


CB-461
06/04/2021

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE,
NORTH-EAST DISTT., KARKARDOOMA COURTS, DELHI.**

CIRCULAR

All the Judicial Officers and officials of North-East District who are drawing their salary in following seven banks namely **Dena Bank, Vijaya Bank, Allahabad Bank, Corporation Bank, Oriental Bank Syndicate bank & United Bank** and other banks which have been merged by the Govt., are requested to update their revised bank details by submitting fresh ECS form to Accounts Branch, North-East District, KKD Courts, Delhi, upto 12.04.2021 alongwith copy of PAN card and cancelled cheque failing which, this office shall not be responsible for any discrepancy in disbursement of salary.


The performa of ECS form is enclosed overleaf.


(Devender Kumar)
Controlling Officer/H.O.O.,
North-East District,
KKD Courts, Delhi.

No. 2202-2207/Accts./NE/PB/2021

Dated: 06/4/2021

1. P.S. to Ld. District & Sessions Judge, North-East District, with the request to circulate the same among staff posted in District & Sessions Judge Office.
2. All the Judicial Officers, North-East District, KKD Courts, Delhi with the request to circulate the same among the staff posted in their respective courts.
3. A.O. (Judicial)/ Branch In-charge, all Branches North-East District, KKD Courts, with the request bring the same to the notice of the staff posted in the Branches.
4. Website Committee, Computer Branch, Karkardooma Courts, Delhi.
5. R & I Branch, North-East District, KKD Courts, Delhi with the direction to upload the same on LAYERS.
6. Office Record


(Raj Kumar Kundoo)
Drawing & Disbursing Officer
North-East District,
Karkardooma Courts, Delhi.

**ELECTRONIC CLEARING SERVICE (CREDIT CLEARING)
MODEL MANDATE FORM
OFFICER'S OPTION TO RECEIVE SALARY THROUGH CREDIT
CLEARING MECHANISM**

NAME OF THE OFFICER/OFFICIAL : _____

S/O, W/O, D/O : _____

DESIGNATION : _____

10 DIGIT INCOME TAX PERMANENT
ACCOUNT NO. : _____

PARTICULARS OF BANK ACCOUNT

A BANK NAME : _____

B BRANCH NAME : _____

C ADDRESS : _____

D TELEPHONE : _____

E 09-DIGIT M.I.C.R. CODE NO. OF THE : _____
BANK & BRANCH APPEARING
ON THE CHEQUE ISSUED BY THE BANK

F ACCOUNT TYPE (S.B. ACCOUNT : _____
/CURRENT ACCOUNT OR CASH
CREDIT) WITH CODE 10/11/13.

G ACCOUNT NO. : _____

***NOTE :** Please attach a photocopy of a Blank cancelled cheque with Signature.

I hereby declare that the particulars given above are correct and complete

Date : _____

SIGNATURE