

Office of the Chief Judicial Magistrate, Panipat.

Duty Roster for the month of September, 2025.

In accordance with directions and prior approval of Ld. District & Sessions Judge, Panipat, the following duty roster shall be observed by the Courts in respect of District Panipat for the month of September, 2025.

Sr No.	NAME OF THE OFFICER (Sh./Ms.)	Designation	FROM	TO
1.	Aditya Jain	JMIC	01.09.2025	04.09.2025
2.	Dr. Tarun Kumar Verma	JMIC	05.09.2025	07.09.2025
3	Mahendra Singh	CJM	08.09.2025	09.09.2025
4	Puneet Limbha	JMIC	10.09.2025	12.09.2025
5	Anuradha-I	JMIC	13.09.2025	15.09.2025
6.	Yachana	ACJM	16.09.2025	17.09.2025
7.	Himani Gill	JMIC	18.09.2025	20.09.2025
8	Saru Goyal	JMIC	21.09.2025	24.09.2025
9	Rupa	JMIC	25.09.2025	27.09.2025
10	Vikas Verma	JMIC	28.09.2025	30.09.2025
11	Sanjay	SDJM, Samalkha	01.09.2025	15.09.2025
12.	Pratibha Mahla	JMIC, Samalkha	16.09.2025	30.09.2025

The period shall commence from the Court hours and not from mid night.

1. In case any Judicial Magistrate on duty is unable to perform the duty work on a holiday or after court hours he/she shall make an alternative arrangement with his/her colleague, at his/her own level, with prior intimation to the undersigned.
 2. In case any duty Magistrate happens to be on leave on a working days the next Duty Magistrate shall perform the duty work, during the court hours.
 3. In case any Judicial Magistrate on leave proceeds on official training tour/visit on any working days or on Sunday or on a holiday the next Duty Magistrate in the duty roster shall be the Duty Magistrate. In said situation, the Judicial Magistrate on duty will inform the next Duty Magistrate about the same under intimation to the learned District & Sessions Judge as well as undersigned.
 4. In case any Duty Magistrate proceeds on leave on a holiday or after court hours he shall make an alternate arrangement for duty work in his absence and obtain the consent of the officer in writing under intimation to the learned District & Sessions Judge as well as well undersigned.
 5. In case any Duty Magistrate proceeds on quarantine/medical leave (either on working day or holiday), the next Duty Magistrate in the roster shall be the Duty Magistrate for the said period and so on. Further, the Magistrate, so proceeding on such a leave shall inform the concerned Duty Magistrate in this regard.
 6. In case Ld. ACJM or CJM are attending any official meeting or busy in administrative work, their duty work shall be performed by Duty Magistrate of the said dates.
- However regarding dying declaration instructions already issued by this Court from time to time and provisions of Chapter 13-A, Volume 3, of Rules and orders of Punjab and Haryana High Court are to be followed.

Chief Judicial Magistrate,
Panipat.

No. 1639 / Dated 26/8/26

Copy forwarded to the following for information:-

1. The Ld. District & Sessions Judge, Panipat.
2. The Addl. Chief Judicial Magistrate, Panipat.
3. Ms. Varsha Sharma, Ld. CJM-cum-Secretary, DLSA, Panipat.
4. Sh. Sanjay, Ld. SDJM, Samalkha.
5. Sh. Puneet Limbha Ld. PMJJB, Panipat.
6. Ms. Pratibha Mahla, Ld. JMIC, Samalkha.
7. Ms. Rupa, Ld. JMIC, Panipat.
8. Sh. Tarun Kumar, Ld. JMIC, Panipat.
9. Ms. Himani Gill, Ld. JMIC, Panipat.
10. Ms. Anuradha-I, Ld. JMIC, Panipat.
11. Sh. Vikas Verma, Ld. JMIC, Panipat.
12. Sh. Aditya Jain, Ld. JMIC, Panipat.
13. Ms. Shally Nain, Ld. JMIC, Samalkha.
14. Ms. Saru Goyal, Ld. JMIC, Panipat.
15. The Superintendent of Police, Panipat.
16. The District Attorney, Panipat.
17. The President Bar Association, Panipat.
18. The President Bar Association Samalkha.
19. System Officer, Panipat.

Chief Judicial Magistrate,
Panipat.