

**OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE:
NORTH EAST DISTRICT, KARKARDOOMA COURTS, DELHI:
DUTY ROSTER FOR THE MONTH OF FEBRUARY, 2017**

The following Metropolitan Magistrates will look after the work of Duty Magistrate in North-East District at Karkardooma Courts Complex, Delhi on the dates noted against their names. It is enjoined upon the Duty Magistrates to hold trial of accused persons involved in petty cases whenever necessary and to attend all urgent matters, such matters, as are placed before them. They should always be available in their homes on the day of Duty.

On Sundays and other holidays, they are required to reach the court at 11.00 am and remain there till the disposal of the remand, traffic and other miscellaneous work. On working days Duty Magistrates shall remain in the court till 5.00 pm. The Duty Magistrates would be assisted by their own staff.

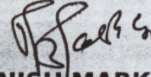
| SI No | Name of the officer who will perform duty as Duty MM | Days | Holidays | R. No. |
|-------|--|--|--|-----------|
| 1 | Shri Munish Markan, CMM R/o B-22, Saket Courts Residential Complex, Saket, New Delhi. | --- | 05.02.17 (Sunday) | 68 |
| 2 | Shri Sharad Gupta, ACMM R/o C-32, Saket Court Residential Complex, Saket, New Delhi. | 04.02.17 16.02.17 17.02.17 25.02.17 27.02.17 | 26.02.17 (Sunday) | 66 |
| 3 | Shri Sunil Kumar Sharma, MM R/o 1857 Outram Lane Kingsway Camp, Delhi | 03.02.17 09.02.17 14.02.17 20.02.17 22.02.17 | 19.02.17 (Sunday) | 73 |
| 4 | Shri Dinesh Kumar, MM, Traffic R/o C-63, Saket Court Residential Complex, Saket New Delhi. | 02.02.17 13.02.17 15.02.17 21.02.17 23.02.17 28.02.17 | 12.02.17 (Sunday) 24.02.17 (Maha Shivratri) | 80 |
| 5 | Ms. Preeti Agarwala, MM R/o Flat No. 305, Karkardooma Court Residential Complex, Delhi. | 01.02.17 06.02.17 07.02.17 08.02.17 10.02.17 18.02.17 | 11.02.17 (IInd Saturday) | 67 |

NOTE:-

- When any working day is declared holiday, the Duty Magistrate, on that day will be deemed as Duty Magistrate for whole of the day without any further order.
- It is impressed upon the MMs to complete their entire work. They should not leave their court work for the Duty MM. Release Warrants should be signed by the MM who accepts the bail bond and the regular MM should not leave his/her court before disposal of the work of his/her court which is brought before him/her up-to 4.00 pm. All the consequential work arising in pursuance of the orders issued by regular MM, should be disposed of by the regular MMs.
- The Metropolitan Magistrate who is deputed as Duty Magistrate if summoned for the day of such duty to appear as witness in a court located in court complex other than the place of posting, will send formal request in advance to the court where he/she has to appear as a witness for his/her exemption from court attendance. If the court in question again intimates the officer requiring his/her attendance for that date, he/she may do so in the forenoon session under an intimation to the office of undersigned/Ld. CMM (Ref. S.O. issued by the District & Sessions Judge, Delhi, vide letter No. 42534-684/DM/Gaz. dt. 26.10.99).

[Handwritten Signature]

4. No Metropolitan Magistrate shall proceed on leave or remain absent on the day he/she is deputed as Duty Magistrate except under the exceptional circumstances or emergency. In case of any emergency or inevitable circumstances, if a Duty MM has to proceed on leave, he/she shall send a formal request in advance for change of duty with the officer agreeing to perform duty in his/her place to the office of the undersigned/Ld. CMM.
5. The Duty MM of the day shall report at Video Conferencing Room latest by 12.00 noon and shall dispose of the work as per direction of undersigned.



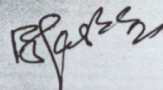
(MUNISH MARKAN)
Chief Metropolitan Magistrate,
North-East District,
Karkardooma Courts, Delhi

No. 39 /16/CMM/NE/KKD/Delhi

Date: 25.01.2017

Copy for information to:-

- 01 The Registrar, High Court of Delhi thr. The District & Sessions Judge, Delhi.
- 02 The District & Sessions Judge Central/West, Tis Hazari Court, Delhi.
- 03 The District & Sessions Judge East/SHD/NE, Karkardooma Courts, Delhi
- 04 The District & Sessions Judge PHC/North, North-West Rohini/South-West Dwarka/South, South-East Saket, Delhi.
- 05 All CMMs Central/West THC, South-West Dwarka, North/North-West Rohini, New Delhi Patiala House, East/SHD KKD, South/South-East Saket, Delhi.
- 06 The Secretary DLSA East/SHD/NE, Karkardooma Courts, Delhi.
- 07 All the Metropolitan Magistrates North East, Karkardooma Courts, Delhi.
- 08 The DCP N/E through Chowki Incharge, Karkardooma Courts, Delhi.
- 09 The Incharge, District Courts Web-Site Committee, Tis Hazari Courts, Delhi.
- 10 The Incharge Computer Branch, Karkardooma Courts, Delhi.
- 11 Superintendent/Incharge Admn. and Care Taking Branch N/E, KKD Courts, Delhi.
- 12 Incharge Pool Car, Karkardooma Courts, Delhi
- 13 Incharge Cash Branch, Karkardooma Courts, Delhi.
- 14 Director of prosecution, Delhi thr. Prosecution Branch, KKD Courts, Delhi.
- 15 Chief Public Prosecutor East/NE/SHD, Karkardooma Courts, Delhi.
- 16 Secretary Shahdara Bar Association, Karkardooma Courts, Delhi.
- 17 Superintendent Central Jail, Delhi through R & I Branch, N/E Distt. KKD. Courts, Delhi.
- 18 Lock Up Incharge, Karkardooma Courts, Delhi.
- 19 Information Center, Karkardooma Courts, Delhi.
- 20 Video Conference Room, Karkardooma Courts, Delhi.
- 21 The Notice Board, Karkardooma Court Complex, Del
- 22 Office Order File.



(MUNISH MARKAN)
Chief Metropolitan Magistrate,
North-East District,
Karkardooma Courts, Delhi

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