



NR-10274/24

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THE HIGH COURT OF KERALA

website: <https://hckrecruitment.keralacourts.in>

e-mail: recruitment.hckerala@nic.in

Phone : 0484-2562235

Fax : 0484-2391720

Kochi - 682 031

Dated - 29.04.2024

HCKL/9464/2023-REC2(VII)

OFFICIAL MEMORANDUM

Sub : High Court Establishment - Temporary appointment to the post of Research Assistant
- Notification - publishing of - Reg.

The High Court of Kerala has invited online application for temporary appointment to the post of Research Assistant in the High Court. The notification of the same is forwarded herewith for publicising among prospective candidates.

(By Order)

P Devendrakumar
Registrar (Recruitment)

As

To

All Principal District Judges.

Circular & all
Certs.

25/2/24



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HCKL/9464/2023-REC2

NOTIFICATION

Applications are invited from qualified Indian Citizens for temporary appointment as Research Assistant in the High Court of Kerala. Candidates shall apply online through the recruitment portal of the High Court (<https://hckrecruitment.keralacourts.in>). No other means / modes of application will be accepted.

- 1. Recruitment Number :** 07/2024
- 2. Honorarium :** ₹30,000/- per month.
- 3. Tenure of Appointment :** 1 year (May be extended to 2nd year on the basis of Government sanction for continuance of the post and performance assessment).
- 4. Number of vacancies :** 32 (Thirty Two) (Vacancies that may arise during the period of validity of the ranked list shall also be filled up from the list. The ranked list prepared pursuant to notification shall remain in force for a minimum period of one year from the date on which it is brought into force and shall continue to remain in force until the publication of a fresh list or till the expiry of two years, whichever is earlier)
- 5. Qualification:** Graduation in Law.
Final year/semester law students are also eligible to apply. *But their Applications will be considered only on production of the all mark lists and percentage certificate/consolidated mark sheet within 45 days from the date of closure of filing of online application (Refer clause 14(C)).*
- 6. Mode of Selection:** Selection will be on the basis of the Viva Voce examination.
- 7. Age Limit:** Candidates born between 30.05.1996 and 29.05.2002 (both days inclusive) are eligible to apply for this post. *(But the name of a candidate who attains 28 years of age shall be deleted from the ranked list as and when he/she attains that age)*

8. **One Time Registration and submission of applications:**

A) Candidates must complete 'One Time Registration' using 'One Time Registration Login' link in the website '<https://hckrecruitment.keralacourts.in>' before applying for the post. The steps for 'One Time Registration' are given in 'How to apply' link in the website. Candidates shall read the notification and 'How to apply' carefully before submitting online application and be ready with scanned images of photograph and signature, details of qualification, etc.

B) After entering the required details in 'My Profile', the candidates can apply for the post from 'Apply Now' in 'Dashboard' and proceed as per the instructions on the screen. Candidates must ensure that the details entered are correct by checking the preview of the application before submission of the application. Once submitted, no changes/ editing/ modification can be made in the application.

9. An application once filed will not be allowed to be withdrawn.

10. Applications which do not comply with the instructions in this notification as well as guidelines shall be rejected.

11. Documents in original to prove age, qualification, etc. should be produced as and when called for.

12. Candidate should ensure that the particulars furnished by him/her are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material facts, his/her candidature will stand cancelled. If any of these shortcomings is detected even after appointment, his/her service is liable to be terminated. Anything not specifically claimed in the application against the appropriate field will not be considered at a later stage.

13. **Call letter for viva-voce:** Call Letters for viva-voce will not be sent by post. The list of candidates short listed for viva-voce will be published in the recruitment portal. Eligible candidates should download the Call Letters from their profile in the Recruitment Portal <https://hckrecruitment.keralacourts.in>. The Call Letters will be ready for download two weeks prior to the date of the viva-voce and the matter will be informed through SMS/e-mail. The eligible candidates are also advised to visit the Recruitment Portal of the High Court at least once in a week for updates of the recruitment process.

14. **Important Guidelines :**

A) Only 160 candidates with the highest percentage of marks in the LL.B. examination will be called for viva-voce and if any candidates with the same percentage of marks as that of the 160th candidate, they will also be called for viva-voce. So the candidates should take utmost care while filling percentage of their marks in LL.B. examination in the "Qualification" part of application process.

- B) A weightage of 5% each will be given for Doctorate in Law and Post Graduation in Law while selecting candidates mentioned above.
- C) *All the applicants will have to submit the printout of the application along with the self attested copies of their LL.B mark lists and percentage certificate/consolidated marklist from University/College concerned along with other qualifications claimed in their online application, if any, by post or by hand to Recruitment and Examination Cell, High Court on or before the date mentioned below. The envelope containing the mark lists and percentage certificate shall be superscribed "Research Assistant (Temporary appointment) – Application No..... -Copy of documents" and sent to "The Registrar (Recruitment), High Court of Kerala, Ernakulam, Kochi – 682 031."*
- D) Failure to produce the documents as detailed above will result in invalidation of application.
- E) 'Code of Conduct' and 'Duties and functions' of Research Assistants are available in the link 'Downloads' in the Recruitment Portal <https://hckrecruitment.keralacourts.in>.

15. Important Dates to be remembered with regard to submission of application :

Date of commencement of filing of online application	03.05.2024
Date of closure of filing of online application	29.05.2024
Last date for receipt of documents	12.07.2024

16. For removal of doubts, candidate may call 0484-2562235 on all working days between 10.00 AM and 04.30 PM

(By Order)



P. Devendrakumar
Registrar (Recruitment)

As

Endorsement on C2-10274/24 dated 29.04.24 of the District Court, Thrissur.

Copy communicated to the Presiding officers of all Courts in this Judicial District for publishing the Notification in the Notice Board of the Courts concerned.

(By)

R. S. D. K.
SHERISTADAR