OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE MUZAFFARPUR

Tender Notice No 06 /2025

Sealed Tenders/quotations are invited from bonafide & reputed brands having requisite experience for providing the following Stationery items for the chamber of Ld. Principal Judge, Family Court, Muzaffarpur with tender period of 21 days from the date of display of this notice on the website of District Court, Muzaffarpur. Quotations received after stipulated time/date shall not be entertained.

Important information

SL. No.	Activity	Date
01.	Date of Tender Publication on the official Website	12.06.2025
02.	Date of commencement of Bids	12.06.2025
03.	Last Date of receipt of Bids	02.07.2025
04.	Place of submission of Bids	Nazarat, Civil Court, Muzaffarpur
05.	Date/Time/Place of opening of Bids	03.07.2025 at 4.35 P.M. in the presence of Purchase Committee and D.D.O., Civil Court, Muzaffarpur

Items

SL. No.	Stationery items	Number of items
01.	Sutri	10 KG.
02.	Stapler	01 PC (big)
03.	Stapler	01 PC (small)
04.	Stapler Pin 10 No.	01 Packet
05.	Envelope(medium)	500 Pcs
06.	Envelope-(A-3 size)	50 Pcs
07.	Red Cloth	50 metre
08.	Pen (black)	10 Packets
09.	Pen (Red)	10 Packets
10.	Stamp pad	06 pcs
11.	Stamp ink	05 pcs.
12.	Pen Drive	04 pcs
13.	Paper weight	01 pc.

Terms & Conditions :

(i) Proof of Registration of firm/supplier as per Government Rules.

(ii) The firm must have GST and PAN number.

(iii) The articles supplied should be in good condition.

(iv) The rate of article must be quoted as per unit price.

(v) The rate quoted in Quotation should be inclusive of all taxes and other charges, if any.

(vi) No advance payment shall be made.

(vii) The Court reserves all right to minimise or maximise the quantity as well as right to accept or reject any or all quotations without assigning any reason.

(viii) The firm shall submit its bill in duplicate at the time of supply of articles.

(ix) Payment will be made in account of the firm after due verification of items supplied.

(x) Any dispute shall be subject to Muzaffarpur Jurisdiction.

Principal District & Sessions Judge
Muzaffarpur
11.06.25