

10/11/23

14/14/CS
16/11/2023

Comp.

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE, EAST DISTRICT,
KARKARDOOMA COURTS, DELHI.

CIRCULAR

Pursuant to order no. 86555-86711/Admn.I/S&P(PA)/NFS/2023, dated: 07/11/2023, issued from Ld. Principal District & Sessions Judge(HQs) regarding grant of Non Functional Pay Scale of Rs. 15600-39100(PB-III) with Grade Pay 5400/-(Pay Level 10) to the Personal Assistants. All beneficiaries, whose name are mentioned in the said order and drawing salary from East District are hereby informed that they may exercise their option for fixation of pay(Form enclosed) within one month from the date of issuance of this circular. Option received after one month shall not be entertained.

Indes

(Drawing & Disbursing Officer)

O/o the Principal Distt. & Sessions Judge,
East District, Karkardooma Courts, Delhi.

No. 10454-10457 /Acctts.(E)/SB/2023

Dated: 09/11/23

Copy forwarded to :

1. PS to Ld. Principal District & Sessions Judge, East District, Karkardooma Courts, Delhi.
2. All the Ld. Judicial Officers, East District, karkardooma Courts, with the request to circulate the same among the beneficiary officials under their control.
3. Administrative Officer(Judicial)/Accounts Officer/Branch In-charge of all Branches at East District, Karkardooma Courts, with request to circulate the same among the beneficiary officials under their control.
4. The Branch Incharge, Computer Branch, East District with request to upload the circular on the official website of East District, Karkardooma Courts, Delhi.

Indes

(Drawing & Disbursing Officer)

O/o the Principal Distt. & Sessions Judge,
East District, Karkardooma Courts, Delhi.

**OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE,
EAST DISTRICT, KARKARDOOMA COURTS, DELHI.**

FORM OF OPTION

1. I, _____ S/oW/oD/o _____
hereby elect the MACP/Promoted/NFS scale in _____ wef
_____.

2. I, _____ S/oW/oD/o _____
hereby elect to continue on the existing scale of pay of my substantively/officiating post
mentioned below until the date of my next increment i.e. the date of my subsequent increment
raising my pay to Rs. _____.

I vacate or cease to draw pay in the existing scale of Rs. _____ up to
_____.

UNDERTAKING

I, _____ S/oW/oD/o _____
hereby undertake that any excess payment that may be found to have been made to me as a
result of fixation of pay on account of the implementation of promotion. It will be refunded to
Government either by adjustment against future payments due to me or otherwise.

Dated: _____

Signature _____

Name of Block letters _____

S/o W/o D/o _____

Designation _____

Office/Court _____

Emp. Code _____

Court No. _____

Contact No. _____