

PRL DISTRICT AND SESSIONS COURT, CHIKKABALLAPURA.


How to apply online

1. All eligible candidates shall visit the below mentioned web link to apply online applications for the various posts.

<https://chikkaballapur.dcourts.gov.in/Judges/online-recruitment/>

Online-Recruitment

GENERAL INSTRUCTIONS

Sl.No	Description	View Documents
1	Notification ADM/1/2023 Dated 06.12.2023	Click here to View 
2	How to Apply Online	Click here to View
3	How to make Payment	Click here to View


POST OF STENOGRAPHER GRADE-III

Sl.No	Description	Online Link
1	Notification No ADM/1/2023 Dated 06.12.2023 	Click here to Apply Online


POST OF TYPIST

Sl.No	Description	Online Link
2	Notification No ADM/1/2023 Dated 06.12.2023 	Click here to Apply Online


POST OF TYPIST-COPYIST

Sl.No	Description	Online Link
3	Notification No ADM/1/2023 Dated 06.12.2023 	Click here to Apply Online


POST OF PROCESS SERVER

Sl.No	Description	Online Link
4	Notification No ADM/1/2023 Dated 06.12.2023 	Click here to Apply Online

POST OF DRIVER

Sl.No	Description	Online Link
5	Notification No ADM/1/2023 Dated 06.12.2023 	Click here to Apply Online

POST OF PEON

Sl.No	Description	Online Link
6	Notification No ADM/1/2023 Dated 06.12.2023 	Click here to Apply Online

2. Click 'Click Here to Apply ONLINE' button for the relevant post.
3. Click 'Online Application' button present at the right corner.

**KARNATAKA JUDICIARY
RECRUITMENT MANAGEMENT SYSTEM
PRL.DISTRICT AND SESSION COURT, CHICKBALLAPUR**

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Karnataka Judiciary Online Recruitment, PRL. DISTRICT AND SESSIONS COURT, CHICKBALLAPUR.

Sl.no.	Notification No	Name of the post	Last Date	Status
1	ADM 01/2023	Recruitment for the post of Stenographer-Grade III	17/01/2024	online Application
2	Age Relaxation			
	General Merit GM, Candidates Age-Min. 18 Years To Max. 35 Years			
	Cat-2A,Cat-2B,Cat-3A,Cat-3B, Candidates Age-Min. 18 Years To Max. 38 Years			
	SC/ST Category-I Candidates Age-Min. 18 Years To Max. 40 Years			

4. Candidates shall read the 'GENERAL INSTRUCTIONS' carefully before submitting the online application so as to avoid mistakes or rejection of application.
5. Candidates shall confirm that the 'General Instructions' have been read by clicking check box 'I Accept that I have gone through all the instructions' and click 'Apply' Button to proceed for online application.

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- 10 While Applying Online Application for the post, the candidates shall ensure that, he / she fulfils the eligibility and other norms as mentioned above and that all the particulars furnished by him / her are correct in all respects. In case, it is detected at any stage of Recruitment that, candidate does not fulfill the eligibility norms and / that he / she has suppressed / twisted or truncated any material facts, his/her candidature would stands cancelled. If any of these short comings is detected even after appointment, his / her appointment shall liable to be terminated. Furnishing of wrong, incomplete and incorrect information would not only lead to disqualification but also liable for criminal prosecution.
- 11 The candidates shall not upload any of these original or attested copies of documents / certificates at the stage of submitting the online application.
- 12 The candidates shall produce all the original Testimonials along with one set of photocopies at the time verification Tests/Viva-voce.
- 13 If any applicant is found to attempt / obtain extraneous support by any means for candidature from any officials or non-officials, he/she will not be eligible for appointment.

I Accept that I have gone through all the instructions

[Apply](#) [Cancel](#)

Already Applied [Go](#)

6. Candidates shall ensure that they are submitting online application for correct post.

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* fields are mandatory, Best views on Mozilla Firefox 16,google chrome 10 and higher versions

Notification No. ADM 01/2023 Last Date : 17/01/2024

Select Post: * STENOGRAPHER

7. Candidates shall submit the correct 'Personal Information'. Fields marked with "*" are compulsory fields.

Personal Information

1. Name of the Applicant in full(as in X/SSLC Marks card).*

(Max 50 Characters)

2. Name of Father: *
Father _____ (Max 50 Characters)

3. Gender: *
 Male Female Others

4. Date of Birth: *
Da / Month / Year
Age as on Last date of Notification: 0

5. Category Claimed: *
--Select--
Certificate No. _____ Date of Certificate: _____

6. Reservation:
 a). RURAL Date of Certification: _____
 b). Physically Challenged Date of Certification: _____
Select Disability: --Select--
 c). Kannada Medium Date of Certification: _____
 d). Displaced from Projects Date of Certification: _____
 e). EX-Servicemen _____ (No. Yrs)

7. Marital Status : *
 Married UN-Married --Select--

8. Citizen : *
Indian _____

1. The Candidates shall enter the name as mentioned in "X/S.S.L.C" marks card.

- 2.** The Candidates shall enter the name of Father, Husband or Guardian as applicable.
- 3.** The Candidates shall select “Gender” correctly i.e., Male, Female or Others.
- 4.** Enter correct “Date of Birth”.
- 5.** Candidates shall select the cadre i.e., Residual parent cadre or 371J Hyderabad-Karnataka region (Local cadre) and preference in the cadre.
- 6.** The Candidates shall select the correct “Category” from the list i.e., GM- General Merit, SC- Scheduled Caste, ST Scheduled Tribe, Category-I, Category-IIA, Category-IIB, Category- IIIA, Category-IIIB.
- 7.** The Candidates shall check the required ‘Quota’ under “Reservation” Rural, Physically Challenged, , Kannada Medium, Displacement and Ex Serviceman.
- 8.** The Candidates shall enter correct “Marital Status” i.e., Married or Unmarried and further whether the Candidate is Single, Divorced, Widowed or Judicially-Separated if applicable.
- 9.** The Candidates shall enter correct Citizenship details.
- 10.** The Candidates shall enter correct “Contact Information”.
- 11.** The Candidates shall enter correct Present and Permanent Address i.e., Door No. /Street, Area, State, District, Taluk and Pin code.
- 12.** The Candidates shall enter Mobile Number correctly and landline number if any.
- 13.** The Candidates shall enter correct and valid e-Mail ID.
- 14.** The Candidates shall enter Driving License details if present.
- 15.** If the Candidate is in service of Union of India or State Government or any undertaking, Click “Yes” and submit the service details as sought.
- 16.** The Candidates shall enter the details of Departmental Inquiry if any.
- 17.** If the Candidate is a party to any Civil or Criminal Proceedings in any Court, details shall be entered.
- 18.** The Candidates shall confirm the information submitted by checking the acceptance clause as shown in below screen. The candidates shall click ‘Preview’ button to proceed further.

Contact Information

9. a) Present Address *

Door No/Street/Place :

Area :

State : *

District : *

Taluk : *

If not Karnataka State, Please Specify District and Taluk

District: (Max 20 Characters)

Taluk: (Max 20 Characters)

PinCode : *

b) Permanent Address

Same as Present Address:

Door No/Street/Place :

Area :

State :

District :

Taluk :

If not Karnataka State, Please Specify District and Taluk

District: (Max 20 Characters)

Taluk: (Max 20 Characters)

PinCode :

10. a). Mobile No.: *

b). Landline No.:

11. E-MAIL ID:

12. Whether the Applicant is in service of
 Union of India / State Government and their Undertaking ? : Yes No
 If yes, give details (No. of Years) (Months)

13. Is there any Departmental Enquiry Pending / Contemplated / Ending
 with imposition of penalty against the Applicant? : Yes No
 If yes, give details (Max 80 characters)

14. Whether the applicant is /was a party to any Civil /Criminal Proceedings : Yes No
 If yes, give details (Max 100 characters)

I do hereby solemnly and sincerely affirm that the statement made and the informations furnished above is true. Should it however be found that any information furnished herein is untrue in material particulars, I realise that I am liable for criminal prosecution and I am also agreeable to forego the claim for public services under the State Government.

19. After clicking 'Preview' button, the candidate details would be Displayed on the screen.
20. Select the Check Box of Declaration Buttons for Column No 1,3,4 and 5



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PRL. DISTRICT AND SESSIONS COURT, CHICKBALLAPUR.

Notification No: ADM 01/2023

Applied for the Post : STENOGRAPHER

Personnal Information:

1. Name of the Applicant : SURABHI

I declare that name mention in the SI.No 1(Name of the Applicant column) is correct as per the SSLC/BIRTH Certificate.

2. Name of the Father : d/o RAMACHANDRA

3. Gender : Female

I declare that gender mention in the SI.No 3(Gender Column) is correct as per the SSLC/BIRTH Certificate.

4. Date of Birth : 1/1/1995

Age as on Last date of Notification: 29Yrs 0Mon 16days

I declare that Date of the Birth mention in the SI.No 4(Date of Birth Column) is correct as per the SSLC/BIRTH Certificate.

- 21.** Further the Candidates shall enter the captcha and confirm the details. Click **'Save & Continue'** button to proceed further or click **'Edit'** button to modify the details as shown in below screen. Further modifications cannot be done once **'OK'** button is clicked.

12. Whether the Applicant are in service of Union of India / State Government and their Undertaking? :

NO

13. Is there any Departmental Enquiry Pending / Contemplated / Ending with imposition of penalty against the Applicant? :

No

14. Whether the applicant is /was a party to any Civil /Criminal Proceedings :

No

Enter the text as shown in the image*

37c607

37c607

I do hereby confirmed all information that was submitted are correct

Save & Continue

Edit

- 22.** The Candidates shall note down the “Reference Number” generated and enter the OTP (One Time password). After entering OTP click ‘Submit’ button to proceed further.

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OTP send success Please Note down the Reference No for the Applicant details for further communication.
One time password is sent through SMS/Email please Check!
Once, One Time Password has Expired or Invalid Please Apply for Fresh Application

Application Information	
Appiled for the Post.:	STENOGRAPHER
Reference No.:	A202332STG000004
Valid Till:	04/11/2023 12:58:30
Enter One Time password:
Enter the text as shown in the image*	e9c8cf
<input type="button" value="Submit"/>	

- 23.** Candidates shall enter correct Educational Information.
- 24.** Candidates shall enter the S.S.L.C/PUC or equivalent mark details, Click ‘ADD’ button to add next education details. Click ‘DELETE’ button to remove the education details.
- 25.** Click ‘Save & Continue’ button to proceed further.



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Notification No. ADMN/16664/2023 Last Date : 05/12/2023

Applied Post Name : STENOGRAPHER

Applicant Information

Reference No :

A202332STG000004

17. Educational Information

Guidelines for Qualification Details

Qualification

In case of Marks in Grade System, **Maximum SGPA, Obtain SGPA and Enter CGPA Grade points is Compulsory.**

- a. X/SSLC Marks should be entered compulsorily..
- b. Senior Typewriting examinations in Kannada and English Marks should entered compulsorily..
- c. XII STD/P.U.C Marks should be entered.

OR

Diploma in Commercial Practice/Secretarial Practice or any other examination recognized as equivalent examination, Senior Typewriting both in Kannada and English of Subject Marks of **MaximumMarks and ObtainMarks should be entered compulsorily.**

Qualification	--Select--	
Board		
Roll Number		
Is your qualification marks card issued in grade points (CGPA)? * <input type="radio"/> Yes <input checked="" type="radio"/> No		
Year of Passing	--Select--	
Maximum Marks		
Obtained Marks		
		Add

Note: Marks obtained in X/SSLC, P.U.C or Equivalent Exam shall be furnished, Otherwise Application stands disqualified..

Senior Typewriting examinations in English and Kannada Marks should entered.(Mandatory).

Equivalent Exam details

1]. Qualification	--Select--	--Select--	
2]. University			
3]. Roll Number			
4]. Total No. of semesters or years	<input checked="" type="radio"/> SEM <input type="radio"/> YEAR		
5]. Is your qualification marks card issued in grade points? * <input type="radio"/> Yes <input checked="" type="radio"/> No			
Year of Passing (Sem/Year)	Maximum Marks	Obtained Marks	click to Add
--Select--	--Select--		Add

Diploma in Commercial Practice/Secretarial Practice of Marks should enter of All(semesters/years) wise.(Mandatory).

0

Save & Continue

26. Candidates shall confirm that the Passport size Photo and Signature does not exceed 50kb and 26kb respectively. Click **'Browse...'** to select the photo & signature and click **'Upload'** to upload the photo & signature.

The screenshot shows a web form with two main sections for file uploads. The first section is for the 'Photo Passport Size', featuring a dropdown menu, a 'Browse...' button, an 'Upload' button, and a text box indicating '(Max. File Size 50kB)'. Below this is a checkbox with the text 'I declare that uploaded Photo image as per the said notification in prescribed format and clearly visible.' To the right of this section is a placeholder box labeled 'Photo Passport Size' with a document icon. The second section is for the 'Applicant Signature', also featuring a dropdown menu, a 'Browse...' button, an 'Upload' button, and a text box indicating '(Max. File Size 50kB)'. Below this is a checkbox with the text 'I declare that uploaded Signature image as per the said notification in prescribed format and clearly visible.' To the right of this section is a placeholder box labeled 'Applicant Signature' with a document icon. At the bottom of the form are two buttons: 'Preview' and 'Back'.

27. The Candidates shall declare by clicking the check box that the information is entered is true as shown in below screen. Click **'Submit'** to complete the application or **'Edit'** for modify the application.

28. Candidates shall note down the “APPLICATION NUMBER”.



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PRL. DISTRICT AND SESSIONS COURT, CHICKBALLAPUR

RECRUITMENT FOR THE POST OF STENOGRAPHER-GRADE III

Applied Post Name :	STENOGRAPHER	Generated Date:	12/16/2023 13:10:47
Applicant Information			
Reference No.	A202359STG000002		
1. Name of the Applicant	SURABHI I declared the name mention in the Sl.No 1 is correct.		
2. Father Name	RAMACHANDRA		
3. Gender	Female I declared the gender mention in the Sl.No 3 is correct.		
4. Date of Birth	01/01/1995 Age.29Yrs 0Mon 16days Age as on last date of Notification-. I declared the date of Birth mention in the Sl.No 4 is correct.		
5. Category	Schedule Caste (SC) Certificate No-12345 Date of Certificate- 01/12/2023 I declared the category mention in the Sl.No 5 is correct.		
6. Reservation Claimed			
Quota	a). Rural-YES Date of Issued- 01/12/2023 b) Benchmark disability(PH) -NO c) Kannada medium -NO d) Displaced for Project -NO e). Ex-Servicemen -NO		
7. Marital Status	UnMarried		
8. Citizen	Indian		
9. a)Present Address			
Door No/Street No/Place	Ward No 8, Behind Govt First Grade College		
Area	Chikkaballapura		
Taluka	CHIKKABALLAPUR		
District	CHIKKABALLAPUR		
10. a). Mobile No.	8217012703		
b). Landline No.			
11. Email ID.	vishu.mn73@gmail.com		
12. Whether the Applicant is in service of Union of India / State Government and their Undertaking?	No		
13. Is there any Departmental Enquiry Pending/Contemplated /Ending with imposition of penalty against the Applicant?	No		
14. Whether the applicant is /was a party to any Civil /Criminal Proceedings	No		
Application Status	Incomplete		
System Remarks	1] Photo Passport Size Image Not Uploaded 2] Applicant Signature Image Not Uploaded		
Application Fee Details:	Fee Exempted		

15. Educational Information

Qualification	Board	Roll No	Year of Passing	Maximum Marks	Obtained Marks	Percentage
X Std/S.S.L.C	KSEEB	123456	2011	625.00	598.00	95.68
XII Std/P.U.C	PU BOARD	123456	2013	600.00	550.00	91.67
Sr.Gr.English Shorthand	KSEEB	123456	2015	300.00	254.00	84.67
Sr.Gr.English Typing	KSEEB	123456	2015	300.00	250.00	83.33
Sr.Gr Kannada Shorthand	KSEEB	123456	2017	300.00	250.00	83.33
Sr.Gr Kannada Typing	KSEEB	123456	2016	300.00	250.00	83.33

I do hereby solemnly and sincerely affirm that the statement made and the information furnished above is true. Should it however be found that any information furnished herein is untrue in material particulars, I realise that I am liable to criminal prosecution and I am also agreeable to forego the claim for public services under the State Government.

Note:

1. Marks obtained in X/SSLC, XII/P.U.C or Equivalent Exam, Senior Shorthand and Typing examination (Both in English and Kannada) shall be furnished, Otherwise Application stands disqualified.

2. If Photograph and signature(in JPG format) is not uploaded, Application stands disqualified.

I hereby declare that the above information is true to the best of my knowledge and information.

Submit

Edit

29. Click 'Print' button to print your application.

INSTRUCTIONS TO THE CANDIDATE

- 1 Applicants shall read all the instructions carefully before submitting online application, so as to avoid the mistakes /rejection.
- 2 Applicants shall compulsory provide the **Mobile Number** and valid e-mail ID, for communication at relevant columns while submitting Online application. The authority is not responsible for non-receipt of SMS or E-mail.
- 3 Applicants shall pass **S.S.L.C,P.U.C. or equivalent examination, Senior Typewriting and Senior Shorthand examinations both in Kannada and English language** conducted by the Department of Public Instructions or equivalent examination.
- 4 Applicants shall provide photograph and signature scan separately. The candidates shall scan his / her latest colour passport size photograph with white background (having 5 cm of length x 3.6 cm. of breadth with maximum size 50 kb in jpg format) and signature on white paper in black ball point pen (having 2.5 cm. of length x 7.5 cm. of breadth with maximum size 26 kb in jpg format) separately and upload the same, while submitting the online application.
- 5 Printout of Application Form Submitted and payment receipt/challan may be taken and they shall be preserved till completion of Recruitment process.
- 6 To avoid last minute rush, the Applicants are advised to submit the ONLINE applications well in advance. The website will accept the applications round the clock till 11.59 p.m. of 05.12.2023.
Last Dates:
To register / submit online applications on or before **05.12.2023. Time-11.59 PM**
For Payment of Application fee through online SBLePAY payment modes are Net Banking / Debit card/ Credit card / UPI ID or QRcode
To pay application fee on or before **06.12.2023.**
- 7 Intimation will be sent to the eligible candidates through SMS and E-mail provided. The list of eligible candidates for Typing Test / competitive test will also be notified in the notice board and in website URL link: <https://dk.dcourts.gov.in/notice-category/recruitments/>. of Prl. District and Sessions Court, D K, Mangaluru.
- 8 The Candidates called for Tests / Viva-voce will have to appear for the same at their own cost.
- 9 The Candidates shall obtain the prescribed forms of the below mentioned Certificates before the last date for submitting Online application from the concerned competent authorities and shall produce all the original Testimonials at the time of verification during competitive test. The certificates obtained after the last date fixed for submitting Online applications would not be considered, failing wherein the Reservation claimed / candidature shall liable for rejection.
 - a) Print-out of the Application submitted online..
 - b) The copy of application fee paid SBI e-receipt.
 - c) SSLC,PUC or equivalent certificate showing the date of birth.
 - d) Kannada and English Shorthand Senior Grade Marks Cards.
 - e) Kannada and English Typewriting Senior Grade Marks Cards.
 - f) No objection certificate (in service candidate).
 - g) Caste Certificate, if reservation claimed under SC/ ST / Cat-I/ IIA / IIB / IIIA / IIIB in prescribed formats issued by the competent authority.
 - h) The Discharge certificate from Military Service (Ex-Serviceman), if reservation claimed.
 - i) Rural Certificate in the prescribed form, if reservation claimed.
 - j) Kannada Medium Certificate in the prescribed form, if reservation claimed (If post is Notified).
 - k) Medical Certificate in respect of Physical Handicapped Candidates issued by the competent authority, if reservation claimed.
 - l) Certificate from concerned authority regarding displaced by projects
- 10 While Applying Online Application for the post, the candidates shall ensure that, he / she fulfils the eligibility and other norms as mentioned above and that all the particulars furnished by him / her are correct in all respects. In case, it is detected at any stage of Recruitment that, candidate does not fulfill the eligibility norms and / that he / she has suppressed / twisted or truncated any material facts, his/her candidature would stand cancelled. If any of these shortcomings is detected even after appointment, his / her appointment shall be liable to be terminated. Furnishing of wrong, incomplete and incorrect information would not only lead to disqualification but also liable for criminal prosecution.
- 11 The candidates shall not upload any of these original or attested copies of documents / certificates at the stage of submitting the online application.
- 12 The candidates shall produce all the original Testimonials along with one set of photocopies at the time verification Tests/Viva-voce.
- 13 If any applicant is found to attempt / obtain extraneous support by any means for candidature from any officials or non-officials, he/she will not be eligible for appointment.

printclose

NOTE:- Candidates shall secure and display the printed application to the authority without fail when and where required.

... End ...