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21/12/2020

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HQs): DELHI**

**C I R C U L A R**

Applications are invited from the eligible officials working on the posts of Head Jamadar/Daftri, Book Binder, Peon, Orderly, Dak Peon, Farash, Farash-cum-Dak Messenger, Chowkidar, Maali, Sweeper, Safai Karamchari in the Establishment of Principal District & Sessions Judge (HQs), Delhi for filling- up of vacant posts of Junior Judicial Assistant (Group-C Non Gazetted) in PB- I, Pay Band of Rs.5,200-20,200/- with Grade Pay of Rs. 2,800/-.

The applicants from the category of Head Jamadar/ Daftri should have passed Matriculation or equivalent from a recognized board. Further, the applicant from categories of Book Binder/ Peon/ Orderly/ Dak Peon/ Frash/ Frash-cum-Dak Messenger/ Chowkidar/ Maali/ Sweeper/ Safai Karamachari should have passed Matriculation or equivalent from a recognized board having five years service.

Application in the prescribed enclosed proforma must reach to the office of the undersigned latest by **24.12.2020** upto **5:00 P.M.** No application will be entertained thereafter. The date of examination will be informed later.

**The application should contains the following particulars :-**

1. Name of the Candidate :
2. Father's Name :
3. Date of Birth :
4. Educational Qualifications :
5. Name of Board/University from which last exam was passed :
6. Working knowledge of computer :
  - a. Elementary :
  - b. Normal :
  - c. Advanced :
7. Date of Appointment :
8. Length of service on regular basis :

*Girish Kathpalia*  
18.12.20  
(Girish Kathpalia)  
Principal District & Sessions Judge (HQs)  
Delhi.

No. 24616-25316 /Admn. II/S&P /2020

Dated, Delhi the 18 DEC 2020

**Copy forwarded for information and necessary action to:-**

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi with the request to circulate the same amongst the staff of this establishment working there on diverted/deputation basis.
2. The Principal District & Sessions Judge, West District, THC, East, North-East, Shahdara District (KKD), New Delhi District (PHC), South-West District (Dwarka), North-West, North (Rohini)/South, South-East District (Saket)/ Delhi/New Delhi, with the request to circulate the same in their respective District.
3. The Principal Judges, Family Courts in all the Districts with the request to circulate the same amongst the staff of this establishment working there on deputation/diverted capacity.

4. The Director, Delhi Judicial Academy, Dwarka with the request to circulate amongst the staff of this establishment working there on deputation/diverted capacity.
5. The Registrar, National Green Tribunal, Faridkot House, New Delhi with the request to circulate the same amongst the staff of this establishment working there on deputation/diverted capacity.
6. All the officers of Delhi Higher Judicial Service/ Delhi Judicial Service (All Districts) with the request to bring the same into the notice of staff working under their control.
7. The Personal Office of undersigned.
8. The Member Secretary, DSLSA, with the request to circulate the same in all the DSLSA Districts and bring into the notice of staff of this establishment working in diverted/deputation basis.
9. The Dealing Official, Website Committee, Delhi, with the direction to upload the circular on the website of District Courts, Delhi.
10. The Notice Board of all Court Complexes, Delhi/New Delhi.
11. All the Sr. Administrative Officers (J)/ Administrative Officers (J), Accounts Officer/Assistant Accounts Officer,/All Branch In-charges of all Districts, Delhi/New Delhi with the directions to bring the same into the notice of staff working under their control.

  
**Principal District & Sessions Judge: (HQs)**  
**Delhi**