

**OFFICE OF THE DISTRICT & SESSIONS JUDGE,
GOMATI JUDICIAL DISTRICT, UDAIPUR**

No.F.4 (24)-D/G/UDP/2021/3768-3793/

Dated, Udaipur the 19th May, 2021

// O R D E R //

In compliance of the order vide No. F.44 (1) (c)-HC/2021/10603, dated 17-05-2021 communicated to this office vide No. F.44 (1) (c)-HC/2021/10604-635, dated 17-05-2021 by the Hon'ble High Court of Tripura, Agartala and in supersession of all earlier order issued in this respect the following arrangement is being made to deal with urgent Courts/Office works under the Judgeship of Gomati Judicial District during the period w.o.f 18-05-2021 to 31-05-2021 or until further order-Modification thereof.

District Judge/Addl. District Judge Cadre

Sl. No.	Name & Designation of the Judicial Officer	Duty Roster	Date of Duty
1.	Sri A.K.Nath District & Sessions Judge, Gomati Judicial District, Udaipur.	Own duty, the duty of Additional District & Sessions Judge & Civil Judge (Sr. Divn.) & Assistant Sessions Judge, Gomati Judicial District, Udaipur.	18.05.2021, 27.05.2021, 28.05.2021 & 29.05.2021.
2.	Sri Manabendra Debbarma Addl. District & Sessions Judge, Gomati Judicial District, Udaipur.	Own duty, the duty of District & Sessions Judge & Civil Judge (Sr. Divn.) & Assistant Sessions Judge, Gomati Judicial District, Udaipur.	19.05.2021, 20.05.2021, 21.05.2021, 24.05.2021, 25.05.2021 & 31.05.2021.

Civil Judge (Sr. Divn.) Cadre

Sl. No.	Name & Designation of the Judicial Officer	Duty Roster	Date of Duty
1.	Sri Subhra Nath Chief Judicial Magistrate-Cum-Civil Judge (Sr. Divn.), Gomati Judicial District, Udaipur.	Own duty	18.05.2021, 19.05.2021, 20.05.2021, 21.05.2021 & 31.05.2021.

Judicial Magistrate 1st Class-Cum-Civil Judge (Jr. Divn.) Cadre

Sl. No.	Name & Designation of the Judicial Officer	Duty Roster	Date of Duty
1.	Sri Rajarshi Chakraborty, Civil Judge (Jr. Divn.)-Cum-Judicial Magistrate 1 st Class, Udaipur, Gomati Judicial District.	Own duty, the duty of the Court & Office of Shri Subhra Nath(Except 31.05.2021), Smt. Debjani Majumder & Smt. Susmita Das including all Police files.	27.05.2021, 28.05.2021, 29.05.2021 30.05.2021 & 31.05.2021.
2.	Smt. Debjani Majumder, Judicial Magistrate 1 st Class (Court No.1)- Cum-Civil Judge (Jr. Divn.)(Court No.3) Udaipur, Gomati Judicial District.	Own duty, the duty of the Court & Office of Shri Rajarshi Chakraborty & Smt. Susmita Das including all Police files.	18.05.2021, 19.05.2021, 20.05.2021 & 21.05.2021

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3.	Smt. Susmita Das, Civil Judge (Jr. Divn.)-Cum-J.M 1 st Class, Amarpur, Gomati Judicial District [Now on deputation at Udaipur	Own duty, the duty of the Court & Office of Shri Subhra Nath, Shri Rajarshi Chakraborty & Smt. Debjani Majumder including all Police files.	22.05.2021, 23.05.2021, 24.05.2021, 25.05.2021 & 26.05.2021
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1. **Smt. Debaleena Kilikdar**, Civil Judge (Sr. Div.) & Asst. Sessions Judge, Gomati Judicial District, Udaipur is on leave on medical ground.
2. **Shri Avinash Jamatia**, Sub-Divisional Judicial Magistrate-Cum-Civil Judge (Jr. Divn.), Amarpur, Gomati Judicial District is hereby directed to follow the order vide No. F.44 (1) (C)-HC/2021/10603, dated 17-05-2021 passed by the Hon'ble High Court of Tripura, Agartala.
3. The following Duty roster is made in respect of Ministerial staff (Group-'A', 'B' & 'C') of Udaipur Station for the aforesaid period to deal with all urgent matters, Bench related works of all the Courts including police files / Establishment/ Accounts / Nazarat / Copying/Statement Section or on call :-

**Urgent Matters / Bench related Works of the Court of the
District Judge/Addl. District Judge Cadre**

SL. No.	Name & Designation of the Employee	Date of Duty
01	Shri Manab Banik, P.A.-II, Shri Debasish Saha, Head Clerk (Sessions), Shri Chinmoy Bhowmik, U.D.C, Smt. Paramita Bardhan, L.D.C & Smt. Ankita Chakraborty, L.D.C.	18.05.2021, 27.05.2021, 28.05.2021 & 29.05.2021.
02	Smt. Susmita Chakraborty, P.A-I, Shri Shibnath Chowdhury, P.A.-II, Shri Rabi Kr. Murasing, O.S, Shri Debajit Debbarma, O.S, Shri Partha Pal, U.D.C, Smt. Pranati Datta, U.D.C & Shri Sudip Sarkar, L.D.C.	19.05.2021, 20.05.2021, 21.05.2021, 24.05.2021, 25.05.2021 & 31.05.2021.

**Urgent Matters / Bench related Works of the Court of the
Civil Judge (Sr. Div.) Cadre**

SL. No.	Name & Designation of the Employee	Date of Duty
01	Smt. Tamashi Chowdhury, P.S.-II	24.05.2021, 25.05.2021, 27.05.2021, 28.05.2021 & 29.05.2021.
02	Shri Ramkrishna Das, P.S.-III	18.05.2021, 19.05.2021, 20.05.2021, 21.05.2021 & 31.05.2021.
03	Shri Harekrishna Ghosh, Head Clerk	24.05.2021, 25.05.2021, 27.05.2021, 28.05.2021 & 29.05.2021.
04	Shri Jhuman Das, Head Clerk, Shri Bhabesh Chakma, Head Clerk & Shri Tapas Roy, LDC,	18.05.2021, 19.05.2021, 20.05.2021, 21.05.2021 & 31.05.2021.
05	Shri Pulin Debbarma, U.D.C. & Shri Kaushish Das, U.D.C.	18.05.2021, 19.05.2021, 20.05.2021, 21.05.2021 & 31.05.2021.
06	Smt. Purabi Jamatia, Head Clerk, Shri Sudip Chakraborty, LDC & Smt. Reshmi Rakshit, LDC.	24.05.2021, 25.05.2021, 27.05.2021, 28.05.2021 & 29.05.2021.

**Urgent Matters / Bench related Works of the Court of the
Judicial Magistrate 1st Class-Cum-Civil Judge (Jr. Div.)**

SL. No.	Name & Designation of the Employee	Date of Duty
01	Shri Sanjib Bhattacharjee, P.A.-II, Smt. Sukla Bhowmik, LDC, Smt. Anusuya Acharjee, LDC & Shri Diptanu Das, LDC.	27.05.2021, 28.05.2021, 29.05.2021 & 31.05.2021.
02	Shri Rajib Bhattacharjee, P.A.-II, Smt. Madhumita Chakraborty, H/C (Sheristadar) & Shri Pradip Malakar, U.D.C & Smt. Sampa Sarkar, U.D.C.	24.05.2021 & 25.05.2021
03	Smt. Rupashree Debnath, P.A.-II, Smt. Shilpi Murari, U.D.C, Shri Biswajit Debnath, LDC & Shri Jayanta Narayan Ghosh, LDC.	18.05.2021, 19.05.2021, 20.05.2021 & 21.05.2021

Copying Section

SL. No.	Name & Designation of the Employee.	Date of Duty
01	Shri Paltan Kr. Shil, H/C (Copying), Smt. Sabarni Bhattacharjee, LDC	19.05.2021, 20.05.2021, 21.05.2021, 24.05.2021, 25.05.2021 & 31.05.2021.
02	Shri Joy Kumar Debnath, LDC	18.05.2021, 27.05.2021, 28.05.2021 & 29.05.2021

Accounts Section

SL. No.	Name & Designation of the Employee.	Date of Duty
01	Shri Ashim Das, Head Clerk	18.05.2021, 27.05.2021, 28.05.2021 & 29.05.2021
02	Sri Jayanta Chakraborty, Head Clerk.	19.05.2021, 20.05.2021, 21.05.2021, 24.05.2021, 25.05.2021 & 31.05.2021.

Nazarat Section

SL. No.	Name & Designation of the Employee.	Date of Duty
01	Shri Tapan Rakshit, Head Clerk (Nazir)	18.05.2021, 27.05.2021, 28.05.2021 & 29.05.2021
02	Shri Biswajit Goswami, UDC (Naib-Nazir).	19.05.2021, 20.05.2021, 21.05.2021, 24.05.2021, 25.05.2021 & 31.05.2021.

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4. For administrative convenience Shri Sankar Das, Chief Administrative-Cum-Accounts Officer, Shri Amit Debbarma, Sr. Sheristadar & Sri Pareshe Reang, Sr. Sheristadar of this establishment shall perform the duty **on every alternate day or on call** during the aforesaid period.
 5. And also for administrative convenience Shri Arjun Ch. Sil, O.S, Sri Sudip Kr. Das, Head Clerk (Estt.), Sri Jayanta Datta, Head Clerk, Shri Swapan Dey, U.D.C, Shri Debabrata Das, U.D.C, Smt. Jaya Chakraborty, U.D.C, Shri Rana Laskar, L.D.C Sri Jhutan Datta, D.O of this office shall perform duty **on every alternate day or on call**.
 6. The System Officer/System Assistant of this establishment shall as per their convenience make any of them available on every alternate day or **on call** during the aforesaid period.

7. Shri Sanjoy Chakraborty, Head Clerk is on leave.
8. Shri Debasish Saha, Head Clerk (Sessions) shall also perform the duty of Head Comparing Clerk in addition to his own duty;
9. Shri Suman Das, Head Clerk (Accounts) & Smt. Pubali Nandy, L.D.C. are on home isolation due to they have tested COVID-19 Positive;
10. Shri Sanjit Debnath, LDC & Shri Barun Majumder, LDC shall perform their duties as usual. The duties of Prosecution Section during holidays in respect of staff members shall remain unchanged;
11. Sri Sushanta Acharjee, & Sri Mihir Debnath, Bailiff of this establishment shall perform the duty in Library Section on every alternate day or on call.
12. Sri Anjan Kr. Bhowmik, U.D.C and Sri Gobinda Prasad Jamatia, U.D.C shall perform the duty in the Statement Section on every alternate day or on Call.
13. **All other Ministerial staff of this establishment must be available on call for duty and they must not leave the station without prior permission. They may be call at any time even during their "off day".**
14. The drivers of this establishment must be available with proper uniform for duty *on call* by the Presiding Officer.
15. The Ministerial staff assigned to perform duties during the aforesaid period shall carry their official ID card if any and Copy of this roster while travelling to and fro office.
16. The Head Clerk (Nazir) of this establishment shall ensure proper cleanliness and hygiene in the respective court complexes during the aforesaid period.
17. Entry of the litigants will be strictly restricted in the Court of complex of the District & Sessions Judge, Gomati Judicial District, Udaipur as well as S.D.J.M-Cum-Civil Judge (Jr. Div.), Amarpur, Gomati Judicial District and they shall be allowed to enter only if their presence is absolutely necessary.
18. The Court & Office under the Judgeship of Gomati Judicial District shall remain functional from 10.00 AM To 3.30 PM upto 31st May of 2021 or until further order;
19. Sri Amit Debbarma, Sr. Sheristadar of this establishment (Contact No. 9436131731) shall exercise **over all supervision** of the duties assigned to the Ministerial staff during the aforesaid period and also to deal with all urgent matters if any. He can also make alternative arrangement of duties in respect of ministerial staff in case of necessity with intimation to the undersigned

(A.K.Nath)

**District & Sessions Judge,
Gomati Judicial District, Udaipur**

Copy to :-

1. The Registrar General, Hon'ble High Court of Tripura, Agartala;
2. The Additional District & Sessions Judge, Gomati Judicial District, Udaipur;
3. The Civil Judge (Sr. Div) & Asst. Sessions Judge, Gomati Judicial District, Udaipur;
4. The Chief Judicial Magistrate-Cum-Civil Judge (Sr. Div.), Gomati Judicial District, Udaipur;
5. The Sub-Divisional Judicial Magistrate-Cum-Civil Judge (Jr. Divn), Amarpur, Gomati Judicial District. **He is directed to issue necessary order/instruction in respect of duty roster of staff members serving under his establishment;**
6. The Civil Judge (Jr. Div)-Cum-Judicial Magistrate 1st Class, Udaipur/ Amarpur, Gomati Judicial District;
7. The Judicial Magistrate 1st Class-Cum-Civil Judge (Jr. Div.), Court No. 01 & 02, Udaipur, Gomati Judicial District;
8. The Superintendent of Police, Gomati District, Udaipur;
9. Officers Concerned;
10. The Chief Administrative -Cum-Accounts Officer of this office.
11. The. Sr. Sheristadar, Court of the District & Sessions Judge/Court of the Civil Judge (Sr. Div.) & Asst. Sessions Judge, Gomati Judicial District, Udaipur;
12. The Secretary, Udaipur Bar Association;
13. The Public Prosecutor & Govt. Pleader, Gomati District, Udaipur;
14. The System Officer, O/o the District & Sessions Judge, Gomati Judicial District, Udaipur. **He is directed to upload the same in the official website of this Judgeship;**
1. The P.A-II to the District & Sessions Judge, Gomati Judicial District, Udaipur for kind appraisal of the Learned District & Sessions Judge;
15. The Superintendent of District Jail, Gomati District, Udaipur;
16. The Court Inspector, Udaipur Police Court;
17. All the concerned Staff members;
18. The Accounts / Nazarat/ Bench/Prosecution/Copying Section of this establishment;
19. **NOTICE BOARD/ ORDER BOOK.**

**District & Sessions Judge,
Gomati Judicial District, Udaipur**