

OFFICE OF THE DISTRICT & SESSIONS JUDGE, PATHANKOT

PUBLICATION TENDER

APPLICATIONS FOR INVITING TENDER

Applications are invited from the willing competent outsource organizations/ agencies for allotment of contract of work of maintenance of cleanliness of Judicial Courts Complex, Pathankot. The organization/agency shall ensure proper and efficient cleaning thrice a day & all days of the week except Sundays on all the floors of Complex which includes entrance, lounges, cat walks/ ramps, stairs, roof area, corridors, rooms, toilets, drainage system including all sanitary fittings viz. Urinals, wash basins, glazed tiles, sinks, water coolers etc. This also includes cleaning of windows, dusting of Court Rooms, Chandeliers, Doors, window panes, grills, terraces, protections, roads, lawns, fans, removal of webs, sweeping of approaching passages, car garages, parks and open space etc. The entire workforce including the machinery, equipments and material necessary for cleanliness shall be arranged by the applicant/tenderer at his own expenses. The applicant/tenderer shall also provide toiletry, room fresheners, diffusers and mosquito replant etc. necessary for keeping the areas clean disinfect, mosquito, rodent free besides keeping the area fresh and enhancing the ambiance thereof. The applications for the above mentioned work should reach this office by **17.09.2024** before **05.00 p.m.** The applications should contain complete biodata of Agency/Organization and their phone numbers, whatsapp, email-IDs. etc, and other contract detail including previous experience in handling such like project. The applications received after the due date and time will not be entertained and shall be summarily rejected. Incomplete applications will not be considered and no separate intimation will be sent by this office.

2. The applicants can inspect the spot in between two dates i.e. **19.09.2024** & **20.09.2024** for explaining the scope of work including imparting guidelines

regarding the level of cleanliness expected from the agency/ organization concerned so that they may prepare their tender bidding accordingly. Thereafter, the willing applicants would be required to submit sealed tender of allotment of contract by **24.09.2024 upto 02.00 p.m.**

3. Tender received after the due date and time will not be entertained. The contract will be initially for the period **w.e.f. 01.10.2024 to 31.03.2025**. However, contract may be extended further by the undersigned subject to satisfactory performance of work/project.

4. The tenders will be opened in this office on **24.09.2024 at 04.00 p.m.** in the presence of the tenderers and their authorized representatives. This office will not take any responsibility for any postal delay.

5. The detailed terms and conditions for the contract, Form B of the contract be downloaded from the website **<https://pathankot.dcourts.gov.in/#tenders>**. **In case of CANCELLATION/POSTPONEMENT of opening of Tender** due to administrative reasons, notice in this regard will be notified on official website of this office i.e. **<https://pathankot.dcourts.gov.in/#tenders>**.

Dated: _____

Sd-
District & Sessions Judge,
Pathankot.

Endst. No. 4040 dated Pathankot the 03-09-2024

Copy forwarded to the followings:-

1. All the District & Sessions Judges, in the State of Punjab, with a request to display the notice on the notice boards of their respective Courts.
2. All the Judicial Officers working in this Sessions Division, for displaying the notice on the notice board of their respective Courts.
3. The Manager, **Daily Chardi Kala, Patiala** with a request to publish the above-said notice in minimum readable space block in English script and to send the bill for payment.
4. System Officer to upload the same on the office website of this Sessions Division.

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District & Sessions Judge,
Pathankot. *Q*