(1) The particulars of its organization, functions an duties:

Jamnagar was named as Navanagar initially. His Highness Jam Rawal constructed Darbar Gadh Fortand named Navanagar. Then the heirs of King who ruled, again renamed it as **Jamnagar**. Jamnagar is also known as **Chhota Kasi**. By way of notifications Judicial Officers were appointed for the first time for Jamnagar District and Some of the Talukas. The Court in Jamnagar was established in the year 1864. It was situated near Khambhalia Darwaja. There after it was shifted to Darbar Gadh and as such the Court of Sir Judge having the powers to tertain any appeals rising from the Judgment of the taluka courts was established in Jamnagar and the appeals from the taluka courts lay to the Darbar Gadh Court. Hence, Jamnagar boasts of an established Judicial System which dates back to almost 147 years. The Judicial System so established by His Highness is a classical example of long sightedness of His Highness and implementation of perfect administrative system where the executive and the judiciary were differentiated so that independence of Judiciary could be upheld and apt justice could be delivered in time. At present the District Court is situated at "Lal Bunglow" Jamnagar. Jamnagar has been functioning as District Judicial authority in the State of Gujarat.

As on today, the working strength of Judges in the District is as under:

Appellant Judges	Senior Civil Judges & Additional C.J.M., including Chief Judicial Magistrate	Civil Judges & Judicial Magistrate First Class
5	11	5

(2) The powers and duties of its officers and employees & The procedure followed in the decision making process, including channels of supervision and accountability: The powers and duties of the officers, its employees and the channels of supervision and their accountability are summarized herein below, in the following manner:

Sr. No.	Officer	Responsibility	Reporting Authority
1.	**Registrar, District Court, Jamnagar.**	Overall supervision of all courts of Jamnagar at Judicial District. To approve all important matters concerning the administration of the District Court, all Subordinate Courts as well as all branches of the District Court. Supervision of work related to Judicial / Inspection / Nazir / MACT / Record and CFC branches of the District Court.	Principal District Judge, Jamnagar.
2.	**Additional Registrar,**	Overall supervision of all courts of Jamnagar at	Principal District Judge,

	District Court, Jamnagar.	Judicial District. To approve all important matters concerning the administration of the District Court, all Subordinate Courts as well as all branches of the District Court. Supervision of work related to Judicial / Inspection / Nazir / MACT / Record and CFC branches of the District Court.	Jamnagar.
3.	**Nazir, District Court, Jamnagar.**	Overall Supervision of Nazir branch. To approve all important matters concerning to the Nazir branch. Overall supervision on all the Peons and Bailiffs of the District Court. Supervision on the work related to the Infrastructure of the entire District.	Principal District Judge, Jamnagar.

		Supervision over the work related to payment work in Civil/Criminal/MACP cases.	
4.	**Head Clerk, Judicial Branch, District Court, Jamnagar.**	Overall Supervision of Civil and Criminal Branch. To approve all important matters concerning to the Civil and Criminal branch. Supervision over the work related to Civil and Criminal cases, periodical statements and Registers maintained in the branch.	Principal District Judge, Jamnagar.
5.	**Head Clerk, MACT Branch, District Court, Jamnagar.**	Overall supervision of MACT branch. To approve all important matters concerning to the MACT branch. Supervision over the work related to MACP cases, Payment in MACP cases, Periodical Statements and Registers maintained in the branch.	Principal District Judge, Jamnagar.

6.	**Head Clerk, Inspection Branch, District Court, Jamnagar.**	Overall Supervision of Inspection Branch. To approve all important matters concerning to the Inspection Branch. Supervision over the work related to Periodical Statements, Assessments of the Judicial officers and Registers maintained in the branch.	Principal District Judge, Jamnagar.
7.	**Record Keeper, Record Branch, District Court, Jamnagar.**	Overall Supervision of Record Branch. To approve all important matters concerning to the Record Branch. Supervision over the work related to Certified Copies, Paper Books, Classification Work, Destruction Work, Periodical Statements and Registers maintained in the branch.	Principal District Judge, Jamnagar.
8.	**Registrar,**	Overall Supervision of	Principal Senior

	Principal Senior Civil Court / Principal Civil Court of Taluka Courts	Taluka Courts. To approve all important matters concerning the Administration. Checking all the newly instituted cases. Supervision over the work related to Periodical Statements, Accounts, Records, Legal Activities, Infrastructure and Registers maintained in the Courts.	Civil Judge / Principal Civil Judge of the concern Taluka Courts.

(3) The norms set by it for the discharge of its functions:

Since the primary function of the Court is to dispense Justice" to the litigants and others in accordance with the laws, priority is given to achieve this aim.

While discharging official duties by the employees and Officers of the District Judiciary, Gujarat Civil Court Act-2005, Civil & Criminal Manual, Code of Civil Procedures-1908, Code of Criminal Procedures-1973, Gujarat Civil Services Rules-2002, Gujarat Financial Rules, Gujarat Treasury Rules, Gujarat Civil Service (Discipline and appeal) Rules, Civil Service (Conduct) Rules, The Non-Judicial Officers and staff of the Court (Recruitment and Conditions of Service) Reules-2017. Over and above, the various Gujarat Government Resolutions, Circulars, Notifications and Resolutions as well as Circulars and

Notifications issued by the Hon'ble High Court of Gujarat from time to time are also followed while discharging its functions.

(4) The rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its functions :

Mainly following rules/instructions are held by the District Court Jamnagar or under its control or followed by the Officers and staff of the District Court for discharging its function:

- The Gujarat Civil Court Act, 2005
- The Civil Manual
- The Criminal Manual
- Criminal Procedure Code, 1973 / Bharatiya Nagarik Suraksha Sanhita 2023
- Civil Procedure Code, 1908
- Indian Penal Code, 1860 / Bharatiya Nyay Sanhita 2023 Gujarat Civil Services Rules 2002

(5) A statement of the categories of documents that are held by it or under its control:

All the case records of different cases disposed of and pending (as per rules).

Annual Confidential Reports, Gradation List and Seniority List of Non-Judicial Officers and employees.

Sr.	Name of the Committee	Members of the Committee
1.	Advisory Committee	(1) The Principal District Judge, Jamnagar. (2) The Additional District Judge, Jamnagar. (3) The Principal Senior Civil Judge, Jamnagar.
2.	Departmental Promotion Committee	(1) The Principal District Judge, Jamnagar. (2) Additional District Judge, Jamnagar. (3) 2nd Additional District Judge, Jamnagar.
3.	Departmental Examination Committee	(1) The Principal District Judge, Jamnagar. (2) The Additional District Judge, Jamnagar. (3) The 2nd Additional District Judge, Jamnagar. (4) The Principal Senior Civil Judge, Jamnagar. (5) The Chief Judicial Magistrate, Jamnagar.
4.	Internal Complaints Committee	(1) Mrs. M. H. Vaghela, 9th Additional Senior Civil Judge, Jamnagar. (Chairperson) (2) Ms. K. M. Bhatt, Additional Civil Judge, Jamnagar. (Member) (3) Ms. Lopaben Bhatt, Assistant Public Prosecutor, Jamnagar. (Member) (4) Ms. Harshidaben Joshi, Senior Advocate, Bar Association, Jamnagar. (Member) (5) Mrs. Prekshaben Bhatt, Managing Trustee, Mayetrai,Charitable Trust, Jamnagar, [NGO] (6)Mrs. J. J. Chavda. Additional Registrar, District Court, Jamngar. (7) Mrs. A. H. Baxi, Superintendent, Principal Sr. Civil Court, Jamnagar. (Member)
5.	Committee for Outsource	(1) The Principal District Judge, Jamnagar. (2) The Additional District Judge, Jamnagar.

	Services	(3) The Principal Senior Civil Judge, Jamnagar. (4) The Chief Judicial Magistrate, Jamnagar.
6.	Witness Protection Committee	(1) The Principal District Judge, Jamnagar. (Chairperson) (2) The Superintendent of Police, Jamnagar. (Member) (3) The District Government Pleader, Jamnagar. (Member Secretary)
7.	District Court Computer Committee	(1) Additional District Judge, Jamnagar. (2) Principal Sr. Civil Judge, Jamnagar. (3) Chief Judicial Magistrate, Jamnagar. (4) Additional Civil Judge, Jamnagar. (5) Court Manager, District Court, Jamnagar. (6) System Officer, District Court, Jamnagar. (7) Assistant, Computer Centre, District Court, Jamnagar.
8.	Purchase Committee	(1) Principal District Judge, Jamnagar. (2) Additional District Judge, Jamnagar. (3) Principal Sr. Civil Judge, Jamnagar.
9.	Library Committee	(1)Principal District Judge, Jamnagar. (2) Additional District Judge, Jamnagar. (3) 3rd Additional District Judge, Jamnagar. (3) Principal Senior Civil Court, Jamnagar.
10.	District Court Management System Committee	(1) Principal District Judge, Jamnagar. (2) Additional District Judge, Jamnagar. (3) Principal Sr. Civil Judge, Jamnagar. (4) Chief Judicial Magistrate Judge, Jamnagar. (5) District Government Pleader, Jamnagar. (6) Executive Engineer, R & B, Jamnagar. (7) Senior Assistant Public Prosecutor at the Head quarter, Jamnagar. (8) Member, Bar Counsel of Gujarat. (9) President, Bar Association, Jamnagar.

		(10) Mr. V. H. Kanara, Sr. Advocate, Jamnagar. (11) Registrar, District Court, Jamnagar. (12) Court Manager, District Court, Jamnagar. (13) System Officer, District Court, Jamnagar.
11.	Grievance Redressal Committee	(1) Principal District Judge, Jamnagar. (2) President, Bar Association, Jamnagar. (3) District Government Pleader, Jamnagar. (4) Member of Bar Counsel of Gujarat.
12.	District Case Management System Committee	(1) Principal District Judge, Jamnagar. [Chairperson] (2) Additional District Judge, Jamnagar. [Member] (3) Principal Judge, Family Court, Jamnagar. [Member] (4) Chief Judicial Magistrate, Jamnagar. [Member] (5) Secretary, D.L.S.A., Jamnagar. [Additional Member]
13.	District Mental Health Review Board	(1) 4th Additional District Judge, Jamnagar.
14.	Digitazation and Scanning Committee	(1)Additional District Judge, Jamnagar. (2)8th Additional Senior Civil Judge, Jamnagar. (3)Additional Registrar, District Court, Jamnagar. (4)Registrar, Industrial Court, Jamnagar. (5)Record Keeper, District Court, Jamnagar.

(6) The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof:

There is no arrangement for consultation with the members of the public in relation to formulation of any policy or administration thereof.

A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public:

There is no Board, Councils and other Bodies for the Purpose of its advice pertaining to this District Court.

However, the following Committees have been constituted by District Court, But, these Committees are not open to the public and the minutes of meetings of such committees are not accessible to public.

(7) A directory of its officers and employees :

Telephone and Email of the Officers of the Judicial District of Jamnagar.

Name of Judicial Officer	Designation	Telephone Number Office	E-Mail
Jammnagar			
Mr. V.K. Pathak	Principal District Judge	0288-2554013	dcourt-jam@gujarat.gov.in
Mr. V.P. Agrawal	Additional District Judge	0288-2554013	dcourt-jam@gujarat.gov.in
Mr. R.V. Mandani	2nd Additional District Judge	0288-2554013	dcourt-jam@gujarat.gov.in
Mr. N.G. Parmar	3rd Additional District Judge	0288-2554013	dcourt-jam@gujarat.gov.in
Mr. R.A. Zala	4th Additional District Judge	0288-2554013	dcourt-jam@gujarat.gov.in

Mr. A.M. Shukla	Full-Time Secretary, DLSA	0288-2550106	dlsajamnagar@gmail.com
Mr. B.R. Dave	Principal Senior Civil Judge	0288-2674930	civil.jamnagar@gmail.com
Mr. S.I. Patel	Chief Judicial Magistrate	0288-2676986	chiefcourt.jamnagar@gmail.com
Ms. S.P. Patel	2nd Additional Senior Civil Judge	0288-2674930	civil.jamnagar@gmail.com
Mr. M.R. Lalwani	3rd Additional Senior Civil Judge	0288-2674930	civil.jamnagar@gmail.com
Mr. U.S. Parmar	4th Additional Senior Civil Judge	0288-2674930	civil.jamnagar@gmail.com
Mr. Mohit Sharma	5th Additional Senior Civil Judge	0288-2674930	civil.jamnagar@gmail.com
Mrs.M.H. Vaghela	6th Additional Senior Civil Judge	0288-2674930	civil.jamnagar@gmail.com
Mr. Sanjeev Kumar	7th Additional Senior Civil Judge	0288-2674930	civil.jamnagar@gmail.com
Mr. A.M. Shukla	8th Additional Senior Civil Judge	0288-2674930	civil.jamnagar@gmail.com
Ms. C.L. Kapadiya	9th Additional Senior Civil Judge	0288-2674930	civil.jamnagar@gmail.com
Ms. K.M. Bhatt	Additional Civil Judge and JMFC	0288-2674930	civil.jamnagar@gmail.com
Lalpur			
Mr. A.A. Vayda	Principal Senior Civil Judge	02895-272732	tclalpur.jam@gmail.com
Jamjodhpur			
Mr. N.R. Gohel	Principal Civil Judge and JMFC	02898-221149	tcjamjodhpur.jam@gmail.com
Jodiya			
Mr. S.U. Babar	Principal Civil Judge and JMFC	02893-222094	tcjodiya.jam@gmail.com
Dhrol			
Ms. K.S. Modi	Principal Civil Judge and JMFC	02897-222218	tcdhrol.jam@gmail.com
Kalavad			
Mr. A.S. Jani.	Principal Civil Judge and JMFC	02897-222289	tckalavad.jam@gmail.com

(9) The monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations.

As per the Non-Judicial Officers and Staff (Recruitment and Condition of Service) Rules 2017, dtd.10.04.2017

Sr. No.	Name and Class of the Post	Pay Scale (As per 7th Pay Commission)
1	Registrar / Additional Registrar, District Court (Class-I)	78800-209200
2	English Stenographer Grade-I (Class-I)	67700-208700
3	Gujarati Stenographer Grade-I (Class-I)	67700-208700
4	Registrar, Senior Civil Court (Class-I)	56100-177500
5	English Stenographer Grade-II (Class-II)	44900-142400
6	Gujarati Stenographer Grade-II (Class-II)	44900-142400
7	Registrar, Civil Court / Bench Clerk Grade-I (Class-II)	44900-142400
8	English Stenographer Grade-III (Class-III)	39900-126600
9	Gujarati Stenographer Grade-III (Class-III)	39900-126600
10	Head Clerk / Nazir / Record Keeper / Bench Clerk Grade-II (Class-III)	35400-112400
11	Senior Clerk / Bench Clerk Grade-III (Class-III)	25500-81100
12	Librarian (Class-III)	25500-81100
13	Assistant (Class-III)	19900-63200
14	Process Sever / Bailiff (Class-III)	19900-63200
15	Xerox Operator	19900-63200
16	Peon / Watchmen (Class-IV)	14800-47100
17	Binder	14800-47100

(10) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:

(11) As per budget estimates of the Legal Department of the Government of Gujarat, which is available on the official website of the Government of Gujarat.

(12) The manner of execution of subsidy programs including the amounts allocated and the details of beneficiaries of such programs: No subsidy program is being executed by the High Court.

(13) Particulars of recipients of concessions, permits or authorizations granted by it:

Does not arise.

(14) Details in respect of the information available to or held by it reduced in an electronic form:

The following information is being made available at the Website of ecourt of Gujarat High Court and KIOSK machines:

- Daily Cause List
- CNR number of matters.
- Case Status.
- Judgments and orders passed by the different Courts of this District.
- List of Judicial Officers and Designation, Leave List, Holiday Notification.
- KIOSKs machines showing case status.
- LCDs displaying number and category of case being heard in every Court.

(15) The particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room, if maintained for public use:

There is no library or reading room in the District Court for public use. The Public Information Officer is available during Office hours on working days.

(16) The names, designations and other particulars of the Public Information Officers: The names and designation of authorities under the Right to Information Act, 2005 for the District Court, Jamnagar, are as under:

Public Authority	**Appellate Authority**	**Public information Officer**	**Assistant Public Information Officer**
District Court, Jamnagar.	Principal District Judge, Jamnagar AND Additional District Judge, Jamnagar.	--	Registrar, District Court, Jamnagar.
District Court, Jamnagar.	--	Principal Senior CivilJudge, Jamnagar.	Registrar, District Court, Jamnagar.
Court of Senior Civil Judge, Jamnagar.	Principal District Judge, Jamnagar AND Additional District Judge, Jamnagar.	Principal Senior CivilJudge, Jamnagar.	Registrar, Senior Civil Court, Jamnagar.
Court of Senior Civil Judge, Lalpur	Principal District Judge, Jamnagar AND Additional District Judge, Jamnagar.	Principal Senior CivilJudge, Lalpur	Registrar, Senior Civil Court, Lalpur.
Court of Civil Judge, Dhrol	Principal District Judge, Jamnagar AND Additional District Judge, Jamnagar.	Principal Civil Judge, Dhrol.	Registrar, Civil Court, Dhrol.
Court of Civil Judge, Jodiya	Principal District Judge, Jamnagar AND Additional District Judge, Jamnagar.	Principal Civil Judge, Jodiya.	Registrar, Civil Court, Jodiya.
Court of Civil Judge, Kalawad	Principal District Judge, Jamnagar AND Additional District	Principal Civil Judge, Kalawad	Registrar, Civil Court, Kalawad.

	Judge, Jamnagar.		
Court of Civil Judge, Jamjodhpur	Principal District Judge, Jamnagar AND Additional District Judge, Jamnagar.	Principal Civil Judge, Jamjodhpur	Registrar, Civil Court, Jamjodhpur.
District Legal Service Authority, Jamnagar.	Chairman, District Legal Service Authority, Jamnagar.	Secretary, District Legal Service Authority, Jamnagar.	Chairman, Taluka Legal Services Authority, Jamnagar.
Taluka Legal Service Authority, Dhrol	Chairman, District Legal Service Authority, Jamnagar.	--	Chairman, Taluka Legal Services Committee, Dhrol.
Taluka Legal Service Authority, Jodiya	Chairman, District Legal Service Authority, Jamnagar.	--	Chairman, Taluka Legal Services Committee, Jodiya.
Taluka Legal Service Authority, Kalawad	Chairman, District Legal Service Authority, Jamnagar.	--	Chairman, Taluka Legal Services Committee, Kalawad.
Taluka Legal Service Authority, Lalpur.	Chairman, District Legal Service Authority, Jamnagar.	--	Chairman, Taluka Legal Services Committee, Lalpur.
Taluka Legal Service Authority, Jamjodhpur.	Chairman, District Legal Service Authority, Jamnagar.	--	Chairman, Taluka Legal Services Committee, Jamjodhpur.

Such other information as may be prescribed and thereafte update these publications every year:

N.B.: Utmost care has been taken in furnishing information correctly If any information is found incorrect, it is purely accidental an unintentional.