat

No:- 28947
Dt:- 18-11-26

No. 8536 /Dated: 17/11/26

Copy forwarded to Learned District & Session Judge-cum-Chairperson, District Legal Services Authority, Panipat for kind information and with a request to direct the System Officer, District Court Panipat to upload the said advertisement of official website of District Court, Panipat.

System officer to comply, immediately.

District and Sessions Judge
Panipat
Rajesh M
18/11/26

Varsha Sharma
CJM-cum-Secretary,
DLSA, Panipat

OFFICE OF CHIEF JUDICIAL MAGISTRATE-CUM-SECRETARY,
DISTRICT LEGAL SERVICES AUTHORITY, PANIPAT
Ground Floor, District Court Complex, Panipat
Helpline-0180-2640125, Email ID-dlsapnp@gmail.com

ADVERTISEMENT

Under the directions of Ld. District & Sessions Judge-cum-Chairperson, District Legal Services Authority, Panipat, applications are invited for Engagement of two (02) post of General Counsellor in Mediation & Conciliation Centre, District Legal Services Authority, Panipat purely on contractual basis and may be extended or terminated as per guidelines.

For detailed advertisement, application form, qualification, experience, honorarium, age etc. for the aforesaid panel, please visit official website of District Court, Panipat i.e. **https://panipat.dcourts.gov.in**

Application Form duly filled along with requisite documents shall reach the office of District Legal Services Authority, Ground Floor, District Court complex, Panipat latest by **11.12.2026** (before 05:00 P.M.)

Varsha Sharma
CJM-cum-Secretary
DLSA Panipat
Dt. 17.11.2026

Terms and Condition/Qualification for empanelment of General Counsellor is as under:-

Sr. No.	Nomenclature of the posts	Qualification and Experience	Age	No. of Counsellor to be engaged	Honorarium
1.	General Counsellor	Master's Degree in Sociology/Psychology. (preference shall be given to law graduates who have requisite experience of working with NGOs and in the field of Child and matrimonial counseling	Not exceed the age of 62 years, subject to condition of upper age limit be relaxed by the Competent Authority in case of deserving candidate.	2	Rs. 2,000/- per sitting (Subject to 30 sitting per month)

WORK PROFILE OF GENERAL COUNSELLOR

The General Counsellor would do counseling in matrimonial disputes, matters relating to women and children, senior citizens etc. Many complaints are received from senior citizens on account of family disputes. The General Counsellor would help couples to understand the source of their conflicts and try to resolve them. They would help address and resolve the issues that couples may not realize are the core of their problems. They would analyze the behavioral patterns of couples and identify those who leads the conflict, in order to get resolved the disputes.

SELECTIONCRITERIA

Selection shall be made on the basis of interview/interaction. Knowledge, experience and expertise in relevant field shall be assessed during the course of interview/interaction. The State Authority shall reserve the right to shortlist the applications on the basis of the criteria fixed by the Authority.

HOWTOAPPLY:-

The Candidates are required to submit their application form to the office of District Legal Services Authority, Panipat. The details regarding address of the office of District Legal Services Authority Panipat is as under:-

District Legal Services Authority
ADR Centre, District Courts Complex, Panipat
Helpline : 0180-2640222, 0180-2640125
Email:-dlsapnp@gmail.com

Note:-

- Any candidate interested to apply may submit the applications in the office of the DLSA.
- The candidates are requested to submit the application form (AnnexureA) along with the attested copies of documents from Gazetted Officer i.e. ID Proof, Proof of Date of Birth, Certificates of Educational Qualification, Matric and above, Experience certificates and other relevant documents relied upon.

AGE:-

A candidate must not exceed the age of 62 years as on the last date of receipt of application and must be a citizen of India. However, the condition of upper age limit may be relaxed by the competent authority in case of deserving candidate.

Last date to apply:

The last date for submission of application is **11.12.2026** till 05.00PM

Note:-Any application received after the last date shall not be entertained under any circumstances. The office of District Legal Services Authorities shall not be responsible for any kind of delay including of postal/courier services.

IMPORTANTINSTRUCTIONS

1. No TA/DA will be payable to the candidates for appearing in the interaction/interview.
2. All announcements regarding the empanelment process will be made on the official websites of the district judicial Courts as well as through the office of District Legal Services Authority.
3. The candidates are advised to keep on visiting the official website so the District Judicial Courts of the and also to get in touch with the office of the District Legal Services Authority, Panipat.
4. District Legal Services Authority, Panipat shall not be responsible for any kind of lapse on the part of candidate as to missing any information posted by the authority regarding empanelment related announcements.

DOCUMENTATION

The self attested copies of documents i.e. ID proof, date of birth, all certificates of educational qualification/Experience and other certificates relied up are to be attached with the application form.

APPLICATION FOR EMPANELMENT OF GENERAL COUNSELLOR

APPLICATION FORM

Photograph

District:_____

Application No._____(For office use only)

1.	Name			
2.	Father's/Husband's Name			
3.	Date of Birth (Alongwith proof)			
4.	Age as on 17.11.2026			
5.	Permanent Address and Home District			
6.	Correspondence Address			
7.	Mobile No. and Email ID			
8.	Education Qualification			
Sr. No.	Degree/Course	Name of Board/University/Institute	Year of Passing	Obtained percentage (Aggregate)
1				
2				
3				
4				
5				
9.	Experience (if any)			
10.	Identity proof (AADHAR, PAN)			
11.	Present Occupation			
12.	Nationality/Gender			
13.	Any other accomplishment(s), the candidate may like to inform			
14.	Whether any Criminal case has been registered against The applicant? If Yes, the details thereof			
15.	Whether the applicant has ever been charge-sheeted for any criminal offence or in any departmental proceedings? If yes, the details thereof			
16.	Whether the applicant has been convicted by any competent court for any criminal offence? If yes, the Details thereof.			
17.	Does the applicant has more than one living spouse?			
18.	Does the applicant attract any of the disqualification listed in the vacancy circular?			

List of the documents to be attached:-

- Attested copies of documents in support of educational qualifications from Gazetted Officer
- Attested copies of documents in support of identity proof(AADHAR/PAN) from Gazetted Officer
- Attested copies of documents in support of date of birth from Gazetted Officer
- Attested copies of documents in support of Experience from Gazetted Officer
- Attested copies of any other relevant document in support of his/her application from Gazetted Officer

Place:
Date:

Signature of the Candidate

I undertake that I have not concealed any material information. I further undertake that in case at any stage, I have been found guilty of concealing any material information, my candidature/subsequent empanelment be cancelled with immediate effect.

Signature of the Candidate