

OFFICE OF THE DISTRICT & SESSIONS JUDGE, FATEHGARH SAHIB
PUBLIC NOTICE

Applications on the prescribed proforma are invited by **08.08.2025**, for filling up **Six posts** of Stenographer Grade-III on adhoc basis, initially for a period of six months or till the regular appointments are made by the Hon'ble High Court, whichever is earlier. The said application must contain complete bio-data, contact number with attested copies of testimonials and one recent passport size photograph affixed at the right side on the top of the application as per the following terms and conditions :-

Sr. No.	Post	No. of Posts	Consolidated Salary	Qualification	Age
1	Stenographer Grade-III(On Adhoc Basis)	Total 6 (2 SC) (1ESM OBC) (1SC Women) (1 Gen) (1 Gen EWS Women)	Consolidated Salary in view of the instructions issued by the Government of Punjab as well as Hon'ble Punjab & Haryana High Court, Chandigarh.	Degree of B.A./B.S.C. or equivalent from recognized University and pass a test at a speed of 80 W.P.M. in English Shorthand and 20 W.P.M. in Transcription of the same and must have possessing the knowledge in operation of Computers.	Between 18 to 37 years as on 01.08.2025

- Note:
- The reservation policy will be adopted as per the norms fixed by the Punjab Government.
 - The post of reserved category will be offered to the candidates of General Category if no suitable candidate from the reserved category is found available.
 - The incomplete applications are not to be entertained.
 - The number of posts mentioned above may increase or decrease:
 - The Candidates will appear for test/interview for the abovesaid post alongwith their original testimonials on **21.08.2025** at 10.00 A.M. sharp, before this office in the Judicial Courts Complex, Fatehgarh Sahib.
 - No T.A./D.A. will be paid for the abovesaid test/interview.
 - It should be clearly mentioned in the application by the applicant that no Criminal case/FIR is pending against him/her.

Dated: _____, 2025

Arun Gupta
(Arun Gupta)
District & Sessions Judge,
Fatehgarh Sahib.

Endst. No. 5557 /E.B.

1. All the District & Sessions Judges in the State of Punjab with the request to obtain and send applications alongwith service record of retrenched/surplus employees, if any to this office on or before **08.08.2025**
2. Employment Officer, Employment Exchange, Fatehgarh Sahib, for sending the list of eligible candidates for the abovesaid posts.
3. ~~3.~~ Daftri of this office with the direction to affix the Public Notice on the Notice Boards of all the Courts and to report.
4. The Manger, Daily Charhdikala Newspaper, Patiala with the request to publish the above mentioned public appointment Notice in the Daily Charhdikala Newspaper and send the copy of same alongwith bills to this office at the earliest.

Dated: 22/7/2025

Arun Gupta
(Arun Gupta)
District & Sessions Judge,
Fatehgarh Sahib.

OFFICE OF THE DISTRICT & SESSIONS JUDGE, FATEHARH SAHIB
APPLICATION FOR THE POST OF STENOGRAPHER GRADE-III

Photograph

Name : _____

Father's Name : _____

Date of Birth : _____

Age as on : _____
01.08.2025

Qualification : _____

Sex : _____

Category : _____

Nationality : _____

Experience if any : _____

Address for : _____
Correspondence

Permanent : _____
Address

Mobile Number : _____

Status of Criminal : _____
Case (if any) against
applicant

Signature of the Applicant.