

## OFFICE ORDER:

In the interest of administration of justice and in view of transfer of Judges and to ensure proper cleanliness in the building of Judicial Court Complex, Panipat, Committee of the following Officers, is hereby re-constituted as under:-

1. The District & Sessions Judge, Panipat                      Chairperson
2. Additional District & Sessions Judge-III, Panipat.                      Head of Committee      51. 11. 19
2. Chief Judicial Magistrate, Panipat.                      Member
3. Addl. Civil Judge (Senior Division) -cum-JMIC-I, Panipat.                      Member
4. Civil Judge (Junior Division)-cum-JMIC-II, Panipat.                      Member

The Committee shall ensure proper cleanliness of the building of Judicial Court Complex, Panipat. The Committee shall be entitled to assign duties to the officials of Sessions Courts as well as Subordinate Courts for the purpose of its assistance ensuring cleanliness. The Committee shall also be entitled to assign duties to all Judicial Officers to check cleanliness of a particular floor of the building. The Head of the Committee shall submit report with regard to the cleanliness and the maintenance of the sanitary fittings etc. to the undersigned **on 4th working day of every month**. The Committee shall also make report against the act and conduct of any defaulting sweeper. It shall also ensure that the electrical equipments installed in the Judicial Court Complex are switched off when the same are not used.

All concerned be informed accordingly.

  
District & Sessions Judge,  
Panipat.

Endst. No. 30772-75 Dated 21-12-19

Copy forwarded to the followings for information and necessary action:-

1. The Additional District & Sessions Judge-III, Panipat.
2. The Chief Judicial Magistrate, Panipat.
3. The Addl. Civil Judge (Senior Division)-cum-JMIC-I, Panipat.
4. The Civil Judge (Junior Division)-cum-JMIC-II, Panipat

  
District & Sessions Judge,  
Panipat.

**Note:-** Meeting of this committee will be held every month.