

PRL DISTRICT AND SESSIONS COURT, HASSAN.

How to apply online

1. All eligible candidates shall visit the below mentioned web link to apply online applications for the various posts.

<https://hassan.dcourts.gov.in/notice-category/recruitments/>



ಜಿಲ್ಲಾ ನ್ಯಾಯಾಲಯ ಹಾಸನ
District Court Hassan
e-Courts Mission Mode Project



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Recruitments

Sort By: Publish Date ▾

Recruitments				
Title	Description	Start Date	End Date	File
ONLINE RECRUITMENT	<p>FOR THE POST OF PROCESS SERVER</p> <p>Notification No ADMN/1/2023 dated 26-08-2023</p> <p>CLICK HERE TO APPLY ONLINE NEW</p> <p>FOR THE POST OF PEON</p> <p>Notification No ADMN/2/2023 dated 26-08-2023</p> <p>CLICK HERE TO APPLY ONLINE NEW</p>	04/09/2023	03/10/2023	<p>View (2 MB) 📄 📄</p> <p>Process Server Notificaion Hassan (3 MB) 📄</p> <p>📄</p> <p>Peon Notification Hassan (2 MB) 📄</p>

Archive

2. Click '**Click Here to Apply ONLINE**' button below the relevant post.
3. Click '**Online Application**' button present at the right corner.

Karnataka Judiciary Online Recruitment, PRL. DISTRICT AND SESSIONS COURT, HASSAN.

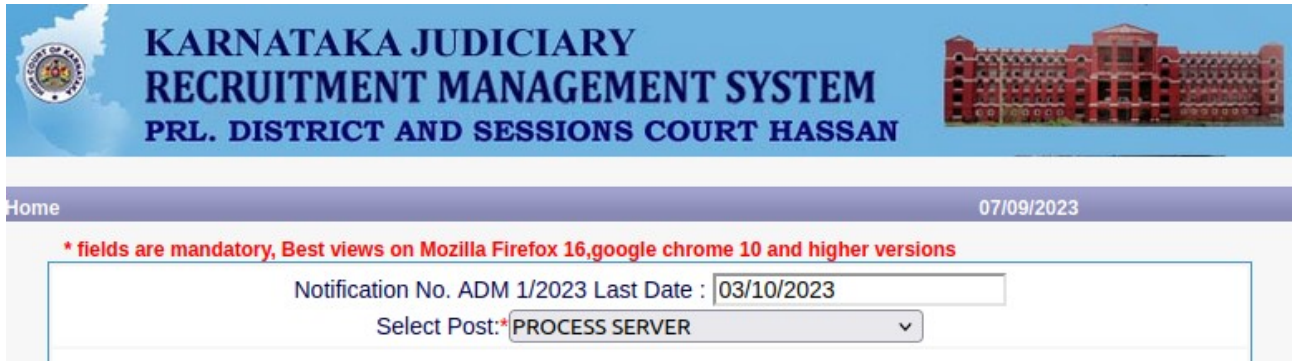
Sl.no.	Notification No	Name of the post	Last Date	Status
1	ADM 1/2023	Recruitment for the post of Process Server	03/10/2023	online Application

4. Candidates shall read the 'GENERAL INSTRUCTIONS' carefully before submitting the online application so as to avoid mistakes or rejection of application.
5. Candidates shall confirm that the 'General Instructions' have been read by clicking check box 'I Accept that I have gone through all the instructions' and click '**Apply**' Button to proceed for online application.

KARNATAKA JUDICIARY RECRUITMENT MANAGEMENT SYSTEM PRL. DISTRICT AND SESSIONS COURT HASSAN

10	While Applying Online Application for the post, the candidates shall ensure that, he / she fulfils the eligibility and other norms as mentioned above and that all the particulars furnished by him / her are correct in all respects. In case, it is detected at any stage of Recruitment that, candidate does not fulfill the eligibility norms and / that he / she has suppressed / twisted or truncated any material facts, his/her candidature would stands cancelled. If any of these short comings is detected even after appointment, his / her appointment shall liable to be terminated. Furnishing of wrong, incomplete and incorrect information would not only lead to disqualification but also liable for criminal prosecution.
11	The candidates shall not upload any of these original or attested copies of documents / certificates at the stage of submitting the online application.
12	The candidates shall produce all the original Testimonials along with one set of photocopies at the time verification Tests/Viva-voce.
13	If any applicant is found to attempt / obtain extraneous support by any means for candidature from any officials or non-officials, he/she will not be eligible for appointment.
14	Appointment letter will be issued only for functioning Courts to the selected candidate
	<input checked="" type="checkbox"/> I Accept that I have gone through all the instructions
	<input type="button" value="Apply"/> <input type="button" value="Cancel"/>
	<input type="button" value="Go"/>
	Already Applied

6. Candidates shall ensure that they are submitting online application for correct post.



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RECRUITMENT MANAGEMENT SYSTEM
PRL. DISTRICT AND SESSIONS COURT HASSAN

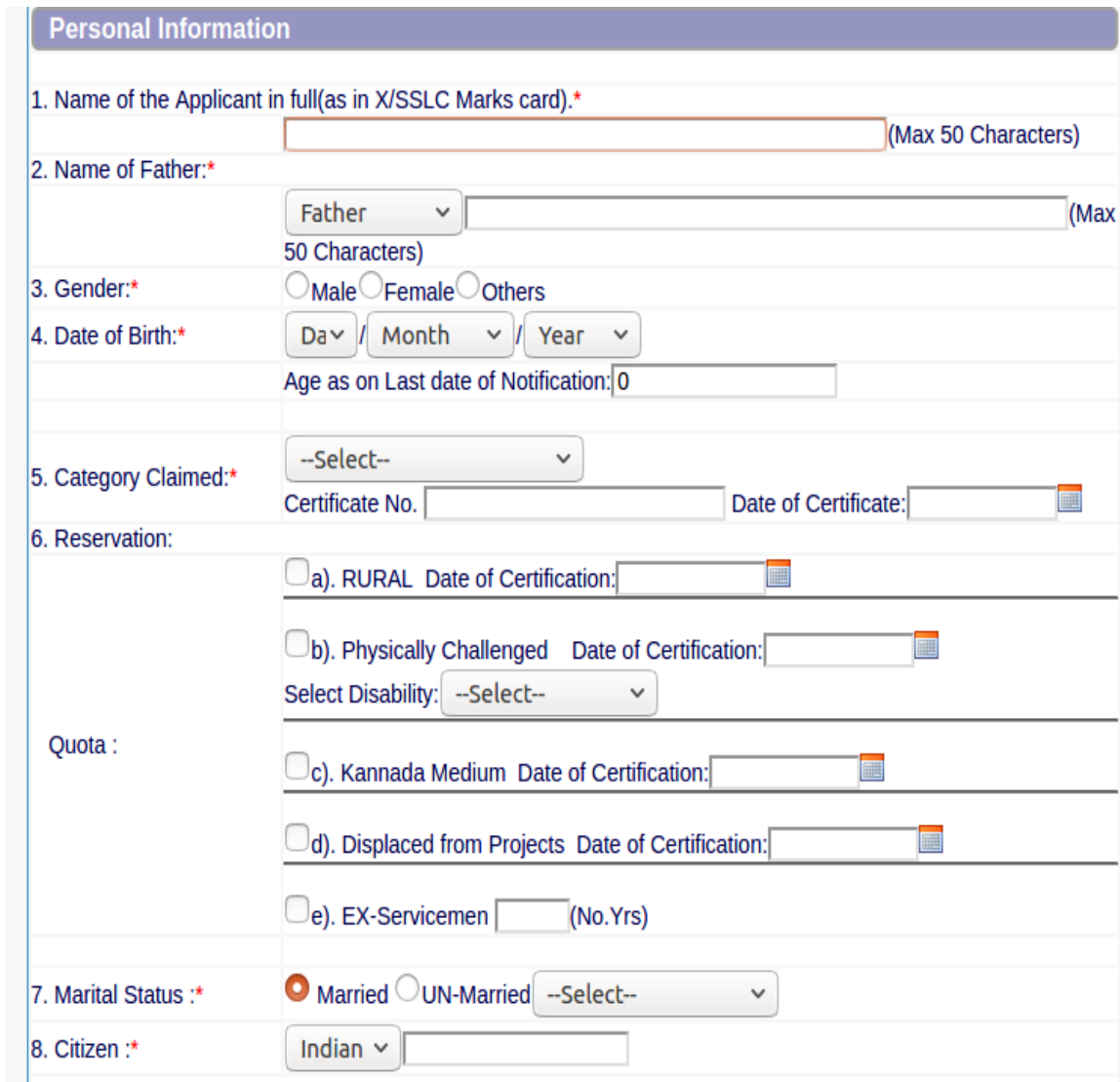
Home 07/09/2023

* fields are mandatory, Best views on Mozilla Firefox 16,google chrome 10 and higher versions

Notification No. ADM 1/2023 Last Date : 03/10/2023

Select Post: PROCESS SERVER

7. Candidates shall submit the correct 'Personal Information'. Fields marked with "*" are compulsory fields.



Personal Information

1. Name of the Applicant in full(as in X/SSLC Marks card).*

(Max 50 Characters)

2. Name of Father:*

Father (Max 50 Characters)

3. Gender:*

Male Female Others

4. Date of Birth:*

Da / Month / Year

Age as on Last date of Notification: 0

5. Category Claimed:*

--Select--

Certificate No. Date of Certificate:

6. Reservation:

a). RURAL Date of Certification:

b). Physically Challenged Date of Certification:

Select Disability: --Select--

Quota :

c). Kannada Medium Date of Certification:

d). Displaced from Projects Date of Certification:

e). EX-Servicemen (No. Yrs)

7. Marital Status :*

Married UN-Married --Select--

8. Citizen :*

Indian

1. The Candidates shall enter the name as mentioned in "X/S.S.L.C" marks card.

2. The Candidates shall enter the name of Father, Husband or Guardian as applicable.
3. The Candidates shall select "Gender" correctly i.e., Male, Female or Others.
4. Enter correct "Date of Birth".
5. Candidates shall select the cadre i.e., Residual parent cadre or 371J Hyderabad-Karnataka region (Local cadre) and preference in the cadre.
6. The Candidates shall select the correct "Category" from the list i.e., GM- General Merit, SC- Scheduled Caste, ST Scheduled Tribe, Category-I, Category-IIA, Category-IIB, Category- IIIA, Category-IIIB.
7. The Candidates shall check the required 'Quota' under "Reservation" Rural, Physically Challenged, , Kannada Medium, Displacement and Ex Serviceman.
8. The Candidates shall enter correct "Marital Status" i.e., Married or Unmarried and further whether the Candidate is Single, Divorced, Widowed or Judicially-Separated if applicable.
9. The Candidates shall enter correct Citizenship details.
10. The Candidates shall enter correct "Contact Information".
11. The Candidates shall enter correct Present and Permanent Address i.e., Door No. /Street, Area, State, District, Taluk and Pin code.
12. The Candidates shall enter Mobile Number correctly and landline number if any.
13. The Candidates shall enter correct and valid e-Mail ID.
14. The Candidates shall enter Driving License details if present.
15. If the Candidate is in service of Union of India or State Government or any undertaking, Click "Yes" and submit the service details as sought.
16. The Candidates shall enter the details of Departmental Inquiry if any.
17. If the Candidate is a party to any Civil or Criminal Proceedings in any Court, details shall be entered.
18. The Candidates shall confirm the information submitted by checking the acceptance clause as shown in below screen. The candidates shall click '**Preview**' button to proceed further.

Contact Information

9. a) Present Address *

Door No/Street/Place :

Area :

State: * --Select--

District:* --Select--

Taluk:* --Select--

If not Karnataka State, Please Specify District and Taluk

District: (Max 20 Characters)

Taluk: (Max 20 Characters)

PinCode : *

b) Permanent Address

Same as Present Address:

Door No/Street/Place :

Area :

State: --Select--

District: --Select--

Taluk: --Select--

If not Karnataka State, Please Specify District and Taluk

District: (Max 20 Characters)

Taluk: (Max 20 Characters)

PinCode :

10. a). Mobile No.:*

b). Landline No.:

11. E-MAIL ID:

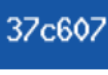
12. Whether the Applicant is in service of
 Union of India / State Government and their Undertaking ? : Yes No
 If yes, give details (No. of Years) (Months)

13. Is there any Departmental Enquiry Pending / Contemplated / Ending
 with imposition of penalty against the Applicant? : Yes No
 If yes, give details
 (Max 80 characters)

14. Whether the applicant is /was a party to any Civil /Criminal Proceedings : Yes No
 If yes, give details
 (Max 100 characters)

I do hereby solemnly and sincerely affirm that the statement made and the informations furnished above is true. Should it however be found that any information furnished herein is untrue in material particulars, I realise that I am liable for criminal prosecution and I am also agreeable to forego the claim for public services under the State Government.

19. After clicking '**Preview**' button, the candidate details would be Displayed on the screen.
20. Further the Candidates shall enter the captcha and confirm the details. Click '**Save & Continue**' button to proceed further or click '**Edit**' button to modify the details as shown in below screen. Further modifications cannot be done once '**OK**' button is clicked.

12. Whether the Applicant are in service of Union of India / State Government and their Undertaking? :	NO
13. Is there any Departmental Enquiry Pending / Contemplated / Ending with imposition of penalty against the Applicant? :	No
14. Whether the applicant is /was a party to any Civil /Criminal Proceedings :	No
Enter the text as shown in the image*	<input type="text" value="37c607"/> 
<input checked="" type="checkbox"/> I do hereby confirmed all information that was submitted are correct	
<input type="button" value="Save & Continue"/> <input type="button" value="Edit"/>	

21. The Candidates shall note down the “Reference Number” generated and enter the OTP (One Time password). After entering OTP click ‘**Submit**’ button to proceed further.



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**OTP send success Please Note down the Reference No for the Applicant details for further communication.
One time password is sent through SMS/Email please Check!
Once, One Time Password has Expired or Invalid Please Apply for Fresh Application**

Application Information	
Applied for the Post.:	PROCESS SERVER
Reference No.:	202329PRS001512
Valid Till:	07/09/2023 13:04:47
Enter One Time password:	<input type="text"/>
Enter the text as shown in the image*	<input type="text" value="11f4df"/> 
<input type="button" value="Submit"/>	

22. Candidates shall enter correct Educational Information.
23. Candidates shall enter the S.S.L.C/PUC or equivalent mark details,

24. Click **'ADD'** button to add next education details. Click **'DELETE'** button to remove the education details.
25. Click **'Save & Continue'** button to proceed further.

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Notification No. ADM 1/2023 Last Date :

Applied Post Name : PROCESS SERVER

Applicant Information

Reference No :

16. Educational Information

Guidelines for Qualification Details
X/SSLC Qualification

In case of Marks in Grade System, **Maximum SGPA, Obtain SGPA and Enter CGPA Grade points is Compulsory.**
a. X/SSLC or Equivalent **Marks should be entered compulsorily..**

Qualification	<input type="text" value="--Select--"/>	
Board:	<input type="text"/>	
Roll Number:	<input type="text"/>	
Is your qualification marks card issued in grade points (CGPA)? * <input type="radio"/> Yes <input checked="" type="radio"/> No		
Year of Passing	<input type="text" value="--Select--"/>	
Maximum Marks	<input type="text"/>	
Obtained Marks	<input type="text"/>	
<input type="button" value="Add"/>		

Note: Marks obtained in X/SSLC shall be furnished,Otherwise Application stands disqualified..

26. Candidates shall confirm that the Passport size Photo and Signature does not exceed 50kb. Click '**Browse...**' to select the photo & signature and click '**Upload**' to upload the photo & signature.

The screenshot shows a web form with two main sections: 'Photo Passport Size' and 'Applicant Signature'. Each section includes a dropdown menu with the section name, a 'Browse...' button, and an 'Upload' button. To the right of each section is a placeholder box with a document icon and the text 'No files selected.'. Below each section is a checkbox with a declaration statement. At the bottom of the form are 'Preview' and 'Back' buttons.

Photo Passport Size: Photo Passport Size ▾ Browse... No files selected. Upload

(Max. File Size 50kB)

I declare that uploaded Photo image as per the said notification in prescribed format and clearly visible.

Applicant Signature: Applicant Signature ▾ Browse... No files selected. Upload

(Max. File Size 50kB)

I declare that uploaded Signature image as per the said notification in prescribed format and clearly visible.

Preview Back

27. The Candidates shall declare by clicking the check box that the information is entered is true as shown in below screen. Click '**Submit**' to complete the application or '**Edit**' for modify the application.

28. Candidates shall note down the "APPLICATION NUMBER".



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PRL. DISTRICT AND SESSIONS COURT, HASSAN

RECRUITMENT FOR THE POST OF PROCESS SERVER

Notification No:	ADM 1/2023	Generated Date:
Applied Post Name :	PROCESS SERVER	09/07/2023 13:04:18
Applicant Information		
Reference No.	202329PRS001513	
1. Name of the Applicant	TEST I declared the name mention in the SI.No 1 is correct.	SAMPLE
2. Father Name	EFGH	
3. Gender	Female I declared the gender mention in the SI.No 3 is correct.	SAMPLE
4. Date of Birth	14/05/1990 Age.33Yrs 4Mon 20days Age as on last date of Notification- I declared the date of Birth mention in the SI.No 4 is correct.	
5. Category	General Merit (GM)	
6. Reservation Claimed		
Quota	a). Rural-NO b) Benchmark disability(PH) -NO c) Kannada medium -NO d) Displaced for Project -NO e). Ex-Servicemen -NO	
Others	a). In KARNATAKA State, Census Organisation of India -NO b). Bonded Labourer Date of Issued-NO c). Whole time cadet instructor in NCC(National Cadet Cops)-NO d). In KARNATAKA State, Rural Industrialisation Scheme-NO	
7. Marital Status	Married	
8. Citizen	Indian	
9. a)Present Address		
Door No/Street No/Place	HASSAN	
Area	HASSAN	
Taluka	HASSAN	
District	HASSAN	
State	KARNATAKA	
Pincode	573201	
b)Permanent Address		
Door No/Street No/Place	HASSAN	
Area	HASSAN	
Taluka	HASSAN	
District	HASSAN	
State	KARNATAKA	
Pincode	573201	
10. a). Mobile No.		
b). Landline No.		
11. Email ID.	example@gmail.com	
12. Driving License Information	a). Driving License No - 12345678 b). Date of Issued - 2020-09-01	
13. Whether the Applicant is in service of Union of India / State Government and their Undertaking?	No	
14. Is there any Departmental Enquiry Pending/Contemplated/Ending with imposition of penalty against the Applicant?	No	
15. Whether the applicant is /was a party to any Civil /Criminal Proceedings	No	
Application Status	Incomplete	
System Remarks		

16. Educational Information

Qualification	Board	Roll No	Year of Passing	Maximum Marks	Obtained Marks	Percentage
X Std/S.S.L.C	KGB	12345678912	2006	625.00	575.00	92.00

I do hereby solemnly and sincerely affirm that the statement made and the information furnished above is true. Should it however be found that any information furnished herein is untrue in material particulars, I realise that I am liable to criminal prosecution and I am also agreeable to forego the claim for public services under the State Government.

Note:

1. Marks obtained in X/SSLC shall be furnished, Otherwise Application stands disqualified.
 2. If Photograph and signature(In JPG format) is not uploaded, Application stands disqualified.
- hereby declare that the above information is true to the best of my knowledge and information.

Submit

Edit

29. Click '**Print**' button to print your application.

passport size photograph with white background (having 5 cm of length x 3.6 cm. of breadth with maximum size 50 kb in jpg format) and signature on white paper in black ball point pen (having 2.5 cm. of length x 7.5 cm. of breadth with maximum size 25 kb in jpg format) separately and upload the same, while submitting the online application.

Note:- After successful payment of fee from the SBI Portal, the candidates are hereby instructed to download the E-receipt from SBI Portal in PDF format, thereafter by clicking on **To Application Fee and Upload e-Receipt**. Button, fill up payment/fee details and e-Receipt should be uploaded

- 5 **Printout of Application Form Submitted and payment receipt/challan may be taken and they shall be preserved till completion of Recruitment process.**
- 6 To avoid last minute rush, the Applicants are advised to submit the ONLINE applications well in advance. The website will accept the applications round the clock till 11.59 p.m. of 03.10.2023.
Last Dates:
To register / submit online applications **on or before 03.10.2023. Time-11.59 PM.**
For Online SBI payment of fee through Net Banking / Credit / Debit and also Generation of challan on **03.10.2023.**
To remit Challan form to SBI BANK on **05.10.2023 (within Bank working hours).**
- 7 Intimation will be sent to the eligible candidates through SMS and E-mail provided. The list of eligible candidates for viva-voce will also be notified in the notice board and in website URL link:<https://districts.ecourts.gov.in/hassan-onlinerecruitment>. of Prl. District and Sessions Court, Hassan.
- 8 The Candidates called for Tests / Viva-voce will have to appear for the same at their own cost.
- 9 The Candidates shall obtain the prescribed forms of the below mentioned Certificates before the last date for submitting Online application from the concerned competent authorities and shall produce all the original Testimonials at the time of verification during VIVA-VOCE. The certificates obtained after the last date fixed for submitting Online applications would not be considered, failing wherein the Reservation claimed / candidature shall liable for rejection.
 - a) Print-out of the Application submitted online..
 - b) The copy of application paid receipt / Challan.
 - c) SSLC or equivalent certificate showing the date of birth.
 - d) SSLC Marks Cards.
 - e) No objection certificate may be obtained only if the candidate is selected.
 - f) Caste Certificate, if reservation claimed under SC/ ST / Cat-II/ IIA / IIB / IIIA / IIIB in prescribed formats issued by the competent authority.
 - g) The Discharge certificate from Military Service (Ex-Serviceman), if reservation claimed.
 - h) Rural Certificate in the prescribed form, if reservation claimed.
 - i) Kannada Medium Certificate in the prescribed form, if reservation claimed (If post is Notified).
 - j) Medical Certificate in respect of Physical Handicapped Candidates issued by the competent authority, if reservation claimed.
 - k) Certificate from concerned authority regarding displaced by projects
- 10 While Applying Online Application for the post, the candidates shall ensure that, he / she fulfils the eligibility and other norms as mentioned above and that all the particulars furnished by him / her are correct in all respects. In case, it is detected at any stage of Recruitment that, candidate does not fulfill the eligibility norms and / that he / she has suppressed / twisted or truncated any material facts, his/her candidature would stands cancelled. If any of these short comings is detected even after appointment, his / her appointment shall liable to be terminated. Furnishing of wrong, incomplete and incorrect information would not only lead to disqualification but also liable for criminal prosecution.
- 11 The candidates shall not upload any of these original or attested copies of documents / certificates at the stage of submitting the online application.
- 12 The candidates shall produce all the original Testimonials along with one set of photocopies at the time verification Viva-voce.
- 13 If any applicant is found to attempt / obtain extraneous support by any means for candidature from any officials or non-officials, he/she will not be eligible for appointment.

print

close

NOTE:- Candidates shall secure and display the printed application to the authority without fail when and where required.

... End ...