OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY
GOLAGHAT, ASSAM
1st Floor, District Judicial Courts & Offices, Golaghat, Assam-785621,
E-mail : dlsa.golaghat@gmail.com
:: জিলা আইন সেৱা প্ৰাধিকৰণ, গোলাঘাট, অসম ::
Contact No.- 6901281631

No. DLSA/GLT/11/2022/2397 - 2398 Dated Golaghat, the 30th August, 2022.

From : Sri D.J.Mahanta, AJS
District & Sessions Judge-cum-Chairman,
District Legal Services Authority, Golaghat, Assam.

Invitation for Quotation
(For Supply of Miscellaneous Items)

Sealed quotations are invited from the intending registered firms/dealers/ Govt. order suppliers for entering into Annual Rate Contract and supply of Miscellaneous Items, stationery items, computer peripherals and electrical items for use in the office of the District Legal Services Authority, Golaghat for the year 2022-23. The intending firms must submit their quotations in sealed envelop to the undersigned on or before 02.09.2022 during the working hours.

General Terms & Conditions

1. The sealed quotation shall be super scribed as 'Quotation for supply of Miscellaneous Articles' and should contain the following documents:

(a) Copy of PAN Card.
(b) Copy of GST Registration Certificate.
(c) Up-to-date Income Tax clearance certificate.
(d) Up-to-date GST clearance certificate.
(e) Copy of Trade License in Assam.
(f) Copy of FSSAI certificate.

Each page of the documents should be signed by the bidder, with seal, on each page of each document, to establish the Bidder's eligibility to the bid & his qualification to perform the supply material if his bid accepted. In the absence of any of the above documents/ information, the offer may be summarily rejected without making any further reference in this regard.

The sealed envelope should be addressed to the District & Sessions Judge-cum-Chairman, District Legal Services Authority, Golaghat, Assam, Golaghat.

1. The rate should be quoted with GST and without GST separately.

2. Conditional quotations/tenders are liable to be rejected.

3. In case of violation of terms and conditions of the quotation/tender document or unsatisfactory supply of material or of poor quality and below standard, the undersigned reserves the right to terminate the supply order by giving intimation to the supplier/contractor.

4. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of the material and on production of following:

a) Invoice in triplicate,

b) Delivery Challan duly signed by the consignee.

5. In case of successful bidder supplier's sub-standard materials, its tender shall be canelled. Thereafter, next successive bidder may be considered.

6. In case of supplying of refreshment items (Food items) to the various programmes of DLSA, Golaghat, quality of food items should not be compromised and ensuring the food is hygienic falling which the contract will be deemed to cancellation. The tender party should have the ability to supply food as and when required on emergency basis. The party will bear the responsibility to clean up the venue after programmes.

No further communication shall be made in this regard except the selecting firm. The quotation should reach the undersigned on or before 3 P.M. of 02.09.2022 & no quotation/tender will be received thereafter.

30/8/22

District & Sessions Judge-cum-
Chairman,
District Legal Services Authority,
Golaghat, Assam 30/8/22

Memo No. DLSA/GLT/2022/ 2397 - 2398 Dated, Golaghat the 30/08/2022

Copy to :

1. The Notice Board of the office of the District & Sessions Judge, Golaghat.
2. The Systems Officer, District Judiciary, Golaghat for uploading of this quotation in the District Judiciary, Golaghat site.

30/8/22

District & Sessions Judge-cum-
Chairman,
District Legal Services Authority,
Golaghat, Assam 30/8/22

Indoor Miscellaneous

Sl No.	Name of the Items	Per Unit	Rate without GST	Rate with GST
1	Bedsheet Double (Best Quality)	Per Piece		
2	Bedsheet Single (Best Quality)	Per Piece		
3	Cartain	Per meter		
4	Chair Cushion 14" X 14" (Kurlon)	No.		
5	Chair Cushion 16" x 16" (Kurlon)	No.		
6	Coat Hanger 5", Branded, Good Quality	No.		
7	Colin Cleaning Spray (500 ml)	Bottle		
8	Comb, Branded	Pc.		
9	Curtain Stick Aluminium 25mm	Per feet		
10	Detergent Powder 1 Kg, Surf Excel	Kg.		
11	Distilled Water	per Carton		
12	Door Closer (Godrej), Big	No.		
13	Door Closer (Godrej), General Size	No.		
14	Door Mat (Cotton) 3 feet	Pc.		
15	Door Mat (Cotton) 1.5 feet	Pc.		
16	Door Mat (Synthetic) 3 feet	Pc.		
17	Door Mat (Synthetic) 1.5 feet	Pc.		
18	Floor Moper, Classic	No.		
19	Floor Moper, Gala	No.		
20	Foot Mat, Coir (Good Quality)	Pc.		
21	Foot Mat, Cotton (Good Quality)	Pc.		
22	Handwash Refill 175ml. (Dettol)	per Pkt		
23	Handwash Refill 175ml. (Savlon)	per Pkt		
24	Handwash, 200 ml. (Dettol)	per bottle		
25	Handwash, 500 ml. (dettol)	per bottle		
26	Harpic Liquid 500 ML	Bottle		
27	Hit Spray (Mosquito/Cockroach) 490 ml, Baygon/Mortein	No.		
28	Markin Cloth, Good Quality	Mtr.		
29	Match Box (Home Light)	Dzn.		
30	Mortein Rat Kill Cake	Pkt.		
31	Mosquito Liquidator Allout	Pkt.		
32	Mosquito Liquidator Allout Machine	per pkt		
33	Mosquito Liquidator Goodnight	Pkt.		
34	Mosquito Liquidator Goodnight Advanced	Pkt.		
35	Mug (Cello, 1 ltr.)	No.		
36	Napthalene 1/2 Kg	Pkt.		
37	Napthalene 100 Gm	Pkt.		
38	Odonil Big (75 Gms)	Dzn.		
39	Paper Napkin (3X3), Cocktail Napkin	Dzn.		
40	Pencil Battery (Eveready) Red, AA	No.		
41	Pencil Battery (Eveready), AAA Size	No.		
42	Pencil Battery Duracell, AA Size	No.		
43	Pencil Battery Duracell, AAA Size	No.		
44	Phool Jharu Long Size Best quality	No.		
45	Plastic Bucket 16 Ltrs., Cello	No.		
46	Plastic Bucket 20 Ltrs., Cello	No.		
47	Red Cloth	Per meter		
48	Room freshener 500 ml	Per pc		
49	Sutli roap	Kg.		
50	Tissue Paper (Good Quality)	per Pkt.		
51	Tissue Paper (Toilet Paper) Big	Roll		
52	Tissue Paper (Wet)	per Pkt.		
53	Toilet Brush	No.		
54	Towel Bombay Dyeing 5' x 2 1/2' Flora	Pc.		
55	Towel Bombay Dyeing, Small, Flora	Pc.		
56	Wall Clock, Ajanta, Sweep Type Quartz, Big	No.		
57	Wall Clock, Ajanta, Sweep Type Quartz, Medium	No.		
58	Waste Paper Bucket (Plastic)	No.		
59	Waste Paper Bucket (Plastic, Pedal Type)	No.		
60	White Distemper	per pkt		
61	White Phenyl 1 Ltr., Cross	Bottle		

Outdoor Miscellaneous

Sl No.	Name of the Items	Per Unit	Rate without GST	Rate with GST
1	Bamboo Broom (Long Handle), 5'	No.		
2	Bamboo Broom (Short Handle) 2 1/2'	No.		
3	Black Phenyl 1 Ltr., Cross	bottle		
4	Black Phenyl 5 Ltrs., Suraksha	Jar		
5	Bleaching Powder 1 Kg, General	Pkt.		
6	Coconut Broom (Long handle)	No.		
7	Coconut Broom (Short handle)	No.		
8	Daw	per No.		
9	Dustbin (Big Size, Cello with Lid)	No.		
10	Dustbin (Small Size, Cello with Lid)	No.		
11	Dustbin Tray	Per No.		
12	Flag Rope	Nos		
13	Garbage Polythene Bag (5 kg Size)	Pkt.		
14	garden Hedge Shear/Cutter	per No.		
15	Grass cutter daw	per No.		
16	Khanti	per No.		
17	Lime	Tin		
18	Lime Brush 2" No.	No.		
19	Lime Brush 6" No.	No.		
20	Measuring tap 30 meter	Per No.		
21	National Flag (Big Size)	Per pc		
22	National Flag (Medium Size)	Per Pc		
23	National Flag (Small Size- for vechicle)	Per Pc		
24	Face Mask	Per Pc		
25	Hand Sanitizer	Per Pc		

Kitchen Items

Sl No.	Name of the Items	Per Unit	Rate without GST	Rate with GST
1	Cup Plate (Bon China)	Pair		
2	Drinking Glass Borosil	No.		
3	Drinking Glass Cover	per pkt		
4	Flask, Plastic Body, 1 Ltr., Milton	No.		
5	Flask, Steel Body, 1 Ltr., Milton	No.		
6	Fork Stainless Steel (Best Quality)	Set		
7	Hot Case, Medium, Milton	No.		
8	Plastic Tray	No.		
9	Quarter Plate Bon China Camlin	Set		
10	Spoon Stainless Steel (Best Quality)	Set		
11	Scrotch Bite	No.		
12	Scrub Pad	No.		
13	Tea Pot Bon China Camlin	No.		
14	Tea Spoon Steel (Good Quality)	Dzn.		
15	Tea Tray (Plastic, Medium Size, Milton)	No.		
16	Vim Drop Liquid 200ml	Pkt.		

FOOD ITEMS

Sl No.	Name of the Items	Per Unit	Rate without GST	Rate with GST
1	Biscuit Digestive (Britannia 1 kg)	pkt.		
2	Biscuit Digestive (Britannia 250 grm)	pkt.		
3	Coffee (Nescafe, 250)	Pkt.		
4	Coffee (Nescafe, 500)	Pkt.		
5	Green Tea (Lipton pack of 100 tea bag)	pkt.		
6	Green Tea (Lipton pack of 20 tea bag)	pkt.		
7	Milk Powdwe (Amulya 12g)	pkt.		
8	Milk Powdwe (Amulya 1KG)	pkt.		
9	Milk Powdwe (Amulya 50g)	pkt.		
10	Sugar Cube	Pkt.		
11	Sugar Free Tablet (Natura, 100 tab)	Bottle		
12	Sugar Free Tablet (Natura, 500 tab)	Bottle		
13	Tea (RedLabel 1 kg)	pkt.		
14	Kalakand Sweet	per piece		
15	Chicken Sandwich	per piece		
16	Veg Sandwich	per piece		
17	Tea (RedLabel 100 gram)	pkt.		

List of Articles – Electrical			
Sl No.	Name of the Items	Per Unit	Rate
1	100 Amp Cut Out (Anchor)	No.	
2	65 Amp Cut Out (Anchor)	No.	
3	Black Tape	Pc.	
4	Calling Bell (Cordless)	No.	
5	Calling Bell Push (Electrical)	No.	
6	Calling Bell (Dingdong)	No.	
7	Ceiling Fan 56" USHA/Orient/Crompton	No.	
8	LED Tube set 20 w (Philips/Magic/Richa/Hevells)	No.	
9	LED Bulb 11W (Bajaj)	No.	
10	LED Bulb 11w (Philips)	No.	
11	LED Bulb 18w (Philips)	No.	
12	LED Bulb 18W (Bajaj)	No.	
13	LED Bulb 50W	No.	
14	LED Bulb 50w	No.	
15	Decoration Rice Light	Per Unit	
16	Electric Copper Wire1 MM (Havells)	Mtr.	
17	Electric Copper Wire1.5 MM (Havells)	Mtr.	
18	Electric Copper Wire2.5 MM (Havells)	Mtr.	
19	Electric Copper Wire 4 MM (Havells)	Mtr.	
20	Electric Kettle 1 Ltr. (Bajaj)	No.	
21	Electric Kettle 1.7 Ltr. (Bajaj)	No.	
22	Electrical Round Flexible Wire (Ajanta/Finolex, 3 core, Heavy Duty)	Mtr.	
23	Electronic Regulator -Ceiling Fan (Anchor)	No.	
24	Extension Cord -15AMP X 4 MTRS. (Anchor)	No.	
25	Extension Cord Spike Buster 15AMP (Anchor)	No.	
26	Flexible Wire 2 Core	Mtr.	
27	Flexible Wire 3 core	Mtr.	
28	Main Switch 100Amp (Havells)	No.	
29	Main Switch 15Amp (Havells)	No.	
30	Main Switch 32Amp (Havells)	No.	
31	Main Switch 63Amp (Havells)	No.	
32	MCB 10Amp Havells	No.	
33	MCB 20Amp Havells	No.	
34	MCB 6Amp Havells	No.	
35	MCB Box 2 Ways Hevells	No.	
36	MCB Box 4 Ways Hevells	No.	
37	MCB Box 6 Ways Hevells	No.	
38	MCB Isolator 100Amp Heavells	No.	
39	MCB Isolator 32Amp Heavells	No.	
40	MCB Isolator 40Amp Heavells	No.	
41	MCB Isolator 63Amp Heavells	No.	

	Name of the Items	Per Unit	Rate
42	Multi Holder (Anchor)	No.	
43	Multi Pin Plug 15Amp (Anchor)	No.	
44	Multi Pin Plug 5Amp (Anchor)	No.	
45	Multipurpose Power Strips -Four plus Four (15 amp computer strip)	No.	
46	Multipurpose Power Strips -Four plus Four (5 amp computer strip)	No.	
47	Regulator For Ceiling Fan	No.	
48	Remote Control Calling Bell	No.	
49	Room Heater (Double Rod) Bajaj	No.	
50	Room Heater, Hevalls Comforter	No.	
51	Stand Fan (Bajaj)	No.	
52	Stand Fan (Usha)	No.	
53	Stand Fan (Crompton)	No.	
54	Stand Fan (Orient)	No.	
55	Socket 6 amp	No.	
56	Socket 20 amp	No.	
57	Switch 6 amp	No.	
58	Moduler Switch 6 amp	No.	
59	Switch 16 amp	No.	
60	Moduler Switch 16 amp	No.	
61	Switch 20 amp	No.	
62	Moduler Switch 20 amp	No.	
63	BTC 2.5mm wire	per mtr	
64	BTC 16mm wire	per mtr	
65	8 way nano board	No.	
66	6 way nano board	No.	
67	12 way nano board	No.	
68	3 way nano board	No.	
69	2 way nano board	No.	
70	3 module swicth board (Goldmedal)	No.	
71	4 module swicth board (Goldmedal)	No.	
72	6 module swicth board (Goldmedal)	No.	
73	8 module swicth board (Goldmedal)	No.	
74	12 module swicth board (Goldmedal)	No.	
75	3 module plate (Goldmedal)	No.	
76	4 module plate (Goldmedal)	No.	
77	6 module plate (Goldmedal)	No.	
78	8 module plate (Goldmedal)	No.	
79	12 module plate (Goldmedal)	No.	
80	SS combine (Anchor)	No.	
81	Caseing Caping bit	No.	
82	Branded Water Purifier (RO)	No.	
83	Inverter Battery 220 AH	No.	

Stationary Items

Sl No.	Name of the Items	Per Unit	Rate without GST	Rate with GST
1	A4 Paper JK (75GSM)	Per Pkt.		
2	Alpin (50 gms)	Per Box		
3	Alpin T-Type	Per Box		
4	Bodkin	Per Pkt		
5	Books-Short hand Note Books 200 pages	Per No.		
6	Brown Paper	Per Pkt.		
7	Calculator (Casio 12 Digit)	No.		
8	Carbon Paper (Blue)	Pkt.		
9	Damper	Per Pkt		
10	Envelope- 9"x 4"	Per 100 pc		
11	Envelope A4	Per 100 pc		
12	Envelope-11"x 5"	Per 100 pc		
13	Envelope-14"x15"	Per 100 pc		
14	Envelope-16"x12"	Per 100 pc		
15	Envelope-medium 4 1/2" x 10" Cloth Coated	Per 100 pc		
16	Eraser	Per Pc		
17	File-4 Fold File Cover	Per No.		
18	File-Cover with Board	Per Pair		
19	File-Guard File	Per No.		
20	Fountain Pen Ink Bottel (blue, red, black)	per bottle		
21	FS paper JK (75GSM)	Per Pkt.		
22	Gems Clip	Pkt.		
23	Gum Dry Stick	per Pkt		
24	Gum Liquid (600ml)	per bottle		
25	Legal Paper JK (75GSM)	Per Pkt.		
26	Note Pad	Per pc		
27	Notice board Pin	Per Box		
28	Page Marker (Stick Notes)	Dzn.		
29	Paper Clip	Dzn.		
30	Paper Cutter	No.		
31	Paper Weight	Per Pkt		
32	Pen (Both Side)	Per No.		
33	Pen- Ball pen (Black, Red, Blue)	Per No.		
34	Pen-Add gel (Black, Red, Blue)	Per No.		
35	Pencil	Per Pkt		
36	Pen-Correction Pen	Per No.		
37	Pen-Fountain Pen (Good Quality)	Per No.		
38	Pen-Highlighter Coloured	Per No.		
39	Pen-Permanent Marker (Black, Red, Blue)	Per No.		
40	Peon Book	No.		
41	Plastic Ruler (30CM)	Per Pkt		
42	Pin Holder (Magnetic)	Per Pc.		
43	Punching Machine (1 Hole)	Dzn.		
44	Punching Machine (2 Hole)	Dzn.		
45	Register-Cloth binded register-DFC Size-200 pages(Ruled/Plain)	Per Pc.		
46	Register-Cloth binded register-FS Size-200 pages(Ruled/Plain)	Per Pc.		
47	Register-Cloth binded register-Quarter Size-200 pages(Ruled/Plain)	Per Pc.		
48	Register-Hard Binding No.10 (Plain/Ruled)	Per Pc.		
49	Register-Hard Binding No.12 (Plain/Ruled)	Per Pc.		
50	Register-Hard Binding No.16 (Plain/Ruled)	Per Pc.		
51	Register-Hard Binding No.8 (Plain/Ruled)	Per Pc.		
52	Ribbon-White (Cotton)	Per No.		
53	Round Seal	Line		
54	Scissor 12", Good Quality	No.		
55	Scissor 8", Good Quality	No.		
56	Seal (Stamp)	Line		
57	Sealing wax	Pkt.		
58	Sharpner	Per Pkt		

Sl No.	Name of the Items	Per Unit	Rate without GST	Rate with GST
59	Stamp Pad 157mm x 96 mm (red, blue)	Per No.		
60	Stamp Pad 70mm x 111 mm (red, blue)	Per No.		
61	Stamp Pad Ink 50 ml (red, blue)	Per Bottle		
62	Stapler Machine No.10 Steel	Per Pc.		
63	Stapler Machine No.24/6 Steel	Per Pc.		
64	Stapler Pin No. 10	Per Pkt.		
65	Stapler pin No. 24/6	Per Pkt.		
66	Steel Ruler (30CM)	Per Pkt		
67	Steel Ruler (60CM)	Per Pkt		
68	Stick File	Per No.		
69	Tag Cotton 16"	Per Bundle		
70	Tag Cotton 8"	Per Bundle		
71	Wooden Ruler (60CM)	Per Pkt		

COMPUTER ITEMS					
Sl No.	Name of the Items	Model	Per Unit	Rate without GST	Rate with GST
1	Canon NPG (Tonner)	28	No.		
2	Canon NPG (Tonner)	59	No.		
3	Keyboard HP		No.		
4	Keyboard Logitech		No.		
5	LAN Cable		Per Meter		
6	Mouse Logitech/ HP		No.		
7	PC Power Cable		No.		
8	Pen Drive 16GB		No.		
9	Pen Drive 32GB		No.		
10	External Hard Drive 1tb		No.		
11	Printer Cartridge (Toner) HP	HP- 12A	No.		
12	Printer Cartridge (Toner) Prodot	PLH- 2612A	No.		
13	Printer Cartridge (Toner) HP	HP- 78A	No.		
14	Printer Cartridge (Toner) Prodot	PLH- 278	No.		
15	Crimping Tool for LAN cable		No.		
16	Printer Cartridge (Toner) Canon	336	No.		
17	Printer Cartridge (Toner) Canon	337	No.		
18	D-Link LAN Tester		No.		
19	RJ 11 connector		pcs		
20	RJ 45 connector		pcs		
21	8 port LAN switch		No.		
22	5 port LAN Switch		No.		
23	VGA to HDMI adapter cable		No.		
24	4 port VGA Splitter		No.		
25	4 port HDMI Splitter		No.		
26	Screwdriver set for laptop repairing		No.		
27	APC UPS 600 VA for PC		No.		
28	Mouse Pad		No.		
29	Extention cord (best quality)		No.		
30	Wifi Device (10 meter range) plug and play		No.		