

M.T. No. 8840 /2025

Office of the
Prl. District & Sessions Judge,
Chikkaballapura, Dated : 24.07.2025.

Sub : To provide Manpower for Sanitation and Cleaning Services to the Court Complexes of Chikkaballapura, Chintamani, Shidlaghatta, Gowribidanur, Bagepalli & Gudibande Talukas. – reg.

Ref : Letter No. DJA/82/2007 dated 27.06.2025 of Hon'ble High Court of Karnataka, Bengaluru.

:: SHORT TERM - TENDER NOTIFICATION
No. 02/2025 DATED 24.07.2025 ::

Sealed Tenders are invited by the undersigned from the intending registered service agencies for providing cleaning persons / menials to the Court Complexes of Chikkaballapura, Chintamani, Shidlaghatta, Gowribidanur, Bagepalli & Gudibande.

:: LAST DATE FOR SUBMITTING THE TENDER QUOTATIONS
IS 14.08.2025 AT 5.00 P.M. ::

:: TERMS & CONDITIONS ::

- 1) The Service Provider shall be registered with statutory agencies as required under Law and registered with the Commissioner for Service Tax and shall furnish a copy of the registration Certificate alongwith Tender.
- 2) The Service Provider offering service shall have experience in providing such services / manpower to reputed organizations.
- 3) The Service Provider shall submit the quotation to the prescribed format attached to this Notification.
- 4) The Service Provider shall produce an E.M.D. of Rs.10,000/- by way of D.D. in favour of Prl. District & Sessions Judge, Chikkaballapura.
- 5) The Service Provider shall produce the necessary certificates of related Act and Regulations in force.
- 6) Complying with Labour Regulations, etc., will be the responsibility of the Service Provider.

- 7) *The Services shall include both basic cleaning and deep cleaning viz., cleaning of toilets, floors, Officers' Chambers, Court Hall, Court Offices, Staircase, Open Areas, all the areas of the Court Complex with brooms and moping in order to keep it clean & hygienic condition by usage of safe consumables. Any other activity to make the Court Complex clean and hygiene all the time.*
- 8) *The working hours will be from 7.00 a.m. to 01.00 p.m. on all Court working days and in case of urgent requirement, they may have to extend working hours during working days as well as in the holidays also. However, no extra wages will be paid for the extended period.*
- 9) *The Service Provider will have to provide the manpower with required uniform and I.D. Card for the suitable job.*
- 10) *The Contract shall not be sub-leased to any other individual.*
- 11) *The Contract will be for a period of one year or until further Orders, whichever is earlier. However, the Prl. District & Sessions Judge, Chikkaballapura being the Tender Accepting Authority reserves the right to cancel the contract or the services rendered by the Service Provider. If the work of the manpower supplied, found unsatisfactory, inefficient and untrustworthy.*
- 12) *The Government in its letter No. LAW/139/LAM/2019(1) dated 19.12.2019 has instructed to engage cleaning personnel at fixed wages of Rs.8,000/- p.m. for each worker. Ltr, the Government vide its letter No. LAW-LAC/16/2023 dated 07.03.2025 has accorded sanction for enhancement of Rs.2,0-00/- p.m. for part time menials with a condition to procure the services through service agency henceforth.*
- 13) *The Service Provider shall quote separate rates for salary, service charges and other charges within Rs.10,000/- per person as per the letter No. LAW.LAC.16/2023 dated 07.03.2025 of the Prl. Secretary to Government LAW, Justice & Human Rights Department, Vidhana Soudha, Bengaluru.*
- 14) *The Service Provider shall quote separate rates for Salary, P.F.,*
- 15) *The Prl. District & Sessions Judge, Chikkaballapura reserves the right to extend the period of Contract for one more year, if the service rendered by the Service Provider is satisfactory.*

16) The Service Provider should provide such personnel, who have requisite experience to attend the work of the said post. If the performance / conduct of any personnel provided by the Service Provider is found to be unsatisfactory, such personnel should be replaced within three days from the date of receipt of communication from this Office.

17) If the Service Provider desires to terminate the contract, he shall give one month prior written notice to the Prl. District & Sessions Judge, Chikkaballapura.

18) No request for advance payment will be considered. Payment will be made in the succeeding month on receipt of the particulars out of the allotment available in the Court for the said purpose.

19) The Service Provider shall have to submit the statement for having paid taxes to the concerned Government / Authority, if applicable at regular intervals.

20) The personnel deployed in the Court Complex shall maintain devotion towards duty and integrity. Professional competence will not be compromised. The selection of the Service Provider will be made purely on past reputation, dependability and credibility. Merely quoting of lowest rates will not make any Service Provider an automatic choice for selection. The decision of the Prl. District & Sessions Judge, Chikkaballapura in selection of the Service Provider will be final.

21) Formal Agreement will have to be executed before the commencement of the job by agreeing the terms and conditions.

The sealed cover shall be superscribed as **"TENDER FOR PROVIDING SERVICES OF CLEANING PERSONS / MENIALS TO THE COURT COMPLEXES OF CHIKKABALLAPURA, CHINTAMANI, SHIDLAGHATTA, GOWRIBIDANUR, BAGEPALLI & GUDIBANDE"**.

The sealed Tenders shall reach the undersigned on or before **5.00 p.m. on 14.08.2025** and will be **opened at 5.30 p.m. on 14.08.2025** in the chambers of Prl. District & Sessions Judge, Chikkaballapura.

::LIST OF COURTS FOR WHICH THE MAN POWER REQUIRED::

Sl. No.	Name of the Court Complex	No. of persons required	Remuneration
01	District Court Complex, Chikkaballapura	07	Rs.10,000/- per person / month
02	Civil Judge Court Complex, Chikkaballapura	06	
03	Court Complex, Chintamani	05	
04	Court Complex, Shidlaghatta	06	
05	Court Complex, Gowribidanur	03	
06	Court Complex, Bagepalli	02	
07	Court Complex, Gudibande	06	

(N.V.BHAVANI)

Prl. District & Sessions Judge,
Chikkaballapura.

Prl. District & Session Judge
Chikkaballapura

Copy submitted for information to :

The Registrar, General, Hon'ble High Court of Karnataka,
Bengaluru.

Copy forwarded for information and with a request to cause publication in the Notice Board and concerned Courts and Offices.

1) The Prl. District & Sessions Judge, Bengaluru City, The Chief Judge, Court of Small Causes, Bengaluru and the Prl. District & Sessions Judge, Bagalkote / Ballari / Bidar / Bengaluru Rural / Chamarajanagar / Chikkamagaluru / Chitradurga / Kalaburgi / Koppal / Kodagu - Madikere / Mandya / Mysuru / Ramanagar / Raichur / Tumakuru / Udupi / Uttara Kannada / Vijayapura / Shivamogga.

2) The Director, Department of Public Information & Publicity, No.17, Bhagavan Mahavir Road, Bengaluru - 560 001, with two copies of Notification with a request to publish in the Gazette for vide publicity.

2) The District Information Officer, Chikkaballapura.

3) All the subordinate Courts of this unit.

4) Accounts Branch of this office.

5) The Software Technician of this Office to web-host.

6) Office Copy.

MT. 2840/25



:: APPLICATION ::

**SHORT TENDER NOTIFICATION (MENIAL – OUTSOURCE DATED
24.07.2025**

**FOR PROVIDING CLEANING SERVICE CONTRACT AT COURT
COMPLEX, CHIKKABALLAPURA, CHINTAMANI, SHIDLAGHATTA,
GOWRIBIDANUR, BAGEPALLI & GUDIBANDE.**

01	Name and full address of the service provider with contact No. and E-mail ID	
02	Whether registered / renewed the registration for the current year (Please enclose self attached copy)	
03	If so, class of registration	
04	Expenditure	
05	EMD details	

:: DECLARATION ::

I, _____ the deisgnated authority of the firm to hereby declare that, I have read all the terms and conditions as mentioned under the Tender Notifications, Rules and Regulations and do hereby undertake to bind by the said terms and conditions of Circular No. LD 51 LWA 2017, dated 29.12.2017 of Procurement Act 1999 and Rules as amended up to date.

Place :

Date :

Signature of the Authorized
Person of the firm with seal