

**OFFICE OF THE  
DISTRICT LEGAL SERVICES AUTHORITY  
GOMATI DISTRICT: UDAIPUR**

F.1A(54)-DLSA/GOMATI/ESTT/LADCS/23/590

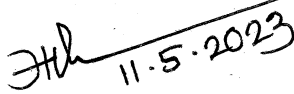
11<sup>th</sup> May, 2023

**ADVERTISEMENT NO.01 OF.2023.**

Applications are invited from interested eligible candidates for engagement as full time (on Contractual Basis for 2 years) to the following posts for the office of Legal Aid Defence Counsel under the District Legal Services Authority, Gomati District: Udaipur on the pilot project.

Sl. No	Name of the Post	No. of post	Required Minimum Qualification	Honorarium per month
01	Chief Legal Aid Defense Counsel	01	1.Practice in Criminal law for at least 10 years. 2.Must have handled at least 30 Criminal trials in Sessions Courts.	Rs.80,000/-
02	Deputy Chief Legal Aid Defense Counsel	01	1.Practice in Criminal law for at least 07 years. 2.Must have handled at least 20 Criminal trials in Sessions Courts & have computer skills.	Rs.60,000/-
03	Assistant Legal Aid Defense Counsel	02	1.Practice in Criminal law for 03 years. 2.Must have handled at least 30 Criminal trials in Sessions Courts & have computer skills.	Rs.35,000/-
04.	Office Assistant / Clerks	02	Graduation having knowledge in computer and skills to feed data.	Rs.15,000/-
05.	Receptionist-cum-Data Entry Operator.	01	Graduation with excellent verbal and written communication skills and knowledge in computer.	Rs.15,000/-
06.	Office peon	01	Class – VIII Pass	Rs.10,000/-

1. Candidates who fulfil the prescribed qualifications of the posts as mentioned above, apply giving full particulars (Bio-data) on prescribed application forms (downloaded from online) supported by copies of all the relevant duly self attested certificates and documents and a passport size photograph to be affixed on the application.
2. The application must be submitted in closed envelop superscripting thereon the particulars of post applied for, to the undersigned at the office the District Legal Services Authority, Dak Banglow Road, Udaipur, Gomati District, 799120. The candidate so desires, he or she may send application in duly filled up envelope via speed post on the above mentioned address of DLSA, Gomati District: Udaipur. The last date of submission of the Form is on 22.05.2023 latest by 5.30 P.M. Any application received after due date shall not be entertained or considered.
3. A candidate furnishing incorrect or false particulars of suppression of material information will be disqualified and if appointed, shall be liable for dismissal from services forthwith.
4. The list of eligible candidates for all the posts will be uploaded in the official website of the District Sessions Judge Court, Gomati District, Udaipur (<https://gomatitrp.dcourt.gov.in/notice-category/recruitments/>) & Official website of the District Legal Services Authority, Gomati District, Udaipur (<https://slsa.tripura.gov.in/slsagomati/>) & they will also be communicated through their email/whats app/ mobile phone and in no other mode.
5. The Modified Scheme, 2022 of Legal Aid Defense Counsel along with necessary qualifications and other terms and conditions for the above mentioned posts and the Applications Form may be downloaded from the official website of the official website of the District Sessions Judge Court, Gomati District, Udaipur (<https://gomatitrp.dcourt.gov.in/notice-category/recruitments/>) & Official website of the District Legal Services Authority, Gomati District, Udaipur (<https://slsa.tripura.gov.in/slsagomati/>) and also from the Notice Board of DLSA, Gomati District, Udaipur.
6. The District Legal Services Authority, Gomati District, Udaipur reserves the right to cancel/restrict/enlarge/modify/alter the recruitment process, if needed, without issuing any notice.
7. No TA/ DA will be admissible for appearing in any of the aforesaid interview.

  
(Sri. H. Chakrabarti)  
The Chairman  
District Legal Services Authority  
Gomati District: Udaipur

**APPLICATION FOR ENGAGEMENT AS FULL TIME LEGAL AID LAWYER IN LEGAL AID DEFENSE COUNSEL SYSTEM.**

To  
The Chairman  
District Legal Services Authority  
Gomati District: Udaipur

Self attested  
Photo

Subject: Application for the Post of.....

Ref: Your Advertisement dated.....published in .....dated .....inviting applications for the post.

Sir,

With reference to above, I would like to offer myself as a candidate for the post of ..... under District Legal Services Authority, Gomati District: Udaipur.

Necessary particulars of my candidature are as follows:

01. Applicant's Name :
02. Father / Husband's Name :
03. Date of Birth :
04. Age (as on 01.05.2023) :
05. Gender :
06. Residential Address :
07. Office Address :
08. Chamber Address :
09. Mobile No. :
10. Whatsapp No. :
11. Mobile No. :
12. Fax No. :
13. E-mail ID :
14. PAN No. :
15. AADHAR No. :

16. Education Qualification (please enclose self-attested copies of Documents):

Course	Name of Board / University	Year of Passing	Obtained Percentage (Aggregate)
Graduation			
Professional Degree L.L.B.			
L.L.M.			
(Computer expertise)			

17. Date of Enrolment as Lawyer :

18. Enrolment No. :

(Attach self-attested copy of enrolment certificate issued by Bar Counsel)

19. Experience in Bar :

(Duration of actual practice)

(Attach an experience certificate issued by the Bar Association / Counsel)

(a) Total No. Of cases handled :

(b) Nature of cases handled :

(Attach extra sheet, if required)

(c) Specialization, if any :

(The details of a few important Cases, the Applicants have dealt With/handled and reported Judgement if any)

20. Whether empanelled as Central / State

Government or Government

Undertaking counsel/pleader :

(Indicate period & attach Documents)

21. The Courts where the applicant

is regularly practising :

(Enclose Bar Association Membership certificates)

22. Specify whether earlier remained on the

Panel of HCLSC/DLSA or TLSC :

(Indicate period number of Legal Aid Cases handled & Result)

(attach documents)

23. Whether any disciplinary case/complaint is/ :

Was against the Applicant with any Bar Counsel

(if yes, specify details of both disposed & pending with documents)

24. Was any Court case filed against the Applicant :

or have ever been convicted/arrested/detained

/prosecuted/acquitted/facing any criminal

prosecution by/in a Court of Law/Court for any

offence? If yes, give details.

25. List of the documents to be attachment.

i. Self-attested copy of Certificates in support of educational qualification.

ii. Self-attested copy of certificates in Enrolment issued by the Bar Counsel under the Advocates Act, 1961

iii. Self-attested copy of photo identity Card, Address Proof.

iv. Self-attested copy of ITR for last 3 years(if available)

v. Photocopies of Judgements in 30 Sessions cases for the post of Chief Legal Aid Defense Counsel/ 20 Sessions cases for the post of Deputy Chief Legal Aid Defense Counsel / 10 Sessions cases for the post of Assistant Legal Aid Defense Counsel, represented as Defense lawyer, by applicant.

(Signature)

## **DECLARATION**

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agree to abide by those. I declare that I fulfil the eligibility condition for the category to which I am seeking engagement. I declare that I have never been penalised by any Bar Counsel in any Disciplinary Proceeding. I agree with the remuneration structure and all the terms and conditions notified by SLSA/DLSA concerned.

Name & Signature

Place:.....

Date:.....

**Application form for selection for the posts of the Office Assistane, Receptionist-cum-Data  
Entry Operator & Office Peon.**

To  
The Chairman  
District Legal Services Authority  
Gomati District: Udaipur

Self attested  
Photo

Subject: Application for the Post of.....

Ref: Your Advertisement dated.....published in .....dated .....inviting applications  
for the post.

Sir,

With reference to above, I would like to offer may self as a candidate for the post of  
..... under District Legal Services Authority, Gomati District: Udaipur.  
Necessary particulars of my candidature are as follows:

Sl. No.	Name of the post applied for	
01.	Name of the applicant (Block Letter)	
02.	Father / Husband's Name	Shri / Late
03.	Present Address	Village..... PO:.....PIN..... P.S..... Sub-Division..... District.....
04.	Date of Birth	.....YY.....MM.....DD
05.	Nationality	
06.	Caste Status	UR/ST/SC
07.	Qualification	
08.	Technical Qualification (Computer)	
09.	Working experience	
10.	Mobile No.	
11.	Whatsaap No	
12.	PAN No.	
13.	AADHAR No.	
14.	E-mail Id	

Date:.....

Place:.....

Signature of the Candidate

(Enclosed:- Attested copies of the aforesaid documents including Permanent Residential Certificate are annexed  
herewith (.....sheets of paper)

## **DECLARATION**

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agree to abide by those. I declare that I fulfil the eligibility condition for the category to which I am seeking engagement. I declare that I have never been penalised by any Bar Counsel in any Disciplinary Proceeding. I agree with the remuneration structure and all the terms and conditions notified by SLSA/DLSA concerned.

Name & Signature

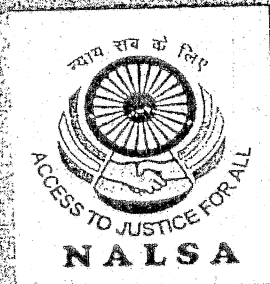
Place:.....

Date:.....

# Modified Scheme 2022

## Legal Aid Defense Counsel Scheme 2022

FOR PROVIDING LEGAL AID, ASSISTANCE & REPRESENTATION IN  
CRIMINAL MATTERS IN LINE WITH "PUBLIC DEFENDER SYSTEM"



**National Legal Services Authority**

B-BLOCK, ADDITIONAL BUILDING, SUPREME COURT OF INDIA, NEW DELHI

Email: [nalsardla@nic.in](mailto:nalsardla@nic.in), [ms-nalsa@gov.in](mailto:ms-nalsa@gov.in) Website: [www.nalsa.gov.in](http://www.nalsa.gov.in)

## 1. Introduction

Legal Services Authorities provide legal services to accused/convicts, who are in custody or otherwise coming within the eligibility criteria spelt out in Section 12 of the Legal Services Authorities Act, 1987. Legal Services are being provided at pre-arrest, remand, trial and appellate stages in criminal matters. Legal representation is being provided by the Legal Services Authorities in approximately 2 lac criminal cases (trials) at the district level.

During Consideration of the Demands for Grants (2022-23) of the Department of Justice by the Department Related Parliamentary Standing Committee (DPRSC) on Personal, Public Grievances, Law and Justice observed in its 116<sup>th</sup> report that:

*"NALSA has recently completed 25 years of its establishment; accordingly, it is also the right time to ponder over reforms which are required in NALSA and legal aid movement in India. Majority of Indians are eligible to receive legal aid, but the number of people actually receiving legal aid is a miniscule percentage of those entitled. In the previous chapter, the Committee has already recommended a significant increase in NALSA's budget and expects NALSA to make best use of it in performing its assigned mandate."*

At present, Assigned Counsel System of dispensation of Legal Aid is being followed in India. Under the said system, cases are assigned to panel lawyers by Legal Services Institutions. Such Panel lawyers to whom cases are assigned, also have private practices, and hence, they do not exclusively devote their time to the legal aid matters. Many times, their accessibility and availability remain an issue for timely client consultation and updating the legal aid seekers about the progress of their cases. There are few instances, wherein the lawyers were found harassing beneficiaries or demanding fee from them.



Subject to feasibility, the services may be extended to Talukas or outline Courts. Initially, it was confined to cases before the Sessions, and now it will be expanded to all type of criminal courts with Lawyers engaged therein not allowed to take any private cases or any other retainership. This will create institutional capacity to effectively provide legal aid to poor and needy in criminal justice system. Some of the perceived advantages of the Legal aid Defense Counsel System vis-a-vis assigned counsel system may be mentioned as follows:

- Increase in Availability and accessibility of Legal Aid Defense counsels,
- Effective and efficient representation by experienced lawyers,
- Timely and lively Client Consultations,
- Effective monitoring and mentoring of legal aided cases,
- Professional management of legal aid work in criminal matters
- Enhanced responsiveness leading to updating of legal aid seekers about the progress of their cases,
- Ensuring accountability on the part of the legal aid providers.

At the first instance, the Legal Aid Defense Counsel System was conceived and implemented on a pilot project basis for providing legal aid in criminal matters before Sessions Courts in a few districts. After its success as a pilot project, it is being extended to other districts and to all criminal courts including Courts of executive Magistrates.

#### **Objectives:**

- To provide qualitative and competent legal services in criminal matters to all eligible persons.
- To manage and implement legal aid system in professional manner in criminal matters.

#### **2. Scope of Work:**

Legal Aid Defense Counsel Office shall be dealing exclusively with legal aided matters in criminal matters of the District or HQ, wherein established. It shall be providing legal services from the early stage

- Furniture consisting of tables, chairs, bookshelf and almirahs etc.

• **Human Resource:**

Human Resources for a Legal Aid Defense Counsel Office		
S. No.		No. required
1.	Chief Legal Aid Defense Counsel	01 ✓ 1
2.	Deputy Chief Legal Aid Defense Counsel	01-03 1
3.	Assistant Legal Aid Defense Counsel	02-10. <i>Provisionally (5-7)</i>
4.	Office Assistants/ Clerks	01-03 2
5.	Receptionist-cum-Data Entry Operator (Typist)	01 (optional),
6.	Office peon (Munshi/Attendant)	01 (optional), <i>(11) x 8</i> <i>2R-100</i>

*Note: Number of Deputy and Assistant Legal aid Defense Counsel may be increased or decreased as per the requirement in individual districts, subject to prior approval of Hon'ble Executive Chairman, SLSA. Number of Legal Aid Defense Counsels shall be proportionate to the actual work and also requirement.*

4. **Selection Procedure:**

After due publicity including public notice, applications will be invited and a fair, transparent and competitive selection process shall be adopted by DLSA under guidance of SLSA. Legal Aid Defence Counsels shall be engaged on contract basis in each place/district initially for a period of two years with a stipulation of extension on yearly basis subject to satisfactory performance. The performance of every human resource shall be assessed every six months by SLSA in consultation with DLSA concerned. The selection of Chief Legal Aid Defense Counsel, Deputy Chief Legal Aid Defense Counsels, Assistant Legal Aid Defense Counsels will be purely based on merit, taking into account the knowledge, skills, practice and experience of candidates. The selection shall be carried out by Selection committee under the Chairmanship of the Principal District & Sessions Judge (Chairman, DLSA) as envisaged in NALSA (Free and Competent Legal Services)-Regulations-2010, subject to final approval by the Executive

Note: Qualifications may be reasonably relaxed in case of exceptional candidate or circumstances after the approval of the Executive Chairman, SLSA.

**5. Work Profiles:**

**a) Chief Legal Aid Defense Counsel**

- Conducting trials and appeals and bail matters in courts along with deputy chief & assistant legal Aid Defense Counsels,
- Assigning duties to deputy legal Aid Defense Counsels in the office,
- Assigning duties of Assistant legal Aid Defence Counsel for assisting him and Deputy Chief legal Aid Defense Counsel and for other work including legal research,
- Ensure proper legal research, planning effective defence strategy and thorough preparation in each and every legal aided case,
- Ensure maintenance of complete files of legal aid seekers,
- Ensure proper documentation with regard to legal aid assistance provided, ensure maintenance of up-to-date record of legal aided cases,
- Will be overall in charge of administration of the office of Legal Aid Defense Counsel Office.
- Ensure quality legal aid,
- Consultation and ensuring updation of the case progress to the client and his/her relative(s),
- Any work/duty assigned by Legal Services Authority.

**b) Deputy Chief Legal Aid Defense Counsel.**

- Conducting trials/ appeals/ Remand work /Bail applications/visits to prisons etc., as assigned by Chief Legal Aid Defense Counsel.
- Filing and arguing appeals and bail applications in Courts.
- Maintaining complete case files.
- Doing legal research in legal aided cases and guiding assistant legal Aid Defense Counsel and law students attached with the office in legal research.
- Proper client interviews at various stages for quality research work and representation at remand, trial and appellate stage.

- Doing ministerial work related to cases such as filing applications for copies of orders, judgement etc.,
- Any other task assigned by the Chief Legal Aid Defense Counsel,
- Any work/duty assigned by Legal Services Authority,
- All duties assigned to Receptionist cum data entry operator.

**e) Receptionist-cum-Data Entry Operator**

- Greeting clients and visitors and answering visitor inquiries,
- Answering and routing incoming calls on a multi-line telephone system,
- Scheduling and routing legal aid seekers,
- Maintaining the waiting area, lobby or other office areas,
- Scanning, photocopying, faxing,
- Collecting and routing mail and hand-delivered packages,
- Answering face-to-face enquiries and providing information when required,
- Uploading, at the initial point, legal aided cases on NALSA portal & other platforms and updating the information from time to time,
- Any work/duty assigned by Legal Services Authority.

**f) Office peon (Munshi/Attendant)**

- General work of MTS, Munshi or Peon,
- Cleaning the office before the commencement of office hours,
- Ensuring that all places in the office are kept clean,
- Bringing and serving water, beverages to the visitors in the office,
- Carrying dak, misc. work etc.
- Any other work assigned by Legal Services Authority.

**6. Termination of Services:**

Services of any human resource including legal aid defense counsel engaged in the office of Legal Aid Defense Counsel can be terminated at any time without any prior notice in the following cases by the Chairman, DLSA on recommendation of the Secretary DLSA or on the directions by SLSA in writing:

- i. He/she substantially breaches any duty or service required in the office, or
- ii. Seeks or accepts any pecuniary gains or gratification in cash or kind from the legal aid seekers or beneficiary or his friend or relative, or
- iii. Charged or Convicted for any offence by any court of law, or
- iv. Indulges in any type of political activities, or
- v. Found incapable of rendering professional services of the required standards, or
- vi. Failure to attend training programmes without any sufficient cause, or
- vii. Indulges in activities prejudicial to the working of legal aid defense counsel office, or
- viii. Uses his/her position in legal aid defense counsel office to secure unwarranted privileges or advantages for him/herself or others, or
- ix. Acts in breach of code of ethics, or
- x. Remains absent without leave for more than two weeks, or
- xi. If services are found unsatisfactory during the six-monthly performance review by the SLSA or DLSA.

#### **7. Code of Ethics:**

Personnel engaged in the office of Legal Aid Defense Counsel shall observe the following code of ethics:

- No personnel shall act in any matter in which he/she has a direct or indirect personal or financial interest.
- No personnel shall wilfully disclose or use, whether or not for the purpose of pecuniary gain, any information that he/she obtained, received or acquired during the fulfilment of his/her official duties and which is not available to members of the general public.
- No personnel within the office of Legal Aid Defense Counsel shall make use of his/her office or employment for the purpose of promoting or advertising any outside activity.
- No personnel within the office of Legal Aid Defense Counsel shall engage in any outside activity or act as an independent practitioner.

- Ensuring effective monitoring and mentoring.
- Periodical evaluation of legal services delivered through Legal aid Counsel System Office.
- Regular trainings and refresher courses for legal aid counsel engaged in Legal aid Counsel System Office.
- Renovation of office space when necessary.
- Providing Books such as Bare Acts and Commentaries for Legal Aid Defense Counsel Office
- Providing Legal Research Software.
- Timely payment of monthly honorarium to legal aid counsel and all staff engaged for Legal aid defense counsel office.
- Payment with regard to expert witnesses, if their services are taken.
- Payment for incidental expenses such as travelling expenses etc.
- Information/promotional campaigns/programmes with regard to Legal aid Defense counsel office.

#### 10. Engagement with law schools

Law schools often send their students to legal Services Institutions for internship. Moreover, Clinics of Law Colleges also collaborate with Legal Services Institutions. Law students can be engaged with the Legal Aid Defense Counsel office as to give them meaningful exposure to practical aspects of criminal law including preparing a defense strategy and doing legal research in various factual scenarios. Law students may be so engaged in the following areas in Legal aid defense counsel office:

- Legal research in criminal cases,
- Visiting scenes of crimes,
- Interviewing accused and their family members and other relevant persons,
- Visits of Prisons and Legal Aid clinics,
- Associating in campaign undertaken,

**A. Honorarium (Retainership fee) and salaries:**

**For Class-A towns (Population more than 10 lacs)**

1.	Chief Legal Aid Defense Counsel	₹ 70,000 to 1,00,000/-
2.	Deputy Chief Legal Aid Defense Counsel	₹ 50,000 to 75,000/- each
3.	Assistant Legal Aid Defense Counsel	₹ 25,000 to 45,000/- each
4.	Monthly salary of Office Assistants	₹ 18,000 to 25,000/- each
5.	Monthly salary of Receptionist-cum-Data Entry Operator (Optional)	₹ 18,000 to 20,000/-
6.	Monthly salary of Office peon	₹ 12,500 to 15,000/-

**For Class-B towns (Population more than 2 lacs but below 10 lacs)**

1	Chief Legal Aid Defense Counsel	₹ 65,000 to 80,000/-
2	Deputy Chief Legal Aid Defense Counsel	₹ 40,000 to 60,000/- each
3	Assistant Legal Aid Defense Counsel	₹ 20,000 to 35,000/- each
4	Monthly salary of Office Assistants	₹ 15,000 to 20,000/- each
5	Monthly salary of Receptionist-cum-Data Entry Operator (Optional)	₹ 15,000 to 17,000/-
6	Monthly salary of Office peon	₹ 10,000 to 12,000/-

**For class-C (Population below 2 lacs) or Remaining places**

1	Chief Legal Aid Defense Counsel	₹ 60,000 to 70,000/-
2	Deputy Chief Legal Aid Defense Counsel	₹ 30,000 to 50,000/- each
3	Assistant Legal Aid Defense Counsel	₹ 20,000 to 30,000/- each
4	Monthly salary of Office Assistants	₹ 12,500 to 15,000/- each



## Guidelines for selection committee Under LADCS Scheme

1. The Chairman of the Selection Committee will be the District & Sessions Judge (Chairman, DLSA) and other members will comprise – i) Addl. District & Sessions Judge (Senior most of the station), ii) Addl. District & Sessions Judge (Next in seniority if there are more than one in Station), iii) Chief Judicial Magistrate & iv) Asst. Sessions Judge-cum-Civil Judge (Sr. Div), if there is only one Addl. District & Sessions Judge in the Station.
2. After advertisement notified, a gap of 10 days may be kept for receipt of applications and then the office may sort out the applications and award the marks as per guideline noted below. Thereafter, a date is to be fixed for verbal interview. Once the Panel is prepared, it shall be sent to the State Authority for placing the list before the Hon'ble Executive Chairman, TSLSA for approval.
3. Once it is approved by the Executive Chairman, it will be transmitted to the Chairman, DLSA for issuing engagement order for 2 years, which may be extended in future based on the assessment to be conducted by the State Authority in consultation with the DLSA.
4. Total Marks allotted for interview is 50 each for the Post of Chief Legal Aid Defence Counsel, Deputy Chief Legal Aid Counsel and Assistant Legal Aid Defence Counsel.

### 5. Calculation of Marks for the post of Chief Legal Aid Defence Counsel

5 (a). 10 (Ten) years practice in Sessions Courts	05
5 (b). 20 (Twenty) years plus odd of practice in Sessions Courts	05
5 (c). 30(Thirty) years plus odd of practice in Sessions Court	05 ** 01 mark is to be awarded for each two years practice after completion of ten years mandatory practice.
5(d). Handling of 30 cases in Sessions Court file	05
5 (e). Handling of additional 20 cases in Sessions Court file	05
5 (f). Handling of additional 20 cases plus odd in Sessions Court file	05 ** 01 mark is to be awarded for each four number of cases in excess of mandatory 30 numbers of cases
5 (g). Legal acumen with special reference to the latest principle decided by the Supreme Court on ST Cases.	10
5 (h). Leadership quality, ability of oral communication and knowledge in IT /Computer etc.	10



## 7. Calculation of Marks for the post of Assistant Legal Aid Defence Counsel

7(a). 03 (Three) years practice in Criminal cases	10
7 (b). 08 (Eight) years plus odd of practice in Criminal cases	10
7 (c). 13(Thirteen) years plus odd of practice in Criminal Court	10 * 02 mark is to be awarded for each one year practice after completion of 03 years mandatory practice.
7 (d). Legal acumen and ability to work effectively and efficiently with other team members / ability of oral communication and skill in legal research alongwith IT/Computer etc.	20

## **8. Legal Office Assistants / Clerks:**

i) The minimum eligibility criteria for the post is graduation having knowledge in computer and skills to feed data. For the purpose walk-in-interview of 30 marks will be conducted to test the efficiency in GK, English & Computer of the candidate. Thereafter, Type Test in computer of 20 marks will be conducted.

## **9. Receptionist – cum –Data Entry Operator:**

i) The minimum eligibility criteria for the post is graduation with excellent verbal written communication skill and knowledge in computer. For the purpose walk-in-interview of 30 marks will be conducted to test the efficiency in GK, English & Computer of the candidate. Thereafter, a Type Test in computer of the selected candidate will be conducted for 20 marks to test his typing speed. Total marks 50.

## **10. Group – D Employee:**

i) Minimum eligibility criteria for the post is Class – VIII pass. Oral test of 25 marks will be conducted to know his ability in write in English and Bengali. Total marks 25.

**Chart of Required Human Resources along with quantum of  
honorarium/salary for a Legal Aid Defence Counsel office**

<b>Human Resource for a Legal Aid Defense Counsel Office</b>			
<b>S.No</b>	<b>All the Districts</b>	<b>No. Required</b>	<b>Honorarium per month</b>
1	Chief Legal Aid Defense Counsel	01	Rs. 80,000/-
2	Deputy Chief Legal Aid Defense Counsel	02 for West District & 01 each for the rest Districts.	Rs. 60,000/- each
3	Assistant Legal Aid Defense Counsel	03 for West Districts & 01 each for the rest Districts.	Rs. 35,000/- each
4	Office Assistants / Clerks	02	Rs. 15,000 /- each
5	Receptionist – cum- Data Entry Operator (Typist)	01	Rs. 15,000/-
6	Office Peon (Munshi / Attendant)	01	Rs. 10,000/-