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**IN THE COURT OF Ms. PAMELPREET GREWAL KAHAL, PCS,  
CHIEF JUDICIAL MAGISTRATE, FATEHGARH SAHIB**

Endst. No. 16

Dated 15/04/25

**OFFICE ORDER**

In view of the joining of new Judicial Officers at Head Quarter, Fatehgarh Sahib as well as at Sub Division, Amloh, the Duty Roaster of the Head Quarter, Fatehgarh Sahib and Sub Division, Amloh is amended/modified for the period w.e.f. 15.04.2025 to 30.04.2025 as under:-

<b>FATEHGARH SAHIB</b>		
<b>Sr. No</b>	<b>Name of the Officer</b>	<b>Period of Duty</b>
1.	Ms. Renu Goyal, JMIC	15.04.2025, 16.04.2025, 25.04.2025 & 28.04.2025
2.	Ms. Ankita Gupta, JMIC	17.04.2025 to 20.04.2025, 26.04.2025 & 27.04.2025
3.	Ms. Tejinder Kaur, JMIC	21.04.2025, 22.04.2025 & 29.04.2025
4.	Ms. Shefalika Suneja, JMIC	23.04.2025, 24.04.2025 & 30.04.2025
<b>AMLOH</b>		
<b>Sr. No</b>	<b>Name of the Officer</b>	<b>Period of Duty</b>
1.	Mr. Parsmeet Rishi, SDJM	15.04.2025
2.	Ms. Khyati Goyal, JMIC	16.04.2025 to 22.04.2025 & 25.04.2025 to 29.04.2025
3	Mr. Vishi Chawla	23.04.2025, 24.04.2025 & 30.04.2025

- Pamelpreet*  
*15-4-25*
1. The Officer intending to proceed on leave/Station leave during the period of his/her duty, shall have to make an alternate arrangement for performance of duty work with his/her colleague at the Station, under intimation to this office.
  2. In case of transfer of any Officer, the new incumbent succeeding him/her shall perform the duty for the same period.
  3. The duty shall commence at 10.00 AM of the duty day and shall continue till 10.00AM of the next day.
  4. Keeping in view the Office Order bearing No.440/E.B. dated 23.12.2024 issued under Endst. No.10416/E.B. dated 23.12.2024 of the Office of

Learned District & Sessions Judge, Fatehgarh Sahib, as regards the holding of Camp Court by Ms. Ankita Gupta, Civil Judge (Junior Division)-cum-Judicial Magistrate Ist Class, Fatehgarh Sahib on every Thursday at Amloh till the joining of Ms. Sudipa Kaur, Judicial Magistrate Ist Class, Amloh who has proceeded on maternity leave, it is hereby ordered that Duty Work of Ms. Ankita Gupta, Judicial Magistrate Ist Class, Fatehgarh Sahib on every Thursday (during period of her duty) shall be performed by Ms. Krishnanuja Mittal, learned JMIC, Fatehgarh Sahib.

5. Since there is only one officer i.e. Sh. Harish Kumar, SDJM, Khamanon, who is working (as Ms. Ankita Dhawan, JMIC, Khamanon is availing maternity leave w.e.f. 26.11.2024 to 25.05.2024), so whenever Sh. Harish Kumar, Ld. SDJM, Khamanon is on casual leave/station leave, then the Duty Work pertaining to Sub Division Khamanon shall be performed at Head Quarter, Fatehgarh Sahib by the concerned Duty Magistrate, Fatehgarh Sahib.

**Pamelpreet Grewal Kahal,  
Chief Judicial Magistrate,  
Fatehgarh Sahib.**

No. 355

Dated: 15/4/25

Copy forwarded for information and necessary action to:-

1. The Learned District & Sessions Judge, Fatehgarh Sahib.
2. All the Judicial Officers of Fatehgarh Sahib Sessions Division.
3. All the Judicial Officers of Sub Divisions, Amloh & Khamanon.
4. The Senior Superintendent of Police, Fatehgarh Sahib.
5. The President, Bar Association Fatehgarh Sahib, Khamanon & Amloh;
6. The District Attorney, Fatehgarh Sahib;
7. System Officer/System Assistant, Fatehgarh Sahib.

**Pamelpreet Grewal Kahal,  
Chief Judicial Magistrate,  
Fatehgarh Sahib.**