IR- 21636/26.

THE COURT OF THE DISTRICT & SESSIONS JUDGE
SCANNED
26 NOV 2026
THRISSUR

SRO

# THE HIGH COURT OF KERALA

Ernakulam-682031
Email: recruitment.hckerala@nic.in
Phone: 0484-2562235
Fax: 0484-2391720
Date: 21-11-2026

**HCKL/7863/2026-REC3-HC KERALA**

## OFFICIAL MEMORANDUM

Sub:- Recruitment to the post of System Assistant in the District Judiciary on contract basis - Notification issued - Publishing of - Reg.

Ref:- High Court notification of even number dated 10/11/2026

It is informed that as per reference cited, High Court has issued notification inviting online applications from qualified candidates for appointment as System Assistant in the District Judiciary on contract basis.

Eligible candidates are required to apply only 'ONLINE' through the website https://hckrecruitment.keralacourts.in. No other means/modes of application will be accepted.

Important dates with regard to submission of online application:

| | |
|---|---|
| Date of commencement of filing of online application | 20/11/2026 |
| The date of closure of filing of online application | 14/12/2026 |

I am, therefore, to forward herewith a copy of the notification of the above mentioned recruitment and to request you to publish the same on the notice board and website of the Court.

(By Order)

Digitally signed by
Rajeev K S
Date: 21-11-2026
15:30:45

Rajeev K S
REGISTRAR(RECRUITMENT)

Encl:- As above

To:-

All Principal District Judges

# THE HIGH COURT OF KERALA

Ernakulam-682031
Email: recruitment.hckerala@nic.in
Website: https://hckrecruitment.keralacourts.in
Phone: 0484-2562235
Fax: 0484-2391720

**HCKL/7863/2026-REC3-HC KERALA** **Dated : 10/11/2026**

## NOTIFICATION

Applications are invited from qualified Indian citizens for appointment to the post of System Assistants on contract basis to provide technical support to the system and services in the District Judiciary throughout Kerala. Candidates shall apply only through online through the Recruitment Portal (https://hckrecruitment.keralacourts.in) of the High Court . No other means/modes of application will be accepted.

**1. Name of post :** System Assistant in the District Judiciary [contract basis]

**2. Recruitment Number :**24/2026

**3. Qualification:**

| | |
|---|---|
| Essential Qualification:- | Shall possess Government approved 3 years Diploma in Computer/Electronics,<br>*OR*<br>Higher Qualification<br>*OR*<br>B.Sc.(Computer Science)/ BCA<br>*OR*<br>Higher Qualification |
| Experience:- | Shall have at least 2 years experience in hardware troubleshooting with basic knowledge in computer networking. |
| Desired experience:- | One year experience in the eCourts project in Kerala<br>*OR*<br>One year working experience on any Linux based platform |

**4. Remuneration per month :-** ₹ 24,590/-(consolidated).

5. The candidate should have acquired the prescribed qualification and experience on or before the date of notification.

6. **Age limit :** Candidates should be born on or after 02/01/1985.

7. **Vacancy details:**

| Name of the Judicial District | Number of vacancies | Name of the Judicial District | Number of vacancies |
|---|---|---|---|
| Thiruvananthapuram | 10 | Thrissur | 7 |
| Kollam | 8 | Palakkad | 7 |
| Pathanamthitta | 4 | Manjeri | 5 |
| Alappuzha | 7 | Kozhikode | 8 |
| Kottayam | 7 | Kalpetta | 3 |
| Thodupuzha | 4 | Thalassery | 6 |
| Ernakulam | 12 | Kasargod | 2 |

***Note:- Candidates shall give preference of the District in which he/she opts to work. Allotment of District to the selected candidates will be based on the rank list and as per the decision of the High Court. High Court hold the right to appoint/relocate/transfer the appointed candidates based on requirement, to supervise their activities and to take necessary actions if they fail in performing their duties promptly.***

8. **Tenure of Initial Appointment:-**The appointment will be on Contract basis. The contract is initially for a period of 2 years which may further be extended based on the performance, requirements & orders of the High Court for extending the tenure of System Assistants subject to the Administrative Sanction from the Government for extension. The appointment will be on temporary basis and the candidates will not be entitled to any preferential claim for future appointment. The Person appointed on contract basis will not have any claim for regularization under any circumstances.
9. **Validity of Rank list :** Validity of the Rank list will be fixed for a period of two years from the date of publication of the final rank list and may be extended by the High Court in the light of Government Sanction for the continuation of post of the System Assistant or until the publication of fresh Rank list which ever is earlier. Vacancies that may arise during the period of the validity of the rank list shall be filled up from the list.
10. **Mode of Selection :** Selection is based on Screening/ Shortlisting of the Applications followed by interview.
11. **Application Fee : No application fee is charged.**

12. Merely satisfying the eligibility criteria do not entitle a candidate to be called for Interview. The High Court reserves the right to alter the mode of selection.

13. **One Time Registration and submission of applications:**

**a)** Candidates must complete 'One Time Registration' using 'One Time Registration Login link' in the website https://hckrecruitment.keralacourts.in', if not already done, before applying for the post. The steps for 'One Time Registration' are given in 'How to apply' link in the website. Candidates shall read the notification and 'How to apply' carefully before submitting online application and be ready with scanned images of photograph and signature, details of qualification, etc.

**b)** After entering the required details in 'My Profile', the candidates can apply for the post from 'Apply Now' in 'Dashboard' and proceed as per the instructions on the screen. Candidates must ensure that the details entered are correct by checking the preview of the application before submission of the application. Once submitted, no changes/ editing/ modification can be made in the application.

**c)** Candidates should take printout of Application and keep it for future reference. They need not send the printout of the online application or any other documents to the High Court.

**d)** Copy of Documents to be uploaded

**i.** Certificate of 3 years Diploma in Computer/Electronics or B.Sc. (Computer Science)/ BCA or any other Higher Qualifications claimed and equivalency/recognition certificate in the cases of qualification acquired from outside Kerala. Candidates claiming higher qualifications must invariably upload the relevant Government Order alongside the respective certificate.

**ii.** Experience Certificate showing 2 years experience in hardware troubleshooting. Experience Certificate should be in the required format as available in 'Downloads' link in the Recruitment Portal of High Court of Kerala.

**iii.** Experience Certificate of 'desired experience' mentioned at clause 3 above, if available, in the required format as available in 'Downloads' link in the Recruitment Portal of High Court of Kerala.

**iv.** Any other relevant documents.

**The documents should be properly scanned and it should be legible. Candidates can preview the uploaded documents before submitting them. Once submitted, the documents cannot be re-uploaded or deleted. Candidates will be called for interview only after the scrutiny of the uploaded documents.**

**14. Call letters for the Interview:**

**a)** Candidates should login to their profile to download the Call Letters (https://hckrecruitment.keralacourts.in).

**b)** The Call Letters for Interview will be ready for download two weeks prior to the Interview and candidates will be intimated through SMS/e-mail. The candidate who attempts to appear / appeared with an edited/modified format of call letter other than the one originally available for download will be disqualified from the selection process and may be debarred either permanently or for such period as decided by the High Court.

**c)** If a candidate is unable to download his/her Call Letter, he/she should contact the High Court at 0484-2562235. In case no communication is received in the office of the High Court from candidates regarding non-receipt of his/her Call Letter at least one week before the Interview, he/she himself/herself will be solely responsible for non-receipt of his/her Call Letter. Candidates are also advised to visit the recruitment portal of the High Court (https://hckrecruitment.keralacourts.in) at least once in a week to know about the schedule of the Interview. Candidates should note that their admission to the Interview will be purely provisional based on the information given by them in the Online Application Form. This will be subject to verification of all the eligibility conditions by the High Court.

**d)** The mere fact that Call Letter has been issued to a candidate does not imply that his/her candidature has been finally cleared by the High Court or that entries made by candidates in his/her application for the post have been accepted by the High Court as true and correct. The High Court takes up the verification of eligibility conditions of a candidate, with reference to original documents, at the time of certificate verification.

**15.** Candidates possessing diploma/degree which are not awarded by the Universities in Kerala should obtain certificate of recognition of their degree/diploma from any of the Universities in Kerala and keep it with them. The

certificate of recognition of the degree should be produced as and when called for, failure of which will entail cancellation of candidature.

**16.** Candidates who wish to apply from abroad have to forward an e mail detailing their location with public IP address to the email id 'recruitment.hckerala@nic.in' and they will be allowed access to the recruitment portal in order to apply for the post. Such candidates also have to inform via email after completing online application process.

**17.** Documents in original to prove age, qualifications, experience etc. should be produced as and when called for, failure of which will entail cancellation of candidature.

**18.** Candidates should ensure that the particulars furnished by him/her are correct in all respects. Anything not specifically claimed in the application against the appropriate field will not be considered at a later stage. In case it is detected at any stage of the recruitment that a candidate does not fulfill the eligibility norms and/or that he/she furnished any incorrect/false information or has suppressed any material facts, his/her candidature will stand cancelled. If suppression of material facts or furnishing of any incorrect/false information is detected even after appointment, his/her service is liable to be terminated.

**19.** Applications not submitted in accordance with the eligibility and other norms mentioned in this Notification as well as the instructions published in the Recruitment Portal of the High Court will be summarily rejected.

**20.** Canvassing in any form will entail cancellation of candidature.

**21.** The candidates who misbehave or commit any malpractice during the interview are liable to be disqualified / debarred by the High Court and/or from applying for any post in the High Court either permanently or for any period as decided by the High Court.

**22.** High Court reserves its right to modify or cancel the notification at any stage of the selection process. Decisions of the High Court in all matters regarding eligibility, conduct of interview would be final and binding on all candidates. No representation or correspondence will be entertained by the High Court in this regard.

**23.** Important dates to be remembered with regard to the submission of application:

| | |
|---|---|
| **Date of commencement of filing of online application** | **20/11/2026** |
| **Date of closure of filing of online application** | **14/12/2026** |

**24.** Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till last date to avoid the possibility of inability/failure to login to the recruitment portal of High Court.

**25.** In case of doubts, candidate may contact at 0484 -2562235 (Recruitment & Examination Cell, High Court) on all working days between 10 a.m. and 4.30 p.m.

(By Order)

Rajeev K. S.

Registrar (Recruitment)