PROCEEDINGS OF THE DISTRICT JUDGE, KOZHIKODE

Present: Smt.Bindhukumari.V.S, District Judge Kozhikode

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Sub : Estt- Temporary appointment of Clerk through Kerala Public Service Commission - Orders issued.

Read: 1.Advice No.DV(4)03/2021(15) dated 13.10.2025 of the District Officer, Kerala PSC, District Office, Kozhikode.

2.Rule 9(a) (1) & 10 (b) r/w Rule 3 (c) of Kerala State and Subordinate Service Rules 1958.

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ORDER NO. A1 – 12767/2025 **DATED :28.10.2025**

The following order of temporary appointment of **Clerk** in the scale of pay of Rs.26,500–60,700/- advised by the Kerala Public Service Commission under Rule 9 (a)(1) of the Kerala State and Subordinate Service Rules 1958 is issued.

The instructions to be followed by the candidate is shown below:

The candidate shall produce the **Original One Time Verification Certificate/ Identification Certificate which includes the scanned image of photo and signature of the candidate ,Certificate of conduct and character** in Form No III as prescribed in G.O(P) No.156/88/Home S.S.B Department dated 12.12.1988 and a Medical certificate of fitness as prescribed in G.O.(P)No.20/2011/ P & ARD dated 30.06.2011, given by the competent authorities.

Oath of allegiance to the constitution should be administered to the candidate when she join duty. The incumbent should produce the details regarding her movable and immovable properties in the proforma as prescribed in GO(P) No.171/16 Fin. dated 15.11.2016 at the time of joining in service. The Presiding Officer concerned shall verify the same and the fact may be recorded in the service book of the incumbent . The candidate is directed to join duty within 15 days on receipt of this order, failing which her appointment will be treated as cancelled.

The Presiding Officer concerned should satisfy themself the identity and signature of the candidate with reference to the **Original One Time Verification Certificate/ Identification Certificate which includes the scanned image of photo and signature of the candidate** before she is

allowed to join duty. **A candidate who fails to produce Original One Time Verification Certificate/ Identification Certificate shall not be admitted to duty under any circumstances.** If there is any discrepancy, the candidate should not be allowed to join duty and the fact should be reported to this office forthwith. After the candidate is allowed to join duty, the **Original One Time Verification Certificate/ Identification Certificate** shall be forwarded to the appointing authority after recording necessary entries on the 2nd page **within 7 days** of appointment. The appointment of the candidate shall be regularised only after obtaining a verification certificate from Kerala Public Service Commission.

The presiding officer concerned is further directed to verify the identification and Community / Non Creamy Layer Certificates in respect of the candidate advised against reservation turns at the time of joining duty. The candidate is informed that in case of her discharge from service for want of vacancy, she may either register her name in the office of the Public Service Commission from where she has been advised otherwise she shall lose the right of probation in the department from where she has been discharged for want of vacancy or may wait for hert turn for re- appointment to the post in the Department in case they desire to continue in the post in which she has been discharged.

The candidate is informed that her appointment shall be terminated without notice if the Department is not satisfied with the character and antecedents on subsequent verification. The advice of the candidate is subject to Rule 3 (c) of General Rules of K.S & S.S.R.

She is further informed that the application for correction of date of birth if any needed in her case should be made within 5 years of their entry in service and the application for correction of date of birth in Service Register shall be submitted to the Government in the Administrative Department concerned through proper channel as envisaged in G.O.[P].45/91 P&A RD dated 30-12-1991.

Sl. No	Name and address of the candidate	Father's/Guardian Name, Date of birth	Qualification	Court in which appointed
1	Anju Vijayan Santha Bhavan, Valathungal PO, Kollam- 691018 Communication Address SI Flat, Mandarin Park, Flat No:GD, Behind Fathima Hospital, Bank Road, Kozhikode-673001	Vijayakumar P K 24.05.1984	SSLC	District Court, Kozhikode.

sd/-

DISTRICT JUDGE

To ,

1. The candidate concerned **by registered post with acknowledgement due.**

Copy to:

1. The Senior Superintendent, District Court, Kozhikode.
2. The Junior Superintendent– II / III, Section B1 ,District Court, Kozhikode.
3. The Secretary, K.C.J.S.O., District Committee, Kozhikode.
4. The Secretary, KDJECCS Ltd., Kozhikode.
5. The File.
6. The Proceedings File.

// True Copy / Forwarded / By Order //

DISTRICT AND SESSIONS COURT KOZHIKODE

Sheristadar