OFFICE OF THE DISTRICT & SESSIONS JUDGE ::::::::::::::::::::::::::::::::::::GOALPARA

QUOTATION

Dated Goalpara the 31st July 2025

Sealed quotations are hereby invited affixing Court Fee Stamp of Rs. 8.25 (Non-refundable) from registered firms for supply and installation of 2 (Two) Nos. of HP/Canon Duplex Laser Printers to the undersigned.

General Terms & Conditions

1. The sealed envelope containing quotation shall be marked as "Tender for supply of Printers" and the following documents must be annexed with the quotation.
   a. A copy of PAN card.
   b. A copy of GST Registration Certificate.
   c. A copy of up-to-date Trade Licence.
2. The selected firm has to provide undertaking of GST deduction for the quotation amount to the undersigned.
3. Supply has to be made within 7 (Seven) days from the date of purchase order.
4. Payments shall be made after satisfactory execution of the purchase order and on production of the following documents:
   a. Invoice in Triplicate.
   b. Delivery Challan duly signed by the consignee.
   c. Warranty Certificate as offered by OEM/Distributor.
5. The undersigned reserves the right to accept or reject any or all tenders without assigning any reason thereof.
6. The decision of the undersigned in all respect shall be final and binding on all.

The sealed quotations should reach the undersigned on or before 12th August, 2025 by 04:00 PM and no quotation will be received thereafter. The quotations will be opened on 13th August, 2025 at 04:00 PM, in presence of bidders who wish to be present.

-Sd-
District & Sessions Judge
Goalpara

Memo No./D.J.G/ 3741-43 **Dated Goalpara the 31st July' 2025**

Copy to:

1. Accountant of Office of the undersigned.
2. Notice Board & Website of Office of the undersigned.
3. Office File.

31/07/25
District & Sessions Judge
Goalpara