

M A R G A O.

Dated : 09.09.2025

To,  
The Hon'ble  
Principal District & Sessions Judge,  
South Goa,  
Margao.

Respected Sir,

In view of Your Honour's Orders dated 02.09.2016, I am to submit that the information as per Annexure-I & VI pertaining to the Administration Section for the month of August, 2025 has been uploaded on the Official Website of this Department.

Yours faithfully,

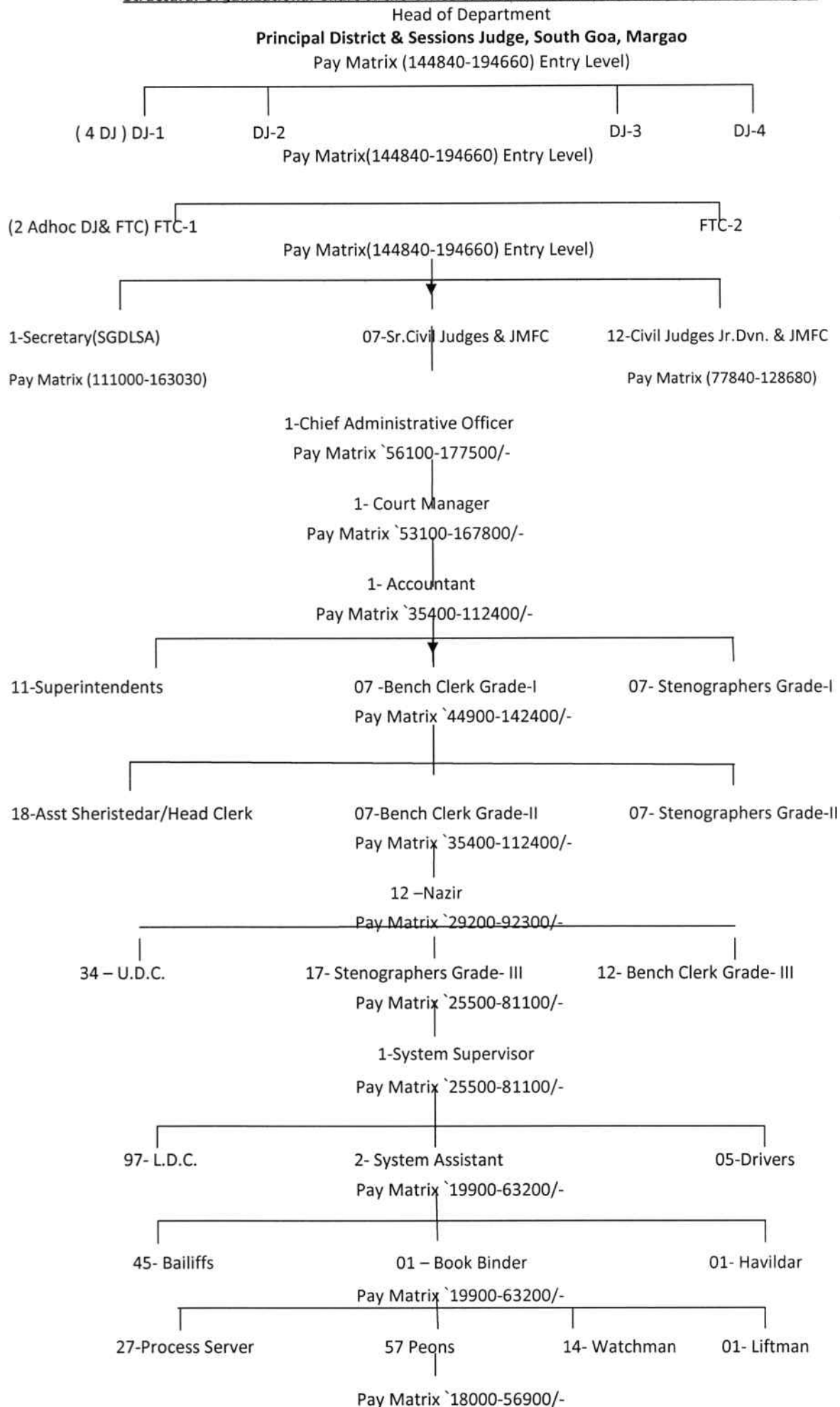


(Dattaram R. Shetgaonkar)  
Superintendent,  
Administrative Section.

Encl: as above.

**ANNEXURE-I**

**Structural Organizational Chart of the Office of District & Sessions Court, South Goa, Margao**



**ANNEXURE-VI****Sanctioned strength of the South Goa District**

| Sr.No. | Name of the Post                                                       | Number of Posts |
|--------|------------------------------------------------------------------------|-----------------|
| 1.     | Principal District & Sessions Judge                                    | 01              |
| 2.     | District Judges & Addl. Sessions Judges                                | 04              |
| 3.     | Adhoc District Judges & Addl./Asst. Sessions Judges (Fast Track Court) | 02              |
| 4.     | Senior Civil Judge & C.J.M/J.M.F.C.                                    | 07              |
| 5.     | Secretary, District Legal Services Authority, South Goa                | 01              |
| 6.     | Civil Judges Junior Division & J.M.F.C.                                | 12              |
| 7.     | Chief Administrative Officer/Registrar                                 | 01              |
| 8.     | Court Manager                                                          | 01              |
| 9.     | Accountant                                                             | 01              |
| 10.    | Superintendent-cum-Protocol Officer                                    | 01              |
| 11.    | Superintendent/Sheristedar                                             | 10              |
| 12.    | Bench Clerk Grade - I                                                  | 07              |
| 13.    | Stenographer Grade - I                                                 | 07              |
| 14.    | Asst. Sheristedar/Head Clerk                                           | 18              |
| 15.    | Bench Clerk Grade - II                                                 | 07              |
| 16.    | Stenographer Grade - II                                                | 07              |
| 17.    | Nazir                                                                  | 12              |
| 18.    | U.D.C.                                                                 | 34              |
| 19.    | Stenographer - III                                                     | 17              |
| 20.    | Bench Clerk Grade - III                                                | 12              |
| 21.    | Lower Division Clerk                                                   | 97              |
| 22.    | Process Server                                                         | 27              |
| 23.    | System Supervisor                                                      | 01              |
| 24.    | System Assistant                                                       | 02              |
| 25.    | Driver                                                                 | 05              |
| 26.    | Bailiff                                                                | 45              |
| 27.    | Book Binder                                                            | 01              |
| 28.    | Havildar                                                               | 01              |
| 29.    | Peon                                                                   | 57              |
| 30.    | Watchman                                                               | 14              |
| 31.    | Liftman                                                                | 01              |
|        | <b>Total</b>                                                           | <b>413</b>      |

Place: Margao

Dated: 09.09.2025.

**DISTRICT & SESSIONS COURT, SOUTH GOA, MARGAO – 403 601****Email: reg-sgdc.goa@nic.in****Telephone Numbers of Judicial Officers****List of Judicial Officers, stationwise, in South Goa, District as on 31.08.2025**

| <b>Sr. No.</b> | <b>Name of Judicial Officers</b>      | <b>Designation</b>                                                                                                | <b>Phone Numbers</b> |           |            |                    |
|----------------|---------------------------------------|-------------------------------------------------------------------------------------------------------------------|----------------------|-----------|------------|--------------------|
|                |                                       |                                                                                                                   | Office               | Residence | Mobile     | Fax                |
| 1              | 2                                     | 3                                                                                                                 | 4                    | 5         | 6          | 7                  |
| 1.             | Ms. Sherin G. Paul                    | Principal District & Sessions Judge, South Goa, Margao                                                            | 2730495<br>2730656   | -         | 9850440275 | 2734949<br>2711481 |
| 2.             | Dr. Pooja C. Kavlekar                 | District Judge-1 & Addl. Sessions Judge, South Goa, Margao                                                        | 2730495<br>2734241   | -         | 9405921928 | -                  |
| 3.             | Shri Ram Subrai Prabhu Dessai         | District Judge-2 & Addl. Sessions Judge, South Goa, Margao                                                        | 2730495<br>2730602   | -         | 9823390803 | -                  |
| 4.             | -----                                 | District Judge-3 & Addl. Sessions Judge, South Goa, Margao                                                        | 2730495              | -         |            | -                  |
| 5.             | -----                                 | District Judge-4 & Asst./Addl. Sessions Judge, Margao.                                                            | 2730495              | -         | -          | -                  |
| 6.             | -----                                 | Adhoc District Judge-1 & Addl./Asst. Sessions Judge (FTC-I), Margao                                               | 2730495<br>2731407   | -         | -          | -                  |
| 7.             | -----                                 | Adhoc District Judge-2 & Addl./Asst. Sessions Judge (FTC-II), Margao.                                             | 2730495<br>2731405   | -         | -          | -                  |
| 8.             | Ms. Shubhada Atchut Dalvi             | Senior Civil Judge & Chief Judicial Magistrate, Margao & Chairperson, Taluka Legal Services Committee, Margao.    | 2731887<br>2733908   | -         | 9561625374 | 2710422            |
| 9.             | -----                                 | Ist Addl. Adhoc Senior Civil Judge & JMFC, Margao.                                                                | 2731887              | -         |            | 2710422            |
| 10.            | Shri Shahir Shirazali Issani          | Senior Civil Judge & J.M.F.C. (A-Court), Vasco-da-Gama & Chairman, Taluka Legal Services Committee, Vasco-da-Gama | 2512085<br>2516825   | -         | 8087293164 | 2512085            |
| 11.            | Ms. Sunita Atchut Gaunekar            | IIInd Addl. Adhoc Sr. Civil Judge & J.M.F.C., Margao.                                                             | 2731887<br>2733911   | -         | 9823762744 | 2710422            |
| 12.            | Ms. Vaishali Ashok Lotlikar           | IIIrd Addl. Adhoc Senior Civil Judge & J.M.F.C., Margao                                                           | 2731887              | -         | 7798948900 | 2710422            |
| 13.            | Ms. Ashwini Khandolkar                | Adhoc Senior Civil Judge & J.M.F.C. (B-Court), Vasco-da-Gama.                                                     | 2512085<br>2516825   | -         | 9049178150 | 2512085            |
| 14.            | Ms. Girija Govind Gaonkar(Renu Singh) | Senior Civil Judge & J.M.F.C., "A" Court, Quepem & Chairperson, Taluka Legal Services Committee, Quepem           | 2662249<br>2664510   | -         | 9673665380 | 2662249            |
| 15.            | Ms. Nilima S. Kankonkar,              | Secretary, District Legal Services Authority, South Goa, Margao.                                                  | 2733226              | -         | 8975844819 | 2733226            |
| 16.            | Ms. Teisy Mascarenhas                 | Civil Judge, Junior Division & J.M.F.C. (C-Court), Margao.                                                        | 2731887              | -         | 7875476698 | 2710422            |

|     |                                                                                                                           |                                                                                                       |                    |    |            |         |
|-----|---------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|--------------------|----|------------|---------|
| 17. | Shri Waseem Hussain Rizwi                                                                                                 | Civil Judge, Junior Division & J.M.F.C., Sanguem & Chairman, Taluka Legal Services Committee, Sanguem | 2604334            | -  | 7083034813 | 2604334 |
| 18. | Shri Sabino Adrian Braganza                                                                                               | Civil Judge, Junior Division & J.M.F.C. (D-Court), Margao.                                            | 2731887<br>2711018 | -  | 9673996737 | 2710422 |
| 19. | Ms. Pooja S. Desai                                                                                                        | Civil Judge, Junior Division & J.M.F.C.(C-Court), Vasco-da-Gama                                       | 2512085<br>2512474 | -- | 9049323847 | 2512085 |
| 20. | Ms. Smita Sail                                                                                                            | Civil Judge, Jr. Divn. & JMFC, Canacona & Chairperson, Taluka Legal Services Committee, Canacona.     | -                  | -  | 9689158569 | 2633044 |
| 21. | Ms. Manashree M. Naik                                                                                                     | Civil Judge, Junior Division & J.M.F.C. "B" Court, Quepem                                             | 2662249<br>2664633 | -  | 9623856166 | 2662249 |
| 22. | Ms. Vrutika Shridhar Prabhu                                                                                               | Civil Judge, Junior Division & J.M.F.C. (E-Court), Margao.                                            | 2731887<br>2733907 | -  | 9511634018 | 2710422 |
| 23. | Ms. Tsunamilaxmi Dayanand Kolamkar                                                                                        | Civil Judge, Junior Division & J.M.F.C., (F-Court), Margao                                            | 2731887<br>2726817 | -  | 7972021236 | 2710422 |
| 24. | Ms. Shubhechha Subhash Azgaonkar                                                                                          | Civil Judge, Junior Division & J.M.F.C., (G-Court), Margao                                            | 2731887            | -  | 8698075587 | 2710422 |
| 25. | Shri Samarth Sadanand Naik                                                                                                | Civil Judge Junior Division & J.M.F.C.(D-Court), Vasco-da-Gama.                                       | 2512085<br>2519123 | -  | 9960478928 | 2512085 |
| 26. | -----                                                                                                                     | Civil Judge, Junior Division & J.M.F.C., (H-Court), Margao                                            | 2731887            | -  | ---        | 2710422 |
| 27. | The CJJD & JMFC, Sanguem is nominated as the Nyayadhikari until regular Nyayadhikari is appointed for the Gram Nyayalaya. | Gram Nyayalaya at Sanguem                                                                             | ---                | -  | 7083034813 | ---     |

#### South Goa District Legal Services Authority

|    |                             |                                                                                    |                    |   |            |         |
|----|-----------------------------|------------------------------------------------------------------------------------|--------------------|---|------------|---------|
| 1. | Ms. Sherin G. Paul          | Chairperson District Legal Services Authority, South Goa, Margao                   | 2730495<br>2730656 | - | 9850440275 | 2734949 |
| 2. | Ms. Nilima S. Kankonkar     | Secretary, District Legal Services Authority, South Goa, Margao                    | 2733226            | - | 8975844819 | 2733226 |
| 3. | Ms. Anita R. Malvankar      | Chief Administrative Officer, District & Sessions Court, South Goa, Margao         | 2730495<br>2701987 | - | 9923167137 | 2711481 |
| 4. | Shri Silva Thomas Francisco | Superintendent-cum-Protocol Officer, District & Sessions Court, South Goa, Margao. | 2730495            | - | 9881208317 | 2711481 |