

NO.ADMN. 575 /2025.

05-02-2025

Office of the
Prl. District & Sessions Judge,
Kodagu-Madikeri
Dated:05-02-2025.

NOTIFICATION

Sub: Filling up of the 02 posts of Notaries sanctioned to the revenue taluk of Madikeri – reg.

Ref : 1. Govt. Order No.LAW-LCL/148/2024 Dated 10.12.2024.

2. Letter No. LAW - LCL / 001 / 2025 Dated 04.01.2025 of the Prl.Secretary, Department of Law, Justice and Human Rights,Vidhana Soudha, Bengaluru.

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Government in its order No.LAW-LCL/148/2024 Dated 10-12-2024, has sanctioned two additional posts of Notaries to Madikeri Revenue Taluk and requested undersigned to in the letter No.LAW- LCL/001/2025 Dated 04-01-2025, to invite the applications from the eligible persons for appointment to the said posts of Notary, as per the Notaries Act 1956.

Applications (Memorials) are invited from eligible candidates for appointment of said 02 posts of Notaries sanctioned to the Revenue taluk of Madikeri.

QUALIFICATIONS FOR APPOINTMENT AS A NOTARY

The applications (Memorials) shall be made to the Prl.District & Sessions Judge, Kodagu-Madikeri/ Presiding officer of the Court or Tribunal where the Advocate practices, the "Competent Authority" as notified by the State Government under Rule 4(1) of the Notaries Rules, 1956, in Form No.I as the case may be, prescribed under the said Rules. As on the date of application only such of those persons who possess the qualifications prescribed under Rule 3 of the said Rules and more particularly :-

(a) He/She had been practising at least for ten years as a legal practitioner or,

- (aa) A person belonging to Scheduled Castes/Scheduled Tribes and other Backward classes had been practising at least for seven years or,
- (ab) A woman who had been practising at least for seven years as a legal practitioner, or
- (b) He had been a member of the Indian Legal Service under the Central government or,
- (c) He had been at least for ten years :-
- i) a member of Judicial Service or
 - ii) held an office under the Central government or a State Government requiring special knowledge of law after enrolment as an advocate; or
 - iii) held an office in the department of Judge, Advocate General or in the legal department of the Armed forces need apply.

APPLICATION FORM FOR APPOINTMENT AS A NOTARY (Extract of Sub rules (2) and (3) and Form-I is set out below for ready reference)

- 1) The Memorial shall be drawn by a person referred to in Clause (a) of rule 3 in accordance with **Form-I (as per Rule 4(2) of Notaries (Amendment) Rules, 2024)** and by a person referred to in Clauses (b) and (c) of the said rule in accordance with Form II.
- 2) The memorial of a person referred to in Clause (a) of rule 3 shall be signed by the applicant and shall be countersigned by the following persons:-
 - a) a Magistrate;
 - b) a Manager of a Nationalised Bank;
 - c) a Merchant; and
 - d) two prominent inhabitants of the local area within which the applicant intends to practice as a Notary. (designation seal and office seal of the above official should be affixed).
- 3) The attested copies of the following documents should be enclosed with Memorial.

- Proof pertaining to date of birth (SSLC marks card).
 - PAN Card
 - Graduation Degree certificate
 - L.L.B Degree certificate
 - Certificate of enrolment issued by the Bar Council.
 - Certificate (in original) from the Bar Association concerned showing experience of the applicant as a Lawyer.
 - No objection certificate issued by the Bar Association of the concerned State needs to be submitted on selection as notary.
 - Don't leave any column unfilled.
- 4) The applications should also be enclosed a declaration regarding whether applicants are performing any duties under Rule 12 of the Karnataka Law Officers (Appointment and Conditions of Service) Rules, 1977.
- 5) **The eligible persons may submit their applications/Memorials along with the attested copies of necessary documents as mentioned above to the office of Prl.District & Sessions Judge, Kodagu-Madikeri, before 5.00 P.M on 07.03.2025. If the last date fixed for the receipt of applications happens to be declared holiday, the next working day shall be the last date for receipt of applications.**


(Hosamani Pundalik)
 Prl. District and Sessions Judge,
 Kodagu-Madikeri.

Copy to :

- 1) The Deputy Commissioner, Kodagu District - for information and giving vide publicity.
- 2) All the Courts of this unit - with a direction to publish the same in the notice board of the concerned courts.
- 3) The President Bar Association, Madikeri/ Virajpet/ Ponnampet/ Somwarpet /Kushalanagara -for information and giving vide publicity.
- 4) Assistant Director, Department of Information & Relations Vartha bhavana, Madikeri - for information and giving vide publicity.
- ✓ 5) Software Technician of this Court - with a direction to web host the same in the official website of this office.
- 6) Notice Board of this Court.
- 7) Office Copy.

9. For 'Form-I' and Form-II of the said rules, the following Forms shall respectively be substituted, namely:—

"Form I

[See rule 4(2)]

Photograph

1. Name of the applicant
2. Father's/Husband's name.....
3. Date of Birth.....
4. Gender: Male/Female/Transgender
5. Whether SC/ST/OBC/General.....
6. Whether a Person with Benchmark Disability (PwBD) (Yes/No)
 - (i) If Yes, percentage of disability
 - (ii) Category of PwBD

(upload a valid PwBD certificate)
7. ~~Aadhar number (optional)~~
8. PAN Number
9. Address (residence).....

.....

..... PIN

Address (official).....

..... PIN

Mobile number E-mail.....
10. Educational Qualifications
- (Please upload scanned copies)
11. Enrolment number and date of enrolment with the Bar Council (Please upload scanned copy)
12. Number of years of practice as an advocate
13. Whether Income-tax assessee (Yes/No)
- (If yes, please upload income-tax return of previous two financial years)
14. The applicant (name of the applicant in block letters) do hereby showeth...
 - (i) That the applicant is a person eligible for appointment as a notary under the Notaries Act, 1952, and the rules made thereunder;
 - (ii) That the applicant practices as an Advocate at (mention the name of place of present practice).
 - (iii) That the applicant is willing to practice as a Notary Public at (state the name of the local area/district/sub-division/taluka where he intends to practice as a Notary Public) in the State/Union Territory of
 - (iv) That no previous application of the applicant has been rejected or withdrawn by him, within the preceding six months;

The applicant, therefore, prays that the Government be pleased to appoint and admit him/her as a notary under and by virtue of the Notaries Act, 1952 (53 of 1952) read with the Notaries Rules, 1956 to practice at (Mention here the name of the local area where he/she intends to practice as Notary).

Dated.....day of.....20.....

Signature of the applicant

Note. — (1) No hard copies or advance copies of the application in Form 1 will be accepted.

(2) The following documents are required to be uploaded while filling up the application form:-

- (i) Proof pertaining to date of birth,
- (ii) Copy of the PAN Card.
- (iii) Copy of Graduation Degree.
- (iv) Copy of the Law Degree (LL.B. or equivalent).
- (v) Copy of Certificate of enrolment issued by the Bar Council concerned.
- (vi) No Objection Certificate issued by the Bar Council of the concerned State needs to be submitted on selection as notary.
- (vii) Copy of a valid PwBD Certificate, if any (if applying under PwBD category).