

HOW TO APPLY ONLINE

1. All eligible candidates shall visit the below mentioned websites to apply online application for All the posts.

<https://uttarakannada.dcourts.gov.in/online-recruitment>

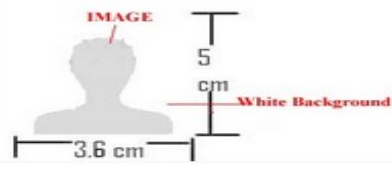

2. Click on “Online Application” button.

3.

**KARNATAKA JUDICIARY
RECRUITMENT MANAGEMENT SYSTEM
PRL.DISTRICT AND SESSIONS COURT, KARWAR**

Home 18/06/2024

Karnataka Judiciary Online Recruitment, PRL. DISTRICT AND SESSIONS COURT, UTTARA KANNADA, KARWAR.

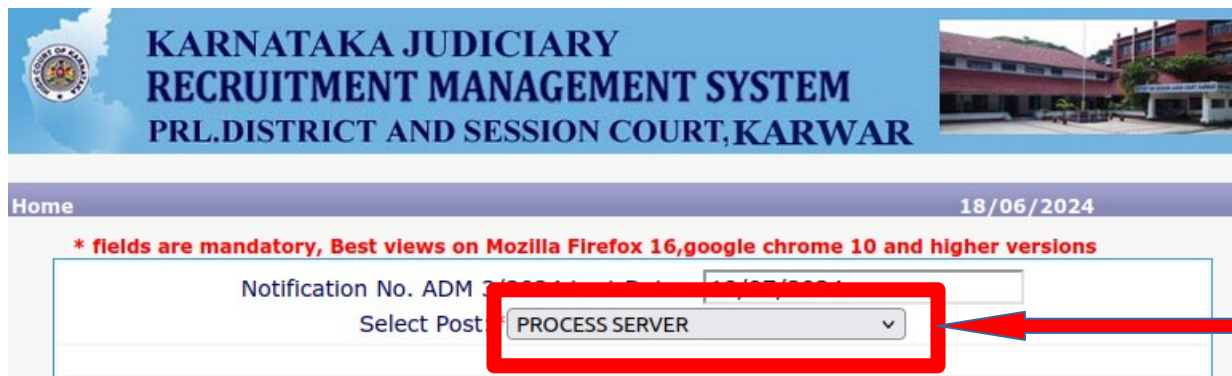
Sl.no.	Notification No	Name of the post	Last Date	Status
1	ADM 3/2024	Recruitment for the post of Process Server	19/07/2024	online Application
2	Age Limit General Merit GM, Candidates Age-Min. 18 Years To Max. 35 Years Cat-2A,Cat-2B,Cat-3A,Cat-3B, Candidates Age-Min. 18 Years To Max. 38 Years SC/ST Category-I Candidates Age-Min. 18 Years To Max. 40 Years			
3	Minimum Qualification 1] X Std/S.S.L.C OR Equivalent Qualification			
4	Passport size Photo image		Signature image	
				
5	List of the documents All Marks Cards, Caste Certificate, Reservation Certificate etc.,			
6	For SBI e-Pay Portal, Candidates belonging to SC/ST/CAT-I and Benchmark disability (PH) have to pay Rs 100/- (Rupees One Hundred Only). Candidates belonging to CAT(2A)/CAT(2B)/CAT(3A)/CAT(3B) have to pay Rs 150/- (Rupees One Hundred Fifty Only). The candidates belonging to Other Category have to pay Rs.300/- (Rupees Three Hundred Only). Last date for Payment of Application fee:20/07/2024			
NOTE: 1.Payment has to be made on Application Number for example-(UTK24XXXXXXXXXXXX) 16 characters at SBI Payment Portal, By clicking on e-Pay button. 2.For more than 5 failed transactions, candidates must apply fresh application to get new application number. 3.If any wrong entries by the candidates or any payment failure, the Appointing Authority is not responsible for the same and no further communication is entertained.				
Note: POP-UPS Windows must be allowed in your browser settings.				Make Payment

Candidates shall read the “GENERAL INSTRUCTIONS” carefully before submitting the online application so as to avoid mistakes or rejection of application.

4. Candidates shall confirm that the “General Instructions” have been read by clicking the check box “I Accept that I have gone through all the instructions” and click “Apply” Button to proceed for online application.



5. Candidates shall ensure that they are submitting online application for correct post.



6. Candidates shall submit the correct “Personal Information”.

Fields marked with “*” mark are compulsory fields.

- The Candidates shall enter the name as mentioned in “X/S.S.L.C” marks card.
- The Candidates shall enter the name of Father, Husband or Guardian as applicable.
- The Candidates shall select “Gender” correctly i.e., Male, Female or Others
- Enter correct “Date of Birth”.
- The Candidates shall check the required ‘Quota’ under “Reservation” Rural, Physically Challenged, , Kannada Medium, Displacement and Ex-Serviceman.

- The Candidates shall enter correct “Marital Status” i.e., Married or Unmarried and further whether the Candidate is Single, Divorced, Widowed or Judicially-Separated if applicable.
- The Candidates shall enter correct Citizenship details.

CONTACT INFORMATION

- The Candidates shall enter correct “Contact Information”.
- The Candidates shall enter correct Present and Permanent Address i.e., Door No. / Street, Area, State, District, Taluk and Pincode. If Present address is same as Permanent Address select Yes

b)Permanent Address

Same as Present Address: YES ▾

Door No./Street/Place :

Area :

State: --Select-- ▾

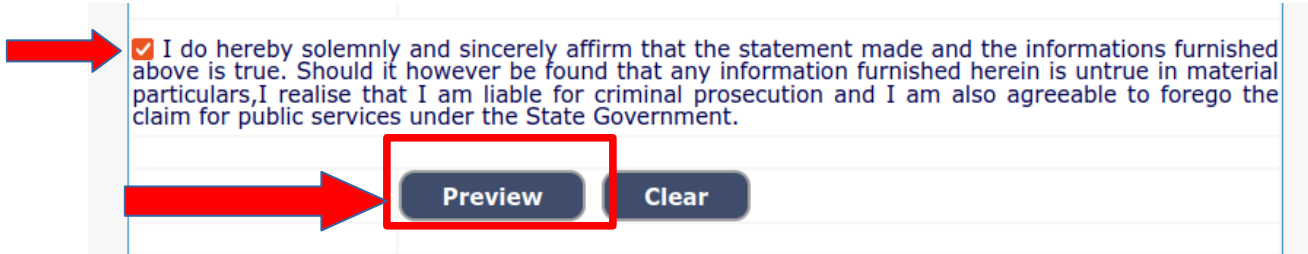
District: --Select-- ▾

Taluk: --Select-- ▾

If not Karnataka State. Please Specifv District and Taluk

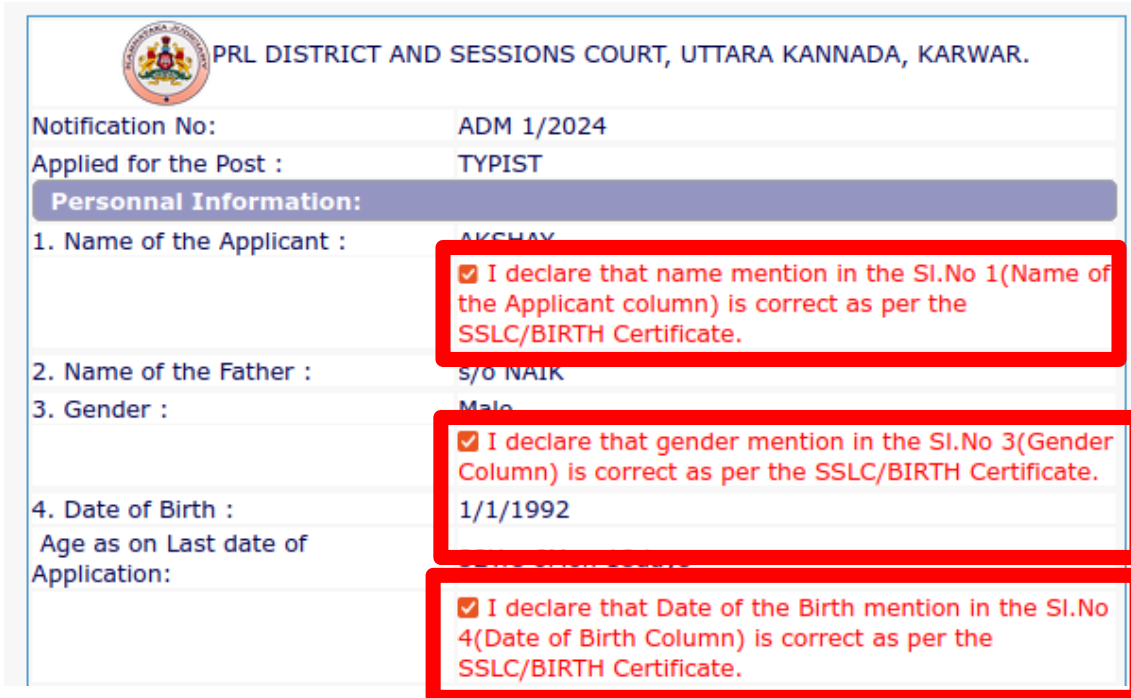
- ➤ The Candidates shall enter Mobile Number correctly and landline number if any.
- The Candidates shall enter correct and valid e-Mail ID.
- The Candidates shall enter Driving License details if present.
- If the Candidate is in service of Union of India or State Government or any undertaking, Click “Yes” and submit the service details as sought.
- The Candidates shall enter the details of Departmental Enquiry if any.
- If the Candidate is a party to any Civil or Criminal Proceedings in any of the Court, details shall be submitted.

- The Candidates shall confirm the information submitted by checking the acceptance clause as shown in below screen. The candidates shall click on “Preview” button to proceed further.



A screenshot of a web form. At the top, there is a checkbox with a checkmark and the text: "I do hereby solemnly and sincerely affirm that the statement made and the informations furnished above is true. Should it however be found that any information furnished herein is untrue in material particulars,I realise that I am liable for criminal prosecution and I am also agreeable to forego the claim for public services under the State Government." Below this text are two buttons: "Preview" and "Clear". The "Preview" button is highlighted with a red rectangular box, and a red arrow points to it from the left. Another red arrow points to the checkbox from the left.

- After clicking “Preview” button, the screen showing the candidate details would be displayed. Confirm the information submitted by checking the acceptance clause as shown in below screenEnter The text as shown in the image.



A screenshot of a web form titled "PRL DISTRICT AND SESSIONS COURT, UTTARA KANNADA, KARWAR." The form contains the following information:

Notification No:	ADM 1/2024
Applied for the Post :	TYPIST
Personnal Information:	
1. Name of the Applicant :	AKSHAY
2. Name of the Father :	S/O NAIK
3. Gender :	Male
4. Date of Birth :	1/1/1992
Age as on Last date of Application:	

Three red rectangular boxes highlight the following declaration text:

- 1. I declare that name mention in the SI.No 1(Name of the Applicant column) is correct as per the SSLC/BIRTH Certificate.
- 2. I declare that gender mention in the SI.No 3(Gender Column) is correct as per the SSLC/BIRTH Certificate.
- 3. I declare that Date of the Birth mention in the SI.No 4(Date of Birth Column) is correct as per the SSLC/BIRTH Certificate.

- Further the Candidates shall enter the captcha and shall confirm the details. Click on “Save & Continue” button to proceed further or click or “Edit” button to modify the details as shown in above screen. Further changes / modifications cannot be done once the ‘OK’ button is clicked.

➤

Driving License Information	
12. Driving License Details:	
a). Driving License No:	
b). Date of issue:	
13. Whether the Applicant are in service of Union of India / State Government and their Undertaking? :	NO
14. Is there any Departmental Enquiry Pending / Contemplated / Ending with imposition of penalty against the Applicant? :	No
15. Whether the applicant is /was a party to any Civil /Criminal Proceedings :	No
Enter the text as shown in the image*	<input type="text" value="ae67e9"/> ←
<input type="checkbox"/> I do hereby confirmed all information that was submitted are correct	
	<input type="button" value="Save & Continue"/> <input type="button" value="Edit"/>

The Candidates shall note down the “Reference Number” generated and enter the OTP (One Time password) received. After entering OTP click on “Submit” button to proceed further.

KARNATAKA JUDICIARY RECRUITMENT MANAGEMENT SYSTEM PRL.DISTRICT AND SESSION COURT,KARWAR	
Home 18/06/2024	
<p>Please Note down the Reference No for the Applicant details for further communication. One time password is sent through SMS/Email please Check! Once, One Time Password has Expired or Invalid Please Apply for Fresh Application</p>	
Application Information	
Applied for the Post.:	PROCESS SERVER
Reference No.:	A202425PRS000008 ← Reference number
One Time password:	abe3de
Valid Till:	18/06/2024 20:45:03
Enter One Time password:	••••• ←
Enter the text as shown in the image*	<input type="text" value="3fb1fc"/> ←
	<input type="button" value="Submit"/> ←

EDUCATIONAL INFORMATION



- Candidates shall enter correct Educational Information
- Candidates shall enter the S.S.L.C or equivalent mark details, Shorthand & Typing Marks details as applicable .
- Click on “ADD” button to add next education details. Click on “DELETE” button to remove the education details.
- Click on “Save & Continue” button to proceed further.

Reference No :

A202425PRS000009

15. Educational Information

Guidelines for Qualification Details

Xth STD Qualification

In case of Marks in Grade System, **Maximum SGPA, Obtain SGPA and Enter CGPA Grade points is Compulsory.**

a. Xth std or Equivalent **Marks should be entered compulsorily..**

Qualification	--Select--
Board:	
Roll Number:	
Is your qualification marks card issued in grade points (CGPA)? * <input type="radio"/> Yes <input checked="" type="radio"/> No	
Year of Passing	--Select--
Maximum Marks	
Obtained Marks	
	Add

Note: Marks obtained in Xth Std shall be furnished, Otherwise Application stands disqualified..
In Grade System points (CGPA) should be converted into percentage.(Mandatory).

Save & Continue

Preview

PHOTO AND SIGNATURE UPLOAD

- Candidates shall confirm that the Passport size Photo and Signature does not exceed 50kb. Click on “Browse...” button to select the photo and signature and click on “Upload” button to upload the photo and signature.

For Signature Upload: Select 'Applicant Signature' in the the Dropdown, Browse your signature file & Click on Upload button

Photo Passport Size: Photo Passport Size ▾ Browse... No files selected. Upload

(Max. File Size 50kB)

Applicant Signature: Applicant Signature ▾ Browse... No files selected. Upload

(Max. File Size 50kB)

I hereby declare that the above information is true to the best of my knowledge and information.

Submit Preview Back

- The Candidates shall declare that the information submitted is correct by clicking as shown in the above screen. Click on “Submit” button to complete the online application process.
- Candidates shall note down the “APPLICATION NUMBER”

11 The candidates shall not upload any of these original or attested copies of documents / certificates at the stage of submitting the online application.

12 The candidates shall produce all the original Testimonials along with one set of photocopies at the time verification Tests/Viva-voce.

13 If any applicant is found to attempt / obtain extraneous support by any means for candidature from any officials or non-officials, he/she will not be eligible for appointment.

Take a Copy of this Application Print and Preserve Yourself, Whenever it is necessary, You are supposed to Produce the same.

print close

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Best viewed with Fire fox 16 with a resolution of 1024 x 768.

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print

close

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➤ Click on “Print” button to print the application submitted.

NOTE:-Candidates shall secure and display the printed application to the authority without fail.