

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE,**  
**KARKARDOOMA COURTS, DELHI**

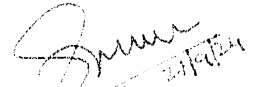
**Circular**

**Subject: Directions regarding uploading of orders and judgments on CIS by Judicial Officers after signing them by using the digital signatures.**

Pursuant to the directions contained in Office Order No. 693/CPC Sectt/DHC/2024 dated 15.07.2024, issued by the worthy Registrar General of Hon'ble High Court of Delhi and conveyed vide email dated 05.09.2024, wherein it has been *inter alia* directed that all the Ld. Judicial Officers of Delhi District Courts, except those who are not required to upload their orders and judgments on Case Information System ('CIS'), are required to upload their orders (including daily orders) and judgments on CIS after signing them by using their digital signatures.

Ld. Judicial Officers posted in East, North-East, and Shahdara Districts, Karkardooma Courts Complex, Delhi except those who are not required to upload their orders and judgments on Case Information System ('CIS') are requested to adhere to the directions contained in the above said Office Order.

This circular is issued after due approval from Ld. Principal District & Sessions Judges, East, Shahdara and North-East Districts.



(Sushant Changotra)  
ASJ-FTC/OIC-Computers  
Karkardooma Courts, Delhi.

No. 3235-3291 /Comp. Sec./KKD/2024

Delhi, Dated 27 SEP 2024

**Copy forwarded for information and necessary action to:-**

1. Ld. Judicial Officers (East, North-East & Shahdara) Districts, Delhi except those who are not required to upload their orders and judgments on Case Information System ('CIS') are requested to adhere to the directions contained in the above said Office Order.
2. P.S. to Ld. Principal District & Sessions Judge, East, North-East and Shahdara Districts, KKD Courts, Delhi.
3. Branch Incharge, R&I Branch, East, North-East and Shahdara Districts with the direction to circulate the same in the Courts of their respective Districts and to upload on LAYERS.
4. Website Committee, Karkardooma Courts, Delhi to upload the Circular on the Website.
5. Reader to the undersigned.
6. Guard file.



ASJ-FTC/OIC-Computers  
Karkardooma Courts, Delhi.