OFFICE OF DISTRICT & SESSIONS JUDGE, EAST KHASI HILLS DISTRICT:: SHILLONG

No.DSJ.1/DSPC/2022/1259 **Dated Shillong the 21st November 2025**

ADVERTISEMENT

Interested candidates who are citizens of India having requisite qualification are invited for a "Walk-In-Interview" in the Office of the District and Sessions Judge, East Khasi Hills District for filling up the vacant post on contractual basis for a period of 3 (three) months which may be extended subject to availability of funds under the "National Mission for Safety of Women (Fast Track Special Courts Nirbhaya Fund)

Sl. No.	Name of Post	No. of Post	Fixed Remuneration	Qualification	Date and Time of Interview
1	UDA	1 (one)	₹.30,000/- per month	1. Bachelor Degree from a recognized University with computer knowledge. 2. Typing speed of 35 words per minute for the post of UDA. 3. Typing speed of 30 words per minute for the post of LDA.	**Date for Typing Test:** Post of LDA & UDA: 28.11.2025 at 10:30AM. **Date of interview:** Post of LDA & UDA: 29.11.2025 at 10:30AM.
2.	LDA	1 (one)	₹.25,000/- per month		

General Instructions:

i. Only the candidates who qualify the typing speed test will be shortlisted for the purpose of interview.
ii. Application in standard form should be enclosed alongwith requisite documents and one passport size photographs.
iii. Age limit: Candidate should not be less than 18 years and not more than 32 years in age as on 01.01.2025. Upper age limit is relaxation by 5 (five) years in case of SC/ST candidates.
iv. **Registration** of candidates will be conducted on **28.11.2025** from **10 AM to 12:05pm** failing which their candidature will not be entertained. Applications after the specified time of registration shall not be accepted.
v. Incomplete applications shall be summarily rejected.
vi. Persons already in employment should bring "No Objection Certificate" from their current employer.
vii. Candidates should bring their original documents such as degree certificate, educational qualification certificates, age proof, Schedule Tribe/Caste Certificate, address proof, experience certificate, etc for verification during the time of the interview.
viii. Candidates should compulsorily furnish their email id and mobile phone number for purpose of communication.
ix. No TA/DA will be given to the candidates attending the typing test/ interview.
x. Candidates are requested to check the official website of the District Court, Shillong for any updates.
xi. The decision of the District Selection and Promotion Committee, East Khasi Hills District as to the result of the walk in interview shall be final.
xii. The undersigned reserve the right to cancel the interview at any stage of recruitment process without assigning any reason thereof.

Chief Judicial Magistrate cum Secretary,
District Selection and Promotion Committee,
East Khasi Hills District, Shillong.

Memo No.DSJ.1/DSPC/2022/1259-A **Dated Shillong the 21st November 2025**

Copy to :

1. Registrar General, High Court of Meghalaya, Shillong for kind information.
2. System Officer, office of District and Sessions Judge, Shillong for information and to upload the same in the official website.
3. Office Notice Board.
4. Office Copy.

Chief Judicial Magistrate cum Secretary,
District Selection and Promotion Committee,
East Khasi Hills District, Shillong.

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