OFFICE OF THE PRINCIPAL JUDGE FAMILY COURTS, KARKARDOOMA COURTS, DELHI

DUTY ROASTER

In compliance of directions of Hon'ble High Court of Delhi in MAT. APP (F.C.) no. 335/2023 titled as 'Samrat Singh Rawat vs Poonam Rawat' communicated to this court vide letter dated 08/01/2024 by the Registrar General, Hon'ble High Court of Delhi, New Delhi, vide letter reference no. 142/DHC/Gaz./G-2/2024 and in view of the discussion in on-line meeting dated 11.01.2024 at 04:00 PM headed by Ld. Principal Judge, Family Courts, Head Quarters, Dwarka, Delhi, following duty roaster is being issued for functioning of the Children Room of Family Court Complex, Karkardooma, Delhi on Second Saturday and all Sundays falling in the month of September'2026.

S. No.	Day	Date	Name of the official and Designation	Mobile no.
1.	Sunday	06.09.2026	Ms. Usha Sharma, Peon	7701948981
2.	II Saturday	12.09.2026	Court working	---
3.	Sunday	13.09.2026	Sh Deepak, Peon	8860607128
4.	Sunday	20.09.2026	Sh. Sumit Rathi, Peon	7678410044
5.	Sunday	27.09.2026	Sh. Manoj Rawat, Peon	8920292036

Note:-

1. All the aforementioned Officials on duty will ensure the opening/working of the Children Room in Family Courts Complex, Karkardooma Courts, Delhi from 10:00 am to 05:00 pm on second Saturday and all Sundays as per duty roaster and will ensure cleanliness and necessary arrangements for smooth functioning of Children Room.

2. In case of emergency/urgency to the official on duty, the concerned official will immediately inform Ms. Jatinder Kaur, In-charge/Sr. J. A., Family Courts, Karkardooma Courts, Delhi, on her phone number 8178806253 and the In-charge will ensure to depute some other official.

3. The officials on duty may apply for compensatory leave in lieu of their duty.

(Hemani Malhotra)
Principal Judge, Family Court
North-East District, Karkardooma Courts
Delhi/25.08.2026

3513-3539

No. _____Admn/FC/KKD/Delhi Dated :25.08.2026

As directed, copy forwarded for information and necessary action to :-

1. PS to Ld. Principal District and Sessions Judge, Head Quarters, Tis Hazari, Delhi through Ld. PJFC(HQ), Dwarka, Delhi.
2. PS to Ld. Principal District and Sessions Judge, East, North-East and Shahdara, Karkardooma Courts, Delhi.
3. PS to Ld. Principal Judge, Family Courts, Head Quarters, Dwarka.
4. Reader to Ld. Principal Judge, Family Courts, East, North-East and Shahdara.
5. All the Ld. Judges, Family Courts, East, North-East and Shadara.
6. The Secretary, Bar Association, Karkardooma Courts Complex.
7. SHO, PS: Anand Vihar and Chowki Incharge, Karkardooma Courts, to ensure security arrangements.
8. The Care Taking Branch, Karkardooma, East Delhi, for necessary arrangements.
9. Incharge, Family Courts, Karkardooma, East Delhi, for necessary arrangements.
10. Incharge, Computer Branch, Karkardooma Courts, Delhi for uploading on **S3WaaS Portal**.
11. The concerned JE/AE, PWD(Electrical), KKD Courts, Delhi to direct the concerned AC operator to make the necessary arrangments.
12. Offical concerned.
13. Guard File.

Jkaur
25/08/26
In charge
Family Courts,
Karkadooma Courts,
Delhi/25.08.2026