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M A R G A O.

No. DSC/MAR/VAC-286/2026/4353

Establishment Code: GASG01

Dated: 05.05.2026

ORDER

The following Judicial Officers mentioned in the Column No.2 are hereby granted Summer Concession with permission to leave the Headquarters/State of Goa for the period shown against their respective names in the Column Nos. 3 & 5 during their absence. The Judicial Officers mentioned against their respective names in the column No.4 shall look after the urgent work arising in their Courts:

Sr. No.	Name and Designation of the Judicial Officer	Period of Summer Concession	Name and Designation of the Judicial Officers who have been put incharge of the Courts	Remarks
1	2	3	4	5
1	Ms. Shubhada A. Dalvi, Senior Civil Judge & C.J.M., Margao.	w.e.f. 18.05.2026 to 31.05.2026	Ms. Sunita Gaunekar, IInd Addl. Senior Civil Judge and JMFC, Margao, shall look after the charge of the Court of the Senior Civil Judge and CJM, Margao w.e.f. 18.05.2026 to 31.05.2026, including the charge of Commercial Cases and the Special Criminal Cases exclusively triable by CJM, Shri Shahir S. Issani, Senior Civil Judge & JMFC, A-Court, Vasco shall look after the Civil Charge of Special Civil Suits and Commercial Cases on 17.05.2026 (Sunday) of the Court of Senior Civil Judge and CJM, Margao and Shri Sabino	With permission to leave the Headquarters and the State of Goa w.e.f. 17.05.2026 to 31.05.2026.

			Braganza, Civil Judge Junior Division and JMFC, D-Court Margao shall look after the Criminal Charge of the Court of Senior Civil Judge and CJM, Margao on 17.05.2026 (Sunday).	
2	Shri Shahir S. Issani, Senior Civil Judge & JMFC, A-Court, Vasco.	w.e.f. 25.05.2026 to 07.06.2026	Ms. Ashwini V. Khandolkar, Senior Civil Judge & JMFC, B-Court, Vasco shall look after urgent Civil and Criminal Charge of the Court of Senior Civil Judge and JMFC, A-Court, Vasco, w.e.f. 25.05.2026 to 07.06.2026	With permission to leave the Headquarters and the State of Goa w.e.f. 25.05.2026 to 07.06.2026.
3	Ms. Sunita A. Gaunekar, IInd Addl. Senior Civil Judge and JMFC, Margao.	w.e.f. 11.05.2026 to 17.05.2026	Ms. Shubhada A. Dalvi, Senior Civil Judge & CJM, Margao shall look after the work arising in the Court of IInd Addl. Senior Civil Judge & JMFC, Margao and also of the Court of Ist Addl. Senior Civil Judge & JMFC, Margao w.e.f. 11.05.2026 to 17.05.2026 and Shri Sabino Braganza, Civil Judge Junior Division and JMFC, D-Court Margao shall look after the Criminal Charge of the Court of the IInd Addl. Civil Judge Senior Division and JMFC, Margao and also the work of the Court of Ist Addl. Senior Civil Judge and JMFC, Margao w.e.f. 11.05.2026 to 17.05.2026 including Remand work of the Court of IInd Addl. Senior Civil Judge and JMFC, Margao.	With permission to leave the Headquarters and State of Goa w.e.f. 11.05.2026 to 17.05.2026.

4	Ms. Ashwini V. Khandolkar, Senior Civil Judge and JMFC, B Court, Vasco.	w.e.f. 11.05.2026 to 24.05.2026	Mr. Shahir S. Issani, Senior Civil Judge & JMFC, A-Court, Vasco shall look after urgent work in Special Civil Suits w.e.f. 11.05.2026 to 24.05.2026, Regular Civil Suits and Criminal matters from 18.05.2026 to 24.05.2026 arising in the Court of Senior Civil Judge & JMFC, B-Court, Vasco and Ms. Pooja S. Desai, Civil Judge, Junior Division and JMFC, C-Court Vasco, shall look after urgent Regular Civil Suits and Criminal matters arising in the Court of Senior Civil Judge & JMFC, B-Court, Vasco w.e.f. 11.05.2026 to 17.05.2026.	With permission to leave the Headquarters and the State of Goa to w.e.f. 11.05.2026 to 24.05.2026.
5	Ms. Vaishali A. Lotlikar, IIIrd Addl. Senior Civil Judge & JMFC, Margao.	w.e.f. 11.05.2026 to 24.05.2026	Ms. Shubhada A. Dalvi, Senior Civil Judge & CJM, Margao, shall look after the work of Civil and Criminal matters of IIIrd Addl. Senior Civil Judge and JMFC, Margao and also of the Court of the Civil Judge Junior Division and JMFC, C-Court, Margao and the Court of Civil Judge Junior Division & JMFC, G-Court, Margao, w.e.f. 11.05.2026 to 17.05.2026 and Ms. Sunita A. Gaunekar, IInd Addl. Senior Civil Judge and JMFC, Margao shall look after the work of Civil and Criminal Matters of the Court of IIIrd Addl. Senior Civil Judge and JMFC, Margao and also of the Court of the Civil Judge, Junior Division and JMFC, C-Court, Margao and the Court of Civil Judge, Junior Division & JMFC, G-Court, Margao, w.e.f. 18.05.2026 to 24.05.2026 and remand duty of the Court of	With permission to leave the Headquarters and the State of Goa w.e.f. 11.05.2026 to 24.05.2026.

			IIIrd Addl. Senior Civil Judge and JMFC, Margao w.e.f. 21.05.2026 to 24.05.2026. Shri Shahir S. Issani shall look after the Spl. Civil Suits, Spl. Inventory Matters, Spl. Execution Applns. and Marriage Petitions on 17.05.2026 and Shri Sabino Adrian Braganza, Civil Judge Junior Division and JMFC, D-Court, Margao shall look after the Civil and Criminal matters of the Court of IIIrd Addl. Senior Civil Judge and JMFC, Margao (except Spl. Civil Cases), Court of the Civil Judge, Junior Division and JMFC, C-Court, Margao and Court of Civil Judge, Junior Division & JMFC, G-Court, Margao on 17.05.2026	
6	Ms. Girija Govind Gaonkar, Senior Civil Judge & JMFC A-Court, Quepem.	w.e.f. 18.05.2026 to 24.05.2026	Shri Shahir S. Issani, Senior Civil Judge & JMFC, Vasco shall look after the Charge of Senior Division i.e. Special Civil Suit, Marriage Petition, Commercial Suits, Portuguese CMA, Spl. Inventory Proceedings (urgent matters) arising in the Court of Senior Civil Judge and JMFC, A-Court, Quepem on 17.05.2026 and Ms. Sunita Gaunekar, IInd Addl. Senior Civil Judge & JMFC, Margao, shall look after the Charge of Senior Division i.e. Special Civil Suit, Marriage Petitions, Commercial Suits, Portuguese CMA, Spl. Inventory Proceedings (urgent matters) of the Court of Senior Civil Judge & JMFC, A-Court, Quepem w.e.f. 18.05.2026 to 24.05.2026 and Ms. Manashree Naik, Civil	With permission to leave the Headquarters and the State of Goa w.e.f. 17.05.2026 to 24.05.2026.

			Judge, Junior Division & JMFC, B-Court, Quepem, shall look after urgent Regular Civil Suits, Criminal matters and Administrative work of the Court of Senior Civil Judge & JMFC, A-Court, Quepem w.e.f. 17.05.2026 to 24.05.2026. Ms. Manashree M.Naik, Civil Judge Junior Division & JMFC, B-Court, Quepem, I/c of Civil Judge Junior Division & JMFC, Sanguem shall look after the urgent Regular Civil Suits, Criminal matters and Administrative work of the Court of Sr. Civil Judge and JMFC A-Court, Quepem and of the Court of the Civil Judge Junior Division and JMFC B-Court, Quepem on 18.05.2026 and 21.05.2026.	
7	Ms. Teisy Mascarenhas, Civil Judge, Junior Division and JMFC, C-Court, Margao.	w.e.f. 25.05.2026 to 06.06.2026	Ms. Vaishali A. Lotlikar, IIrd Addl. Senior Civil Judge and JMFC, Margao, shall look after the urgent Civil and Criminal charge of the Court of the Civil Judge, Junior Division & JMFC, C-Court, Margao, and of the Court of the Civil Judge, Junior Division and JMFC, G-Court, Margao w.e.f. 25.05.2026 to 07.06.2026.	With permission to leave the Headquarters and State of Goa w.e.f. 25.05.2026 to 07.06.2026.
8	Shri Sabino Adrian Braganza, Civil Judge, Junior Division & JMFC, D Court, Margao.	w.e.f. 18.05.2026 to 24.05.2026 and 01.06.2026	Ms. Sunita Gaunekar, IInd Addl. Senior Civil Judge & JMFC, Margao shall look after the urgent Civil and Criminal matters arising from the Court of Civil Judge, Junior Division & JMFC D-Court, Margao, and also of the Court of Civil Judge, Junior Division, E-Court and	With permission to leave the Headquarters and State of Goa w.e.f.

		to 07.06.2026	F-Court, Margao w.e.f. 18.05.2026 (B.O.H.) to 25.05.2026 (B.O.H.) and Ms. Vaishali Lotlikar, IIIrd Addl. Civil Judge, Senior Division & JMFC, Margao, shall look after the urgent civil and criminal matters arising from the Court of Civil Judge, Junior Division & JMFC, D-Court, Margao, and also of the Court of Civil Judge, Junior Division & JMFC, E-Court, and F-Court, Margao, w.e.f. 01.06.2026 (B.O.H.) to 08.06.2026 B.O.H.). Ms. Manashree Naik, Civil Judge Junior Division and JMFC, B-Court, Quepem shall look after the urgent matters which are exclusively triable by Junior Division (more specifically Rent Cases and Change of Name and Sir Name cases) of the Court of Civil Judge Junior Division & JMFC D-Court, C-Court, E-Court to H-Court Margao w.e.f. 18.05.2026 to 24.05.2026 and Ms. Smita U. Sail, Civil Judge Junior Division and JMFC, Canacona shall look after the urgent matters which are exclusively triable by Junior Division (more specifically Rent Case and Change of Name and Sir Name) arising in the Court of Civil Judge Junior Division & JMFC, D-Court Margao alongwith the additional charge of the Court of Civil Judge Junior Division & JMFC, C-Court, E-Court to H-Court, Margao w.e.f. 01.06.2026 to 07.06.2026. Ms. Vaishali Lotlikar, IIIrd Addl.	18.05.2026 (B.O.H.) to 25.05.2026 B.O.H.) and 01.06.2026 (B.O.H.) to 08.06.2026 (B.O.H.)
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			Senior Civil Judge & JMFC, Margao shall look after the Roster Remand duty w.e.f. 01.06.2026 to 08.06.2026 (B.O.H.) of the Court of the Civil Judge, Junior Division & JMFC, D-Court, Margao.	
9	Ms. Pooja S. Desai, Civil Judge, Junior Division, C Court, Vasco.	w.e.f. 18.05.2026 to 24.05.2026	Shri Shahir S. Issani, Senior Civil Judge and JMFC, A-Court, Vasco, shall look after urgent Civil and Criminal matters and remand arising in the Court of Civil Judge, Junior Division & JMFC, C-Court, Vasco from 18.05.2026 to 24.05.2026.	--
10	Ms. Smita U. Sail, Civil Judge Junior Division and JMFC, Canacona.	w.e.f. 11.05.2026 to 18.05.2026	Shri Sabino Braganza, Civil Judge Junior Division and JMFC, D-Court, Margao, shall look after the urgent Civil and Criminal work arising in the Court of the Civil Judge Junior Division and JMFC, Canacona alongwith the Administrative Charge and Roaster Duty w.e.f. 11.05.2026 to 18.05.2026.	With permission to leave the Headquarters and the State of Goa w.e.f. 11.05.2026 to 18.05.2026(B. O.H.)
11	Ms. Manashree M. Naik, Civil Judge Junior Division JMFC, B Court, Quepem.	w.e.f. 25.05.2026 to 07.06.2026	Ms. Girija G. Gaonkar Senior Civil Judge & JMFC, A-Court, Quepem shall look after the urgent Civil & Criminal matters of the Court of Civil Judge, Junior Division & JMFC, B-Court, Quepem w.e.f. 25.05.2026 to 07.06.2026 including roster duty w.e.f. 25.05.2026 to 31.05.2026 and Civil and Criminal matters of the Court of the Civil Judge Junior Division and JMFC, Sanguem	With permission to leave the Headquarters and State of Goa w.e.f. 25.05.2026 to 07.06.2026.

			and Gram Nyayalaya w.e.f. including roster duty and administrative work w.e.f. 25.05.2026 to 07.06.2026.	
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1. In exigency of public service, it is hereby informed that the Judicial Officers who have been put Incharge of the Judicial Officers and who have been granted Summer Concession shall not leave their Headquarters and/or not proceed on any type of leave without obtaining prior sanction of the Hon'ble Principal District and Sessions Judge, South Goa Margao.
2. The Judicial Officers who have been granted Summer Concession and permitted to leave Headquarters/State of Goa, should furnish to this Department their addresses and telephone numbers (who have not yet mentioned in the application) where they can be contacted in case of emergency, immediately before availing Summer Concession. Also they are requested to display the copy of this Order on the Notice Board of their respective Courts.
3. The Judicial Officers are instructed to make arrangements to inform the concerned Police Stations under their Jurisdiction to place Bail, Remand matters, etc. before the Judicial Officers who will be looking after the duties of his/her Court as per the substitution arrangement during their absence.



(Sherin G. Paul)

Principal District & Sessions Judge,
South Goa, Margao.



Copy to:

1. The Hon'ble Registrar General, High Court of Bombay (Appellate Side), Mumbai.
2. The Registrar (Adm.) High Court of Bombay at Goa, Porvorim.



(Sherin G. Paul)

Principal District & Sessions Judge,
South Goa, Margao.



3. The Principal District & Sessions Judge, South Goa, Margao
4. The Principal District & Sessions Judge, North Goa, Panaji.
5. Ms. Shubhada A. Dalvi, Senior Civil Judge & CJM, Margao.
6. Shri Shahir S. Issani, Senior Civil Judge & JMFC, A-Court, Vasco.
7. Ms. Sunita A. Gaunekar, IInd Addl. Senior Civil Judge & JMFC, Margao.
8. Ms. Ashwini V. Khandolkar, Senior Civil Judge & JMFC, B-Court, Vasco.
9. Ms. Vaishali A. Lotlikar, IIIrd Addl. Senior Civil Judge & JMFC, Margao.
10. Ms. Girija Govind Gaonkar, Senior Civil Judge & JMFC, A-Court, Quepem.
11. Ms. Teisy Mascarenhas, Civil Judge Junior Division & JMFC, C-Court, Margao.
12. Shri Sabino Adrian Braganza, Civil Judge, Junior Division & JMFC, D-Court, Margao.
13. Ms. Pooja S. Desai, Civil Judge, Junior Division, C-Court, Vasco.
14. Ms. Smita U. Sail, Civil Judge Junior Division & JMFC, Canacona.
15. Ms. Manashree M. Naik, Civil Judge Junior Division & JMFC B-Court, Quepem.
16. The Chief Administrative Officer, District and Sessions Court, South Goa, Margao.
17. The Directorate of Accounts, South Branch, Margao.
18. Notice Boards of Margao, Vasco, Quepem, Sanguem and Canacona Courts. The Presiding Judges of these courts are required to put a copy of this Order on the Notice Board of their respective Courts.
19. Personal file of concerned Judges.
20. Order file 21. Finance Section 22. Spare copy


 (Anita R. Malvankar)
 Chief Administrative Officer,
 District & Sessions Court,
 South Goa, Margao.