

**OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE
EAST DISTRICT, KARKARDOOMA COURTS, DELHI
LINK ROSTER**

Pursuant to the Endst. No. 78/DHC/Gaz/G-7/M.E.2(a)/2018 dated 20.12.2018 the following arrangement of Link Magistrates of East District exclusively, is made with effect from 21.12.2018 till further orders.

S. No.	Name of MMs	Court No.		Name of MMs	Court No.
1	Sh. Balwinder Singh, Ld. MM-01	18	<-->	Sh. Rakesh Kumar Singh, Ld. MM-03	16
2	Ms. Swati Sharma, Ld. MM-02	15	<-->	Ms. Nabeela Wali, Ld. MM-04	32
3	Ms. Harshita Vatsayan, Ld. MM (MC-01)	57	<-->	Sh. Rakesh Kumar Rampuri, Ld. MM (138 NI Act)	20
4	Ms. Ritu Singh, Ld. MM (MC-02)	24	<-->	Sh. Sujit Saurabh, Ld. MM (MCD & 138 NI Act)	30

NOTE:

1. (A) (i) In the absence or non-availability or being on leave or otherwise busy with the administrative work **from 1st to 10th day of the month** the judicial work of the court of **Undersigned**, shall be looked after by Ms. Nabeela Wali, Ld. MM. In the absence of Ms. Nabeela Wali, Ld. MM, the same shall be looked after by Sh. Rakesh Kumar Rampuri, Ld. MM and in the absence of Sh. Rakesh Kumar Rampuri, Ld. MM by Ms. Harshita Vatsayan, Ld. MM, and in the absence of all of the above-mentioned MMs by the Duty MM of that day.

(ii) In the absence or non-availability or being on leave or otherwise busy with the administrative work **from 11st to 20th day of the month** the judicial work of the court of undersigned, shall be looked after by Sh. Rakesh Kumar Rampuri, Ld. MM. In the absence of Sh. Rakesh Kumar Rampuri, Ld. MM, the same shall be looked after by Ms. Harshita Vatsayan, Ld. MM and in the absence of Ms. Harshita Vatsayan, Ld. MM, by Ms. Nabeela Wali, Ld. MM and in the absence of all of the above-mentioned MMs by the Duty MM of that day.

(iii) In the absence or non-availability or being on leave or otherwise busy with the administrative work **from 21st to 31th day of the month** the judicial work of the court of undersigned, shall be looked after by Ms. Harshita Vatsayan, Ld. MM. In the absence of Ms. Harshita Vatsayan, Ld. MM the same shall be looked after by Sh. Rakesh Kumar Rampuri, Ld. MM and in the absence of Sh. Rakesh Kumar Rampuri, Ld. MM by Ms. Nabeela Wali, Ld. MM and in the absence of all of the above-mentioned MMs by the Duty MMs of that day.

(B) (i) In the absence or non-availability or being on leave or otherwise busy with the administrative work **from 1st to 10th day of the month** the judicial work of the court of **Ld. ACMM, East**, shall be looked after by Sh. Rakesh Kumar Singh, Ld. MM. In the absence of Sh. Rakesh Kumar Singh, Ld. MM, the same shall be looked after by Ms. Ritu Singh, Ld. MM and in the absence of Ms. Ritu Singh, Ld. MM, by Ms. Sujit Saurabh, Ld. MM and in the absence of all of the above-mentioned MMs by the Duty MM of that day.

For
21/12/18

(ii) In the absence or non-availability or being on leave or otherwise busy with the administrative work **from 11st to 20th day of the month** the judicial work of the court of Ld. ACMM, shall be looked after by Ms. Ritu Singh, Ld. MM. In the absence of Ms. Ritu Singh, Ld. MM, the same shall be looked after by Sh. Sujit Saurabh, Ld. MM and in the absence of Sh. Sujit Saurabh, Ld. MM by Sh. Rakesh Kumar Singh, Ld. MM and in the absence of all of the above-mentioned MMs by the Duty MM of that day.

(iii) In the absence or non-availability or being on leave or otherwise busy with the administrative work **from 21st to 31th day of the month** the judicial work of the court of Ld. ACMM, shall be looked after by Sh. Sujit Saurabh, Ld. MM. In the absence of Sh. Sujit Saurabh, Ld. MM, the same shall be looked after by Ms. Ritu Singh, Ld. MM and in the absence of Ms. Ritu Singh, Ld. MM by Sh. Rakesh Kumar Singh, Ld. MM and in the absence of all of the above-mentioned MMs by the Duty MM of that day.

2 In absence of the undersigned the administrative work will be dealt by Ld. ACMM and in absence of Ld. ACMM, by Sh. Rakesh Kumar Singh, Ld. MM and in the absence of all of above-mentioned by the Duty MM of that day.

3 (A) Whenever any MM is on leave or busy in remand proceedings in hospital etc. or is not available due to any reason, his/her work shall be looked after by Link Magistrates shown against his/her name in the opposite column. In case, both the said MM's are on leave or not available for the similar reasons, the MM whose name is mentioned immediately below the name of MM concerned shall work as next link MM and shall look after the work of the court of the MM whose name finds mentioned above his name. In case even the next link MM mentioned immediately below the name of the concerned MM is on leave or similarly not available, the MM whose name finds mention immediately below thereafter shall work as the next link MM for such durations and so on & so forth. The two MMs mentioned in first horizontal line shall be deemed to be MMs placed immediately below the two MMs mentioned in the last horizontal line in the roster for above purposes.

(B) In case more than three MM's are on leave and the work of more than two courts is required to be done by any magistrate, then it should be brought to the notice of the undersigned immediately who shall assign the work to any other MM to pass appropriate orders.

4 (A) All the applications for TIP of accused persons or conducting inquest proceeding pertaining to East Distt. shall be put up before the undersigned by the IO's directly and the formal marking of the same shall be done by the undersigned.


(B) All the applications seeking TIP of case property shall be marked by concerned area MM to his/her Link MM.

(C) Upon the application being made over by name, the MM in question shall ordinarily be himself responsible for disposal of the application, except for special reasons, which may be recorded, in which event the application shall be directed to be put up for necessary directions before the undersigned.

5 (A) The Link MM besides fixing dates will also do other misc. work including recording of evidence of the court on leave, except passing final judgments, depending purely on the availability of time and volume of work fixed in their courts.

(B) The link MM shall first come to the court of MM on leave, personally deal with the matter listed, dispose of misc. applications and then start the work of his/her own court.

(C) In order to avoid delay in regulating the court work, the Ld. ACMM/MMs shall issue

 21/11/18

instructions making it the responsibility of their respective reader / ahlmads / stenos (in that order) to intimate in writing to the office of undersigned by 10.15 am positively, on the date when presiding officer happens to be on leave or absent, with written application having come in advance.

(D) In any case, the Link Magistrate shall commence work in the concerned court when presiding officer is on leave by 10.30 am, in case where a particular officer is expected to work as Link Magistrate in more than one court on a given day, he shall suitably instruct the reader of such other court to inform the litigants and members of the bar about the time when the Link Magistrate would be coming to such other court. (refer circular No. 5958-6040/CMM dated 19.7.1999)

6 (A) Application for Statement U/s 164 CrPC. shall be made over by the MMs having jurisdiction over the area to which it pertains to his/her Link Magistrate as per link roster by name.

(B) If the 1st link MM is on leave or absent on account of having gone for some official duty, such application shall be made by the area MM to the next link MM as per link roster by name.

(C) If the area MM is on leave or absent for above said reasons, his/her link MM or in case of absence even of later, his/her next MM **shall deal with the application in the same manner deeming it to have been made over to him formally in terms of direction.** For removal of doubts, it is clarified that in such situations, **formal making over shall not be necessary nor awaited by the link MM (as the case may be) who shall proceed to record the statement under section 164 Cr.P.C.**

(D) Upon the application being made over by name in terms of above direction or receipt of such application by the link MM or next link MM (as the case may be) in situations mentioned in direction above, the MM in question shall ordinarily be herself/himself responsible for disposal of the application, except for special reasons, which may be recorded, in which event the application shall be directed to be put up for necessary directions before the undersigned.

(E) All MM's are directed to dispose of the application u/s 164 Cr.P.C. assigned to them preferably on the same date or for the special reasons to be recorded, on the earliest subsequent date.

(F) The link MM of Juvenile Justice Board for the purpose of recording TIP of juveniles, TIP of cases property and recording of statement u/s 164 CrPC of JJB, pertaining to East District, shall be Sh. Rakesh Kumar Singh, MM.

(G) Application for statement u/s 164 Cr.P.C. of any child/victim less than 18 year pertaining to POCSO Act will be marked by the undersigned. The concerned MM while recording statements u/s 164 Cr.P.C. shall keep in mind the provisions of Section 25 & 26 of the Protection of Children from Sexual Offences Act, 2012 which broadly provide accompanying of Parents/representative, confidentiality, taking assistance of translator/interpreter if required & in case of mentally or physically challenged persons audio-video recording, subject to availability of such means.

7 (A) TIP will be conducted as mentioned in the Circular No. 2512/41028-41118/CMM/Delhi dated 04.06.2003 & 4740-80 /CMM/2003/Delhi dated 09/07/2003.

(B) Whenever a Magistrate is Duty MM on any working day, he/she is exempted for entertaining applications of other courts for TIP proceedings and recording of statement u/s 164 Cr. P. C. and to work as Link MM on that day. But it is clarified that any pre-fixed applications will be decided by him/her only and the undersigned can also mark such applications or work of Link MM in the event of extreme exigency.



In exercise of the power u/s 15 (2) r/w sec. 410 Cr.P.C. and in order to ensure equal distribution of work, it is hereby directed that all the misc. applications e.g. Bail, release of vehicles or other articles, cancellation of such orders, cancellation of process i.e., BW, NBW, u/s 82 & 83 Cr.P.C., application for J/C or P.C., change of surety and cancellation of surety bond, Specimen signature/Handwriting, pertaining to Police Station Kalyan Puri shall be disposed by Sh. Rakesh Kumar Rampuri, Ld. MM (138 NI Act) with immediate effect until further orders. For said purpose, no specific marking of undersigned will be necessary. If Sh. Rakesh Kumar Rampuri, Ld. MM is absent or on leave, then the undersigned will decide such applications as usual. After needful is done, application along with court proceedings be sent back to the court of undersigned.

(SHIVALI SHARMA)
Chief Metropolitan Magistrate(East)
Karkardooma Courts, Delhi

Date: 21.12.2018

No. 1071/...../CMM/EAST/KKD/Delhi

Copy for information to:-

- 1 The Registrar General, High Court of Delhi thr. The District & Sessions Judge, Delhi.
- 2 The District & Sessions Judge (Headquarter)/West, Tis Hazari Court, Delhi.
- 3 The District & Sessions Judge East/SHD/NE, Karkardooma Courts, Delhi
- 4 The District & Sessions Judge PHC/North, North-West Rohini / Dwarka / South, South-East Saket, Delhi.
- 5 All CMMs Central/West THC, South-West Dwarka, North/North-West Rohini, New Delhi Patiala House, East/SHD KKD, South/South-East Saket, Delhi.
- 6 The Secretary DLSA East, Karkardooma Courts, Delhi.
- 7 All the Metropolitan Magistrates East, Karkardooma Courts, Delhi.
- 8 The DCP East through Chowki Incharge, Karkardooma Courts, Delhi.
- 9 The Incharge, District Courts Web-Site Committee, Tis Hazari Courts, Delhi.
- 10 The Incharge Computer Branch, Karkardooma Courts, Delhi.
- 11 Superintendent Admn. and Care Taking Branch East, KKD Courts, Delhi.
- 12 Incharge Pool Car, Karkardooma Courts, Delhi
- 13 Incharge Cash Branch, Karkardooma Courts, Delhi.
- 14 Director of prosecution, Delhi thr. Prosecution Branch, KKD Courts, Delhi.
- 15 Chief Public Prosecutor East, Karkardooma Courts, Delhi.
- 16 Secretary Shahdara Bar Association, Karkardooma Courts, Delhi.
- 17 Superintendent Central Jail, Delhi.
- 18 Lock Up Incharge, Karkardooma Courts, Delhi.
- 19 Information Center, Karkardooma Courts, Delhi.
- 20 Video Conference Room, Karkardooma Courts, Delhi.
- 21 The Notice Board, Karkardooma Court Complex, Delhi.
- 22 Office Order File.

(SHIVALI SHARMA)
Chief Metropolitan Magistrate(East)
Karkardooma Courts, Delhi