OFFICE OF THE CHIEF JUDICIAL MAGISTRATE:::::::::::: GOALPARA

ORDER DATED 08/07/2026

Sealed quotation are hereby invited from registered firms/shops for supply of **computer related Items** for Official use of the Establishment of The Chief Judicial Magistrate, Goalpara for the Financial year 2026-2027. The intending firms must submit their quotations in sealed envelope to The Office Of the Undersigned on or before .....01-08-2026.....during the Office Working Hours.

GENERAL TERMS AND CONDITIONS:

1.The sealed quotation shall be super scribed as" Quotation for supply of computer related Items" and should contain the following documents:

i) Proof of Current Bank Account in the Name of the Firm.

ii) Trade License issued by the appropriate authority.

iii) PAN card in the name of the firm.

iv) GST registration certificate.

v) Up to Date tax Clearance Certificate.

vi) Any other documents which are required for supplying of Article to the Govt Office.

2.The firm should have an established shop dealing in computer related Items. Details of the shop are to be furnished along with quotation for verification.

3.The rates approved by the Committee constituted for the selection of bidder shall be valid for a period of one year from the date of approval by this establishment. Increase and Decrease of prices, taxes and other statutory duties will not affect the price during this period. The supplier will be responsible for any increase in prices, taxes and duties. Any increase in taxes and other statutory duties/levies after the approval of rates shall be to the suppliers account.

4.The rate should be submitted with GST and without GST separately.

5.The rate quoted for each item will be final and no hike in price shall be considered in the contract period. Further, rate quoted in the price bid should be on door delivery to this establishment.

6.Preference may be given to Firm/Shop which has experience in dealing with supply of office goods/articles / computer related items in High Courts/District Courts.

7.The bidder shall have to supply the ordered items immediately on receipt of supply order. The items to be supplied should be of best and standard quality.

8.Payments shall me made after satisfactory execution of the order and supply of material in satisfactory condition.

9.Payments will only be made through bank accounts and through the Treasury Office , Goalpara only and payments will be only be made after proper deduction of Income Tax, GST and other related deductions as per Govt rules.

10. Payments made will be subject to fund availability from the Govt. In case of any delay in payment this establishment will not be liable.

11. Sample of the items should be submitted where necessary.

12. The firms should quote rate of items for the specified brand name, size, weight etc (where applicable) as per the prescribed list/format appended herewith without adding any extra item.

13. The Undersigned reserves the right to accept or reject any or all quotation in part or full and he shall not be bound to accept the lowest bidder.

14. In case of violation of the terms and conditions of the tender document or unsatisfactory supply of material or of poor quality the undersigned reserves the right to terminate the supply order.

15.The decision of the undersigned in all respect shall be final and binding.

Enclosed:

List of computer related items:

1. Computer Set: 01 No's
2. UPS: 01 No's
3. Canon/ HP Multifunctional Printers: 05 Nos

Chief Judicial Magistrate,
Goalpara

Chief Judicial Magistrate
Goalpara, Assam

Memo. No GJ/2026/1516-1519 Dated: 08/07/26

Copy for information and necessary action:

1. The System Officer, Goalpara District Judiciary. He is directed to upload the Quotation in the Official Website of Goalpara District Judiciary along with the list of items enclosed with the Quotation.
2. Notice Board of this Establishment.
3. DIPRO, Goalpara for publication in one leading newspaper.
4. Office File

Chief Judicial Magistrate,
Goalpara

Chief Judicial Magistrate
Goalpara, Assam