**OFFICE OF THE CHIEF JUDICIAL MAGISTRATE ::::::::::::::GOALPARA.**

Dtd.

Sealed quotation are hereby invited from local registered firms/shops for supply of Room Heater and Geyser in different Branches of CJM Establishment and in the Quarters of SDJM(S) Goalpara and Addl. CJM , Goalpara.

The intending firms must submit their quotations in sealed envelope To The office Of the Undersigned on or before 12-12-2025 during the Office Working Hours.

GENERAL TERMS AND CONDITIONS:

1. The sealed quotation shall be super scribed as" Quotation for supply of Room Heater and Geyser in different Branches of CJM Establishment and in the Quarters of SDJM(S) Goalpara and Addl. CJM, Goalpara" and should contain the following documents:

xix) Proof of Current Bank Account in the Name of the Firm.

xx) Trade License issued by the appropriate authority.

xxi) PAN card in the name of the firm.

xxii) GST registration certificate.

xxiii) Up to Date tax Clearance Certificate.

xxiv) Any other documents which are required for supplying of Article to the Govt Office.

2. The firm should have an established shop dealing in Stationery/Electrical/Miscellaneous articles. Details of the shop are to be furnished along with quotation for verification.

3. The rate should be submitted with GST.

4. The rate quoted for each item will be final and no hike in price shall be considered. Further, rate quoted in the price bid should be on door delivery to this establishment.

5. Preference may be given to Firm/Shop which has experience in dealing with supply of office goods/articles in High Courts/District Courts.

6. The bidder shall have to supply the ordered items immediately on receipt of supply order. The items to be supplied should be of best and standard quality.

7. Payments shall me made after satisfactory execution of the order and supply of material in satisfactory condition.

8. Payments will only be made through bank accounts and through the Treasury Office, Goalpara only and payments will be only be made after proper deduction of Income Tax, GST and other related deductions as per Govt rules.

9. Payments made will be subject to fund availability from the Govt. In case of any delay in payment this establishment will not be liable.

10. Sample of the items should be submitted where necessary.

11. The firms should quote rate of items for the specified brand name, size, weight etc (where applicable) as per the prescribed list/format appended herewith without adding any extra item.

Chief Judicial Magistrate,
Goalpara

Chief Judicial Magistrate
Goalpara, Assam
09/12/25

Memo. No GJ/2025/ 2917-20 Dated: 9.12.25

Copy for information:

1. The System Officer, Goalpara District Judiciary. He is directed to upload the Quotation in the Official Website of Goalpara District Judiciary along with the list of items enclosed with the Quotation.
2. Notice Board of this Establishment.
3. DIPRO, Goalpara for publication in one leading newspaper.
4. Office File

Chief Judicial Magistrate,
Goalpara

Chief Judicial Magistrate
Goalpara, Assam
09/12/25