OFFICE OF THE DISTRICT AND SESSIONS JUDGE ::: GOLAGHAT

Memo No. DJ(G)/_____ Dated: Golaghat, 10th January, 2023

NOTICE INVITING QUOTATIONS

Sealed quotations affixing court fee stamp of Rs. 8.25/- (Non-refundable) are invited from registered Firms/Suppliers/Authorized Dealers for supply and installation of the following Computer Items of reputed brand in the office of the undersigned.

Sl. No.	Items Name	Specification	Unit in Nos.
1	Computer Set (Monitor/CPU/Keyboard/ Mouse/UPS)	Processor : i3 and above (latest generation) Memory: 8 GB RAM Storage : 512 GB SSD USB: 3.0 and above DVD R/W Drive Wireless (wi fi) and Bluetooth connectivity Monitor: 21 Inch LED OS: Genuine Windows UPS: 600 VA Warranty: 3 years comprehensive warranty.	21
2	Multi Function Printer	With both side print and scan facility Warranty: 3 years comprehensive warranty.	10
3	Printer	With both side print facility Warranty: 3 years comprehensive warranty.	10
4	Splitter	4 port VGA	5
5	Photostat Machine	Photostat machine with print functionality and Ethernet port Warranty: 3 years comprehensive warranty.	2
6	Extra Monitor for Desktop	21 inch LED	5

The quotation must be submitted in a sealed envelope clearly superscribing on the envelope "***Quotation for Computer Items***" to the **Office of the District & Sessions Judge, District Judicial Courts and Offices, 6th Floor, Golaghat – 785621** within 15 days (i.e. on or before 3.30 PM of 25-01-2023).

Terms and Conditions:

1. Rate should be mentioned both in figure and words clearly.
2. Copy of Registration number of the firm, GST registration, PAN card etc. should be enclosed with the quotation.

3. The supplied items if not found as per the specification, are liable to be rejected.
4. The payment will be made after satisfactory supply and installation of items and after budgetary allocation from the Hon'ble Gauhati High Court.
5. The undersigned is not bound to accept the lowest quotations.
6. The undersigned reserves the right, to award the work to one or more bidders.
7. The undersigned reserves the right to terminate the purchase order, at any time, by giving intimation, in writing, without assigning any reasons.
8. The decision of the undersigned, in all respect, shall be final and binding on all.
9. The undersigned reserves the right, to reject Quotation, without assigning any reasons thereof.

10/1/23

District & Sessions Judge,
Golaghat.

Memo No. DJ (G)/ 424 -27 / 23 Dated : Golaghat, the 10th January, 2023.

Copy to:

1. Notice Board of the Office of the District & Sessions Judge.
2. Notice Board of the Office of the Chief Judicial Magistrate.
3. Systems Officer, Golaghat Judiciary, Golaghat for uploading in the District Judiciary Website.
4. Concerning file.

10/1/23

District & Sessions Judge,
Golaghat.