OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE MUZAFFARPUR

Short Tender Notice No 01 /2026

Sealed quotations are invited from reputed firms/shops having requisite experience for publishing and printing the registers (forms and formats), **being attached herewith in Table-A and Table-B,** with short tender period of 07 days from the date of display of this notice on the website of District Court, Muzaffarpur. Quotations received after stipulated time/date shall not be entertained.

Important information

SL. No.	Activity	Date
01.	Date of Tender Publication on the official website	09.03.2026
02.	Date of commencement of Bids	09.03.2026
03.	Last Date of receipt of Bids	15.03.2026
04.	Place of submission of Bids	Nazarat, Civil Court, Muzaffarpur
05.	Date/Time/Place of opening of Bids	16.03.2026 at 4.35 P.M. in the presence of Purchase Committee and D.D.O., Civil Court, Muzaffarpur

Terms & Conditions :

(i) Proof of Registration of firm/supplier as per Government Rules.

(ii) The firm must have GST and PAN number.

(iii) The articles supplied should be in good condition.

(iv) The rate of article must be quoted as per unit price.

(v) The rate quoted in Quotation should be inclusive of all taxes and other charges, if any.

(vi) No advance payment shall be made.

(vii) The Court reserves all right to minimise or maximise the quantity as well as right to accept or reject any or all quotations without assigning any reason.

(viii) The firm shall submit its bill in duplicate at the time of supply of articles.

(ix) Payment will be made in account of the firm after due verification of items supplied.

(x) Any dispute shall be subject to Muzaffarpur Jurisdiction.

In-charge Administration
Civil Court, Muzaffarpur
09.03.2026.

The Registers, which are to be published and printed for the Courts and offices of Civil Court, Muzaffarpur, are noted below:

Table A:

SL. No.	Form No.	Criminal Side	No. of Registers
1	(R)-1	300 PagesX48= 14400 300X10=3000	58
2	(R)-2	300X2= 600 300X10=3000	12
3	(R)-3	300X48=14400	48
4	(R)-4	100X13=1300	13
5	(R)-5	50X76=3800	76
6	(R)-5A	50X76=3800	76
7	(R)-8	300X76=22800	76
8	(R)-13	100X52=5200	52
9	(R)-14	100X24=2400	24
10	(R)-18	300X76=22800	76
11	(R)-23	300X14=4200	14
12	(R)-24	300X76=22800	76
13	(R)-17	50X76=3800	76
14	(R)-59	50X76=3800	76
15	Register for Execution of Warrant	300X76=22800	76
16	Summons issue Register	300X76=22800	76
17	Register of Bail Application	300X76=22800	76

Table B:

SL. No.	Form No.	Civil Cide	No. of Registers
1	(R)-2	50 PagesX52=2600	52
2	(R)-3	50X1=50	1
3	(R)-4	50X27= 1350 + 250= 1600	27
4	(R)-4	50X1=50	1
5	(R)-4A	50X1=50	1
6	(R)-5	300X1= 300	1
7	(R)-6	300X12= 3600	12
8	(R)-7	50X13= 650	13
9	(R)-8	500X76= 38000	76

SL. No.	Form No.	Civil Cide	No. of Registers
10	(R)-9	275X76= 20900	76
11	(R)-10A	300X76= 22800	76
12	(R)-14	300X12= 3600	12
13	(R)-15	300X5= 1500	5
14	(R)-15A	300X5= 1500	5
15	(R)-16	300X5= 1500	5
16	(R)-17	300X76= 22800	76
17	(R)-18	100X76= 7600	76
18	(R)-19A	100X76= 7600	76
19	(R)-19 B	100X76= 7600	76
20	(R)-22	100X16= 1600	16
21	(R)-26	100X16= 1600	16
22	(R)-34	50X52= 2600	52
23	(R)-36	50X27= 1350	27
24	(R)-40	50X16= 800	16
25	(R)-41	50X76= 3800	76
26	Inspection defect Register	50X76= 3800	76

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