OFFICE OF THE CIVIL JUDGE (SENIOR DIVISION), BATHINDA
APPLICATIONS FOR INVITING TENDER

Applications are invited from the willing competent outsource organizations/agencies for allotment of contract of work of maintenance of Cleanliness of Judicial Courts Complex, Bathinda, and Judicial Courts Complexes sub divisions Phul and Talwandi Sabo. The organizations/agency shall ensure proper and efficient cleaning thrice a day & all day of the week including Sundays (for that purpose suitable staff on rotation basis be employed) on all the floors of complex which includes entrance, lounges, cat walks/ramps, stairs, roof area, corridors, court rooms and other rooms, toilets, drainage system including all sanitary fittings viz. Urinals, wash basins, glazed tiles, sinks, water coolers etc. this also includes cleaning of windows, dusting of Courts Rooms, Chandeliers, Doors, Window panes grills, terraces, protections, roads, lawns, fans, removal of webs, sweeping of approaching passages, car garages, parks and open space etc.(tentative area of Judicial Courts Complex, district headquarter Bathinda is 3,45,866 square ft., tentative area of Judicial Courts complex Sub Division Talwandi Sabo is 1,67,067.25 square ft. and tentative area of Judicial Courts Complex Sub Division Phul is 1,55,704 square ft. The entire workforce including the machinery, equipment's, and material necessary for cleanliness shall be arranged by the applicant/tenderer at his own expenses. The applicant/tenderer shall also provide toiletry, room fresheners, diffusers and mosquito repellent etc. necessary for keeping the areas clean disinfect, mosquito, rodent free besides keeping the area fresh and enhancing the ambiance thereof. The applications for the above-mentioned work should reach this office by **05.03.2026.** The applications should contain complete bio-data of Agency/ Organization and their phone numbers, whatsapp, email-IDs. Etc and other contract detail including previous experience in handling such like project. The applications received after the due date and time will not be entertained and shall be summarily rejected. Incomplete applications will not be considered and no separate intimation will be sent by this office.

2. The spot inspection to the applicants shall be allowed in between two dates i.e. **09.03.2026 and 10.03.2026** for explaining the scope of work including imparting guidelines regarding the level of cleanliness expected from the agency/organization concerned so that they may prepare their tender bidding accordingly. Only those agencies would be considered who attend such spot inspection and explaining the scope of work. Thereafter, the willing applications would be required to submit sealed tender for allotment of contract by **13.03.2026.**

3. Tender received after the due date and time will not be entertained. The contract will be for the period of one year w.e.f. the date of agreement. However,

contract may be extended further by the undersigned subject to satisfactory performance of work/project.

4. The tenders will be opened in the presence of tenderers and their authorized representatives, who choose to attend the opening of tenders on **18.03.2026.** This office will not take any responsibility for any postal delay. The committee reserves its right to seek any information/document for the purpose of clarification. The tenderer shall have the opportunity to supplement the information only on the asking of the committee.

5. The detailed terms and conditions for contract, Form B of the contract be downloaded from the website https://bathinda.dcourts.gov.in **In case of CANCELLATION/POSTPONEMENT of opening of Tender** due to administrative reasons, notice in this regard will be notified on official website of this office i.e. https://bathinda.dcourts.gov.in

Sd/-	Sd/-	Sd/-
Surinder Pal Kaur	**Gukirpal Singh Sekhon**	**Harish Kumar**
Members of the Committee for allotment of contract of work of Cleanliness of Judicial Courts Complex, Bathinda and Judicial Courts Complexes sub divisions Phul and Talwandi Sabo.		

Endst. No. _____ dated Bathinda the _____

Copy forwarded to the followings:-

1. All the District & Sessions Judges in the State of Punjab, with a request to display the notice on the notice boards of their Courts.
2. All the Judicial officers working in this Sessions Division, for displaying the notice on the notice board of their respective courts.
3. The Manager, Daily Chardi Kala, Patiala and Azad Soch (Punjabi), Patiala with a request to publish the above-said notice in minimum readable space block in English script and to send the bill for payment.

Sd/-	Sd/-	Sd/-
Surinder Pal Kaur	**Gukirpal Singh Sekhon**	**Harish Kumar**
Members of the Committee for allotment of contract of work of Cleanliness of Judicial Courts Complex, Bathinda and Judicial Courts Complexes sub divisions Phul and Talwandi Sabo.		