



DISTRICT LEGAL SERVICES AUTHORITY, EAST KHASI HILLS DISTRICT, SHILLONG.

Email Id – dlsa.ekh-meg@gov.in

No.DLSA/EKH/LADC/2021/180

dated Shillong 29th March, 2023

ADVERTISEMENT

Interested members of the Bar Association of Meghalaya who are duly registered under the Bar Council of Meghalaya and who are citizens of India having requisite qualification are invited for a "Walk-in-Interview" on the 30th March 2023 at 03:00 PM in the Office of the District Legal Services Authority, East Khasi Hills District, Shillong for the post of **Chief Defence Counsel** in the establishment of the District Legal Services Authority, East Khasi Hills District, Shillong. The post is purely contractual in nature subject to termination of service with one month's notice of termination.

Number of Post : 1(One)

Honorarium : Rs 65,000/ (Rupees Sixty Five Thousand) only.

Qualification

- (i) Practice in Criminal law for at least 10 years.
- (ii) Excellent oral and written communication skills.
- (iii) Excellent understanding of Criminal Law.
- (iv) Thorough understanding of ethical duties of a defense counsel.
- (v) Ability to work effectively and efficiently with others with capability to lead.
- (vi) Must have handled at least 30 criminal trials in Sessions Courts, aforesaid condition of handling 30 criminal cases can be relaxed in appropriate circumstances.
- (vii) Knowledge of computer system is preferable.
- (viii) Quality to lead the team with capacity to manage the office.
- (ix) Must be a citizen of India.

Job Profile

- Conducting trials and appeals and bail matters in courts along with Deputy Chief & Assistant Legal Aid Defense Counsels.
- Assigning duties to Deputy Legal Aid Counsels in the office.
- Assigning duties of Assistant legal Aid Defense Counsel for assisting him and Deputy Chief legal Aid Defense Counsel and for other work including legal research.
- Ensure proper legal research, planning effective defense strategy and thorough preparation in each and every legal aided case.
- Ensure maintenance of complete files of legal aid seekers.
- Ensure proper documentation with regard to legal aid assistance provided, ensure maintenance of up-to-date record of legal aided cases.

Will be overall in charge of administration of the office of Legal Aid Defense Counsel Office.

- Ensure quality legal aid.
- Consultation and ensuring updation of the case progress to the client and his/her relative(s).
- Any work/duty assigned by Legal Services Authority.
- A clause containing that the person so appointed shall no more engage himself/herself in any manner in any proceedings of the case except legal aid cases assigned to him/her by the District Legal Services Authority, Shillong.

General Instrutions

1. Interest member of the bar can apply in the application form attached alongwith self attested documents, 2(two) passport size photograph, Self addressed envelope with stamp (Rs.5/-) and demand draft of Rs 250/- (Rupees Two Hundred Fifty) only drawn in favour of the District Legal Services Authority, Shillong being application fees.
2. Registration of candidates will be conducted on 30th March 2023 from 10AM to 01PM failing which their candidature will not be entertained.
3. Persons already in employment should bring "No objection certificate" from their current employer.
4. Candidates should bring their original documents such as degree certificate, educational qualification certificates, age proof, Schedule Tribe/Caste Certificate, address proof, experience certificate, etc for verification during the time of the interview.
5. Candidates should compulsorily furnish their email id for purpose of communication.
6. No TA/DA will be given to the candidates attending the interview.
7. The decision of the District Legal Services Authority, East Khasi Hills District, Shillong as to the result of the walk in interview shall be final.
8. The undersigned reserve the right to cancel the walk in interview at any stage of recruitment process without assigning any reason thereof.

Sd/-

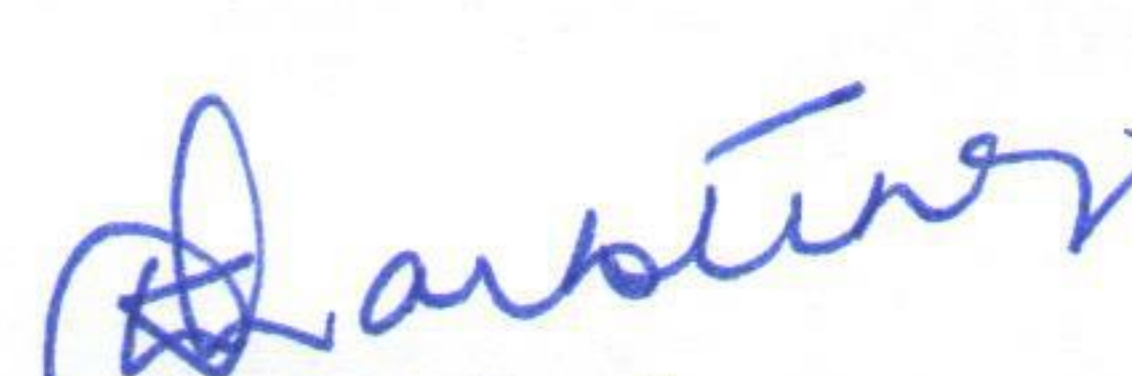
District and Sessions Judge cum Chairperson
District Legal Services Authority
East Khasi Hills District, Shillong

dated Shillong 29th March, 2023

Memo No.DLSA/EKH/LADC/2021/

Copy to :

1. Member Secretary, Meghalaya State Legal Services Authority, Shillong for kind information.
2. President/Secretary, Shillong Bar Association for information and to cause wide publicity amongst the members of the Bar.
3. System Assistant, office of District and Sessions Judge, Shillong for information and to upload the same in the official website.
4. Office Notice Board.
5. Office Copy.


District and Sessions Judge cum Chairperson
District Legal Services Authority
East Khasi Hills District, Shillong

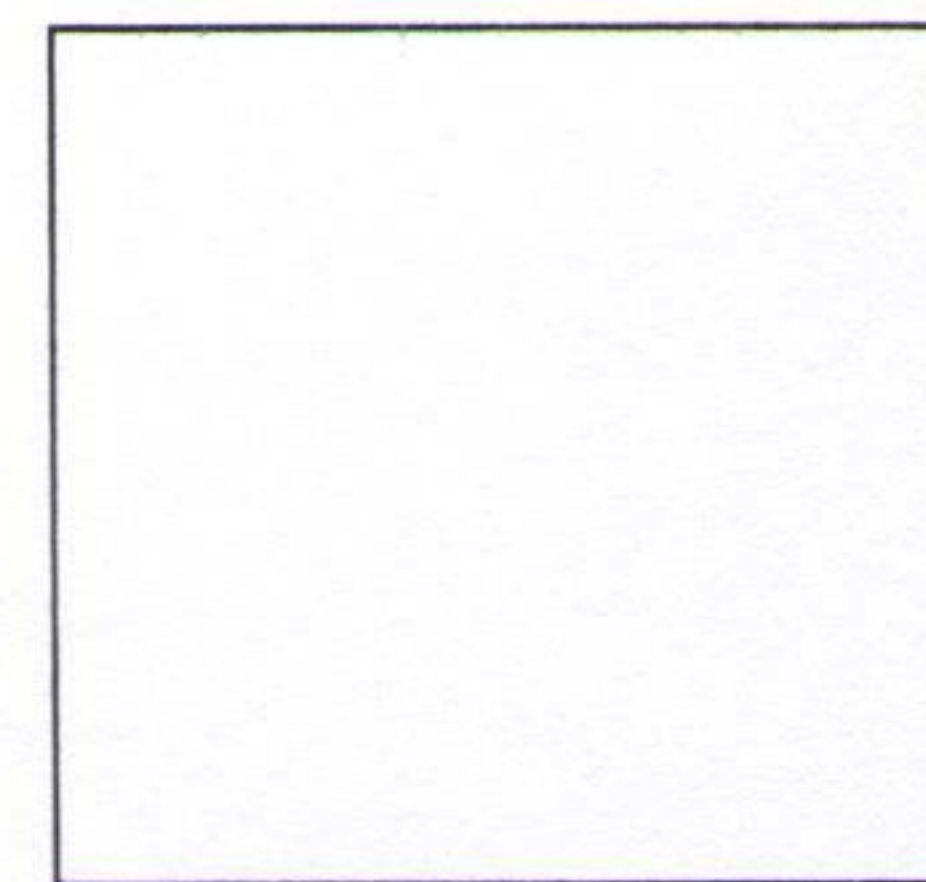
**APPLICATION FOR ENGAGEMENT AS FULL TIME LEGAL AID LAWYER IN LEGAL
AID DEFENSE COUNSEL SYSTEM**

STATE / UT _____

DISTRICT _____

Application No. _____

(For Office use)



APPLICATION FOR CHIEF LEGAL AID DEFENSE COUNSEL

1. Applicant's Name:

2. Father/Husband's Name:

3. Date of Birth:

4. Age (as on 29-03-2023):

5. Gender:

6. Residential Address:

7. Office Address:

8. Chamber Address (if any):

9. Telephone no. (O):

10. Telephone No. (R):

11. Mobile No. :

12. Fax No. :

13. E-mail ID:

14. PAN No. :

15. AADHAR No. :

16. Educational Qualification (Please enclose self-attested copies of documents):

Course	Name of Board/ University	Year of Passing	Obtained Percentage (aggregate)
Graduation			
Professional Degree			
LLB			
LLM			
Any other (if any)			

17. Date of Enrollment as Lawyer:

18. Enrollment No. :

(Attach self-attested copy of enrollment certificate issued by Bar Council)

19. Experience in Bar:

(Duration of actual practice)

(Attach an experience certificate issued by the Bar Association/Council)

(a) Total no. of cases handled:

(b) Nature of cases handled:

(Attach extra sheet, if required)

(c) Specialization, if any:

(The details of a few important cases, the Applicants have dealt with/handled and reported judgement if any.)

20. Whether empanelled as Central/State Government or :
Government undertaking counsel/pleader

(Indicate period & attach documents)

21. The Courts where the Applicant is
regularly practising :

(Enclose Bar Association Membership Certificate)

22. Specify whether earlier remained on the
panel of HCLSC/DLSA or TLSC :

(Indicate period, number of legal aid cases handled & result)

(attach documents)

23. Whether any disciplinary case/Complaint is/was

against the Applicant with any Bar Council : YES

NO

(If yes, specify details of both disposed & pending with documents)

24. List of the documents to be attached.

1. Self-Attested copy of Certificates in support of educational qualifications.

2. Self-Attested copy of Certificate in Enrollment issued by the Bar Council under the Advocates Act, 1961.

3. Self-Attested copy of Photo Identity Card, Address Proof.

(Signature)

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agrees to abide by those. I declare that I fulfil the eligibility conditions for the category to which I am seeking engagement. I declare that I have never been penalised by any Bar Council in any Disciplinary Proceedings. I also undertake to maintain absolute integrity and discipline as required thereunder. I agree with the remuneration structure and all the terms and conditions notified by the District Legal Services Authority, Shillong concerned.

(Signature)

Place: _____

Date: _____