

**OFFICE OF THE
JUDGE, FAMILY COURT
DHARMANAGAR : NORTH TRIPURA**

No.F.1(1)-FC/N/DMN//2021/ 3748

Dated, Dharmanagar,
The 10th September, 2021

SHORT NOTICE INVITING TENDER.

Notice inviting Tender in sealed cover is hereby invited from the interested registered car provider/travel agent/owner for hiring of 01 (one) **MARUTI SWIFT DZIRE** for the use of Judge, Family Court, North Tripura, Dharmanagar for official purpose. The interested bidder shall quote rate as per format given below. The tender/quotation will be received (in the tender box) from 10.30 A.M to 5.00 P.M in all the working days **w.e.f. 13-09-2021 to 24-09-2021** in the Nazarat Section, Office of the District & Sessions Judge, North Tripura, Dharmanagar and tender will be opened on 24-09-2021, if possible.

The specification for hiring of vehicle for **MARUTI SWIFT DZIRE** and ceiling limit of rate as per DFPRT, 2019 vide Finance Department, Government of Tripura No.F.9(5)-FIN(EXPENDITURE-I)-2019, dated, 29-11-2019.

FORMAT FOR QUOTING RATE.


Particulars of vehicle with commercial Regd. No.	Year of manufacturing & date of purchase of the vehicle	Name & address of the owner along with GST No.	Rate (To be quoted in words & figure, both)		Particulars of earnest money Rs.5,000/- Bank DD/Challan No. & Date
			Detention charge per day	Charge per km run	
1	2	3	4	5	6

TERMS & CONDITIONS

1. The rate should be quoted for detention per day and per KM as per format as mentioned above.
2. The rate for 01(one) vehicle should be quoted both in figures and words clearly for detention charge per day and for per km run as asked in the above mentioned format.
3. The rate should be submitted in sealed cover duly superscript as 'RATE OF QUOTATION FOR HIRING OF VEHICLE' to the Judge, Family Court, North Tripura, Dharmanagar.
4. The vehicle should have valid commercial registration and documents (GST Certificate, Road tax clearance, insurance paper etc.) as per Motor Vehicle Act. Copies of which are to be attached along with the sealed quotation.
5. The vehicle should be in good running condition and of the latest model.
6. Hiring of vehicle shall be valid initially for 01 (one) year and may be extended for 01 (one) more year at the discretion of the undersigned.
7. Owner of the vehicle must be financially able to operate the vehicle at least for 01 (one) year without getting bill due to non-availability of sufficient fund.

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8. Earnest money amounting Rs.5,000/- to be deposited in the shape of Bank D.Call/DD at the time of participating tender in favour of the undersigned.
9. Hiring of vehicle may be discontinued at any time with a short notice.
10. Vehicle owner will be responsible for making necessary repairing/maintenance as and when required.
11. Vehicle owner shall have to provide minimum accessories, dusters and liveries for driver.
12. Vehicle should be placed within 15 (fifteen) days from the date of issue of final order.
13. In case of repair a similar vehicle shall have to be provided by the owner as replacement during the days of repairing.
14. No charge will be paid for any holiday/Sunday or off-day, if the vehicle is not used.
15. If the vehicle is required for any Holiday/Sunday, the driver concerned will be informed well in advance.
16. The owner/driver shall have to place the vehicle on demand during holiday/Sunday.
17. Quotations should be supported by the relevant valid GSTIN certificate/documents of the vehicle etc.
18. Quotationers or their representative may remain present at the time of opening of tenders/quotations.
19. A driver having valid commercial driving license should be placed with the vehicle and all expenditures of the driver should be borne by the owner. Photo copy of driving license of the driver should be furnished to the undersigned before reporting for the duty & also in subsequent cases, if the driver is changed/replaced.
20. The vehicle, if required, will have to halt any place/station for one or more days and no extra payment will be made for that.
21. Cost of fuel/lubricants etc. of the vehicle will have to be borne by the owner of the vehicle.
22. If the conditions of the vehicle & service of the driver are not found satisfactory, the vehicle will be discontinued accordingly without any prior notice.
23. Log Book in the prescribed format is to be maintained by the owner/driver and day to day journey etc. are to be entered with the signature of concerned officer.
24. Monthly bill in triplicate is to be submitted in favour of the Judge, Family Court, North Tripura, Dharmanagar.
25. GST & Income Tax as per rate will be deducted from monthly bill.
26. The undersigned reserved the right to accept or reject any or all quotations including the lowest rate holder without assigning any reason.


(G. Sarkar)
I/c. Judge,
Family Court,
North Tripura, Dharmanagar