

## DISTRICT COURT, KOZHIKODE

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e-mail : [courtkkd.ker@nic.in](mailto:courtkkd.ker@nic.in)  
Website: [districts.ecourts.gov.in/kozhikode](http://districts.ecourts.gov.in/kozhikode)

Court Complex,  
Cherootty Road,  
Kozhikode.  
PIN : 673 032.

**No. B4-3591/2025**

**Date: 27.03.2025.**

### **NOTIFICATION**

Sub:- Estt. District Court Kozhikode – Appointment of Part-time Official Receiver attached to District Court Kozhikode- fresh applications call for -Notification -Issued- reg.

Ref:- 1-OM No. B4-27684/2010 dated 18.11.2014 of Hon'ble High Court of Kerala.

2-OM No. B4(A)-37540/2020 dated 31.08.2021 of Hon'ble High Court of Kerala.

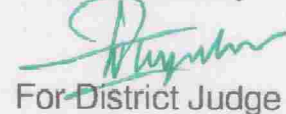
3-OM No. HCKL/2735/2025-B4(A) dated 11.03.2025 of Hon'ble High Court of Kerala.

4-Order dated 20.03.2025 of this Court.

.....

As per the reference cited 3<sup>rd</sup> above, applications are invited from qualified Advocates for including in the panel for considering for appointment to the post of Part-time Official Receiver attached to the District Court, Kozhikode. The applications and supporting documents , as per the reference 1<sup>st</sup> and 2<sup>nd</sup>, are to be submitted in triplicate, of which two copies shall be forwarded to the Hon'ble High Court of Kerala and one copy shall be retained in this Court as office copy. Application in the attached proforma shall reach this Office on or before 3.00 p.m. on 20.04.2025.

Yours Faithfully

  
For District Judge



To be published at,

- 1-District Court Website.
- 2-District Court Notice Board.
- 3-Chief Judicial Magistrate, Notice Board.
- 3-Bar Association, Calicut, Notice Board.

- 21 -  
**THE HIGH COURT OF KERALA**

Tele: 0484 2562432

Fax: 0484 2562451

B4-27684/2010

Ernakulam

Kochi-682031

P.O.Box No.2600

Dated-18.11.2014

**OFFICIAL MEMORANDUM**

**Sub: Appointment of Part-Time Official Receiver attached to various Districts of the State.**

The District Judges of all 14 Districts are directed that , while forwarding the panel of candidates to be considered for appointment as Part-time Official Receiver in the respective Districts, a report in the following matters, with regard to the candidates in the panel , is also to be furnished.

1) Whether, the candidate is included in the panel of Standing Counsel for any Bank/Financial Institution.

2) To conduct a discreet enquiry about the antecedents of the candidates and forward a report.

3) If the candidate is involved in any criminal case, the stage of the case. If he is acquitted, the District Judge has to verify and report whether, the acquittal is an honourable one or made extending benefit of doubt.

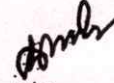
4) Whether ,there was any complaint against the incumbent applicant. If yes, the nature and stage of the complaint.

5) Whether, the applicant had held the post for two consecutive spells before the present application.

cont'd....

6) Whether, any litigation is pending against any candidate, and if so, nature of litigation may be specified.

(By Order)



Anil Kumar A.K  
Assistant Registrar  
(For Registrar(Subordinate Judiciary))

To :

Sri. Sunil Thomas, District Judge, Thiruvananthapuram  
Sri. B.Sudheendrakumar, District Judge, Thrissur  
Sri. K.P.Jyothindranath, District Judge, Palakkad  
Smt. Mary Joseph, District Judge, Alappuzha  
Sri. P.Somarajan, District Judge, Pathanamthitta  
Smt. V.Shirey, District Judge, Thalassery  
Sri. K.Bhaskaran, District Judge, Kaipetta  
Sri. Ashok Menon, District Judge, Kollam  
Sri. P.K.Lakshmanan, District Judge, Kottayam  
Sri. K.George Gommen, District Judge, Thodupuzha  
Sri. M.J.Sakthydharan, District Judge, Kasaragod  
Sri. S.Mohandas, District Judge/STAT, Ernakulam.  
Sri. V.Bhaskaran, District Judge, Kozhikode  
Sri. N.J.Jose, District Judge, Marjeri.

DESPATCHED  
18 NOV 2014



**THE HIGH COURT OF KERALA**

Ernakulam-682031  
Email: bsec.hc-ker@gov.in  
Phone: 04842562921  
Fax No. 0484-2562451  
Date: 31-08-2021

**B4(A)-37540/2020**

**OFFICIAL MEMORANDUM**

**Sub: Appointment of Part-time Official Receivers attached to District Courts/  
Additional District Courts – Directions issued - reg:**

**Ref: High Court O.M No. B4-27684/2010 dated 18.11.2014.**

The District Judges concerned are directed to invite applications for appointment to the post of Part-time Official Receiver in the Districts of Thiruvananthapuram, Pathanamthitta, Alappuzha, Manjeri and Palakkad afresh and also in Districts where the post has already fallen vacant or about to fall vacant, in the format forwarded herewith. The applications and supporting documents so received, should be forwarded to the High Court on or before **31.10.2021**. The last date for receipt of application in the District Courts may be fixed accordingly.

Hereafter, notification inviting applications for the post of Part-time Official Receiver should be published in the official website of the concerned District Courts as well as the notice boards of the District Courts and the Advocates' Association of the District Courts concerned, for giving wide publicity. The applications and supporting documents are to be obtained in triplicate, of which two copies shall be forwarded to the High Court and one copy shall be retained in the District Court as office copy. All District Courts/Additional District Courts shall maintain a Register for the purpose of appointment and functioning of Part-time Official Receiver.

**P.T.O**

The format of application for appointment as Part-time Official Receivers attached to District Courts / Additional District Courts, experience certificate and proforma of the Register to be maintained in the District Courts/Additional District Courts are appended herewith.

All District Judges are directed to follow the above directions scrupulously in addition to the guidelines issued vide High Court Office Memorandum cited.

(By Order)



Hashim E.  
Assistant Registrar

**Encl:As above**

**To**

**All Principal District Judges**

**The Administrative Records Section (2 Copies )**

**The File/Stock File**

Handwritten mark or signature

**APPLICATION FOR APPOINTMENT AS PART-TIME OFFICIAL RECEIVER  
AT DISTRICT COURT .....**

Paste your recent  
colour photograph  
size 4.5cm X 3.5cm

1.	<b>Name in Full</b> [in block letters] [As given in Enrolment Certificate]	
2.	<b>Age &amp; Date of Birth</b>	
3.	<b>Father's Name</b>	
4.	<b>Gender</b>	
5.	<b>Permanent Address</b>	
6.	<b>Present Residential Address</b> [for communications]	
7.	<b>Office Address</b>	

8.	E-mail ID	
9.	Telephone Number	
10.	Mobile Number	
11.	<b>Educational Qualifications</b> [Graduation, Post-graduation, etc.] [Specify name of University, name of Institution/College, Registration Number and Year] [Enclose attested copy of Degree Certificate]	
12.	Enrolment Number	
13.	Date of Enrolment	
14.	<b>Name of Bar Council</b> [Enclose attested copy of Enrolment Certificate]	
15.	<b>Place of Practice</b> [As in the Application for Enrolment]	
16.	Present Place of Practice	
17.	<b>Period of Practice</b> [Specify the period and number of years at each place] [Enclose certificate(s) issued by the Secretary of Bar Association registered and recognised by State Bar Council]	
18.	<b>Period of Practice in the District in which appointment as Part-time Official Receiver is sought for</b> [Specify the number of years of practice as on 1 <sup>st</sup> December of the year in which appointment is to be made]	

19.	<b>Whether already held the office of Part-time Official Receiver.</b> [If yes, specify place, period and number of years]	
20.	<b>Advocate Code</b> [If practising at High Court of Kerala]	
21.	<b>Period of Practice at High Court of Kerala</b> [Specify the period and number of years] [Enclose certificate issued by the Secretary of Kerala High Court Advocates Association, if member of that Association. If not, certificate issued by the High Court]	
22.	<b>Details of Practice</b> [Specify branches of law]	
23.	<b>Experience, if any, as Standing Counsel in the panel of Banks or Financial Institutions.</b> [Specify the period and number of years] [If yes, enclose supporting documents or certificates issued by the concerned Bank/Financial Institution]	
24.	<b>Experience, if any, in conducting cases involving insolvency laws</b> [Specify the period and number of years]	



25.	<p>Experience, if any, as Government Pleader or Central Government Counsel.</p> <p>[Specify the period and number of years]</p> <p>[If yes, enclose supporting documents]</p>	
26.	<p>Whether, after enrolment, has incurred any disqualification as mentioned in Section 24A of the Advocates Act, 1961</p> <p>[If yes, specify case number, name of court, nature of offence, etc. and enclose copy of judgment/order]</p>	
27.	<p>Whether involved in any criminal case.</p> <p>[If yes, specify case number, name of court, nature of offence, stage of the case, etc. In case already acquitted or convicted, enclose copy of judgment/ order]</p>	
28.	<p>Whether involved in any civil or criminal case relating to monetary disputes.</p> <p>[If yes, specify case number, name of court, nature of dispute, stage of the case, etc. In case already disposed of, enclose copy of judgment/ order]</p>	
29.	<p>Whether involved in any revenue recovery proceedings</p> <p>[If yes, specify the details and enclose copy of demand notice/order]</p>	
30.	<p>Whether punished by the Disciplinary Committee of State Bar Council for professional or other misconducts.</p> <p>[If yes, specify the details and enclose copy of the order]</p>	

31.	<b>Whether any complaint filed before the State Bar Council alleging professional or other misconducts or any disciplinary proceedings initiated by the State Bar Council are pending</b> [If yes, specify the details and enclose copy of the notice, etc.]	
32.	<b>Any other relevant information</b>	

**DECLARATION**

I, ..... , aged ..... years, S/o / W/o / D/o ..... ,  
 residing at ..... do hereby  
 declare that the details furnished above are true, complete and correct to the best of my  
 knowledge, information and belief.

Place :  
 Date:

Signature

Name of the Candidate

**CERTIFICATE**

Certified that the duly filled in application form submitted by  
 Sri./Smt. .... has been verified with the relevant certificates/documents  
 regarding qualifications and experience and found that the details entered in the  
 application are correct.

DISTRICT JUDGE

Place:  
 Date:

Annexure-I

**EXPERIENCE CERTIFICATE**

This is to certify that Sri./ Smt.....,  
S/o / W/o / D/o ..... residing  
at ..... is a  
member of ..... Bar Association from..... and he/she has been  
actively and continuously practising as an Advocate in the ..... courts at the  
District Court Centre, ....., since..... and his/her enrollment No.  
is .....

His/Her reputation, efficiency, conduct and character are .....

**PRESIDENT/SECRETARY**

Place:  
Date: