

**OFFICE OF THE
DISTRICT LEGAL SERVICES AUTHORITY
NORTH TRIPURA, DHARMANAGAR**

NO: F.2(4)-DLSA/NT.DMN/ACTT/PURCHASE/10/ 614

Dated, Dharmanagar
The 11th day of March, 2025

NOTICE INVITING QUOTATION.

Sealed quotations are invited from the reputed and experienced Firm/Agency/Suppliers and other authorized dealers for the purchase of three (3) numbers of new Desktop Computers System of HP Brand with specification of Intel i5, 08GB RAM, 500GB ROM (SSD) including 22 Inch monitor, UPS, etc. and two numbers of Laserjet Printer (Single functioning).

The interested persons may submit his quotation in the office of the District legal Services Authority, North Tripura, Dharmanagar, along with all requisite papers as per terms and conditions from 11/03/2025 to 17/03/2025 (excluding holidays) up to 3.00 PM and the Quotation will be opened on the same day at 4.00 PM, quotationer or his authorized representative may remain present.

DESCRIPTION OF ITEMS

1	No. of Desktop Computers with Intel i5, 08GB RAM, 500GB ROM (SSD) including 22 Inch monitor, etc.	3 (Three) Nos. (HP)
2	Laser Printer	2 (Two) Nos. HP
3	UPS 600/650 VA Offline	3 (Three) Nos.

Terms & Condition

1. The Quotationer must submit the following documents, without which the Quotation will be treated as INVALID:
 - (i) Valid Trade License Certificate issued by competent authority,
 - (ii) Self Attested PAN Card copy
 - (iii) Self Attested AADHAR CARD
 - (iv) Copy of GST Registration.
2. The Suppliers will deliver/install the items in good condition to the office of the District legal Services Authority, North Tripura, Dharmanagar, and obtain receipt.
3. All transportation, labour cost, installation cost and other incidental charges for delivery to the office of the District legal Services Authority, North Tripura, Dharmanagar, will be done by the suppliers.
4. Amount as quoted for purchase of above materials shall be inclusive of all taxes. No over writing in the figure of quoted rate will be entertained. Incomplete quotation will be rejected summarily.

5. The materials shall be supplied as per specification and supply shall be fully completed within 10 (ten) days from the date of supply order. If the supplier fails to supply the items as per requirement, the office of the District legal Services Authority, North Tripura, Dharmanagar, reserve the right to cancel the supply order.

6. Details information, if any required, may be obtained from the office during office hours on working days.

(Sri. Rajarshi Chakraborty)
District Secretary
District Legal Services Authority
North Tripura, Dharmanagar

Copy to:

1. The System Officer, O/o the District & Sessions Judge, North Tripura District, Dharmanagar with a direction to upload the Notice inviting Quotation in the Official website.
2. NOTICE BOARD, O/o the District & Sessions Judge, North Tripura District, Dharmanagar.
3. NOTICE BOARD, O/o the Family Judge, North Tripura District, Dharmanagar.
4. NOTICE BOARD, O/o the Sub Divisional Judicial Magistrate, Kanchanpur, North Tripura.
5. NOTICE BOARD, O/o the District legal Services Authority, North Tripura, Dharmanagar.

(Sri. Rajarshi Chakraborty)
District Secretary
District Legal Services Authority
North Tripura, Dharmanagar