

OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY, GOALPARA

Notice Inviting Quotation

Dated Goalpara the 6th February, 2025

Sealed quotations are hereby invited affixing Court Fee Stamp of Rs. 8.25 (Non-refundable) from the intending firms for supply and installation of the following Computer & Peripheral items at office of the undersigned.

List of Computer items to be supplied

Sl. No.	Item	Model/Configuration	Quantity
1	Desktop Computer	Processor: Intel i3 or AMD Ryzen 3. RAM: 8 GB DDR4 SDRAM. Hard Disk: 1 TB SATA HDD or 256 GB SSD. Motherboard: Inbuilt System on Chip O.E.M Motherboard. OS: Genuine Windows 10/11. Monitor: 19-20 inch LED Monitor.	2 Nos.
2	Laser Printer	HP LaserJet 108a	2 Nos.
3	UPS	Numeric or APC 500 VA	3 Nos.
4	Scanner	Epson Perfection V V39	1 No.
5	Muti Functional Scanner	Canon ImageCLASS MF246dn	1 No.
6	Table 4'/2' feet	Nilkamal	3 Nos.
7	Xerox machine	Canon imageRUNNER 2525 Laser A3 1200x1200 DPI 25 ppm	1 No.
8	Wi-fi Adapter	TP-Link Wi-fi Dongle	3 Nos.
9	Mic	Portronics Dash 7 Omnidirectional Type-C Wireless Mic	1 No.

List of furniture to be supplied

SI No.	Item	Model	Qty
1	Table 4'2' feet	Nilkamal	3 Nos.

General Terms & Conditions

1. The sealed envelope containing quotation shall annexed the following documents:
 - a. A copy of PAN card.
 - b. A copy of GST Registration Certificate.
 - c. A copy of up-to-date Trade Licence.
2. The selected firm has to provide undertaking of GST deduction for the quotation amount to the undersigned.
3. Supply has to be made within 10 (Ten) days from the date of purchase order.
4. Payments will be made after satisfactory execution of the purchase order and on production of the following documents:
 - a. Invoice in triplicate.
 - b. Delivery Challan duly signed by the consignee.
 - c. Warranty Certificates as offered by O.E.M/Distributor.
5. The undersigned reserves the right to accept or reject any or all tenders without assigning any reason thereof.
6. The undersigned is not bound to accept the lowest tender.
7. The undersigned reserves the right to award the work to one or more bidders.
8. Actual purchase quantity of items may vary depending upon requirement.
9. The undersigned reserves the right to terminate the purchase order at any time by giving intimation in writing without assigning any reason.

10. The decision of the undersigned in all respect shall be final and binding on all.

11. The sealed quotations should reach the undersigned on or before **13.02.2025** by **04:00 P.M PM** and the same will be opened on the **same day at 4:15 PM** effectively. No quotation/tender will be accepted thereafter.

sd/-
District & Sessions Judge-cum-Chairman,
DLSA, Goalpara.

No. D.L.S.A(G)/265-267 Dated Goalpara the 6th February, 2025

Copy to:

1. The Systems Officer - Goalpara, with a direction to upload a copy of this notice in the official website of District Judiciary Goalpara.
2. Notice Board, Office of the undersigned.
3. Office File.

6/02/25
District & Sessions Judge-cum-
Chairman, DLSA, Goalpara.
Legal Service Authority
Goalpara 6/2/25

N.B:- For any query please contact at O/o the District Legal Services Authority, Bhalukdubi, District Judiciary Court Complex, Goalpara-783121
Mobile- 6901281630