

OFFICE OF THE DISTRICT & SESSIONS JUDGE::::GOALPARA.

Notice Inviting Quotation

04th April,2023.

Sealed quotations are invited from Government Registered Suppliers/Firms/Shop affixing court fee of Rs. 8.25/- (Non-Refundable) for supply of Office Stationery & Miscellaneous item to the Office of the District & Sessions Judge, Goalpara for the financial year 2023-2024.

The quotations should reach the office of the undersigned on or before 19th April,2023, 4 P.M.

List of items are as follows:-

SI No.	Item Description	Quantity
1	Xerox paper A-4 (JK)	Per Pkt.
2	Yellow paper A-4(Bonus)	-Do-
3	Room Freshener (Sandal)	Per pkt.
4	Four folder file cover	-Do-
5	Stamp pad (M size)	-Do-
6	Stamp pad (small size)	-Do-
7	Glue Stick (Gum)	Per doz.
8	Carbon (Korex)	-Do-
9	Record binding Ribbon	1 pkt.
10	Computer Jet Cartridge (88-A)	Per nos.
11	Computer Jet Cartridge (12-A)	Per pie
12	Canon Cartridge 337	Per pie
13	NPG 59 Tonner	Per pie
14	Computer Jet Cartridge (326)	Per pie.
15	Binding Register (15 Number)	Per pie
16	Staple Machine (10 Nos Kengaru)	Per doz
17	Binding Register (10 Nos)	Per pie
18	Gum 30 ml Tube	Per doz.
19	Ink (Celpark) 60 ml	Per doz.
20	Correcting fluid 15 ml.	Per doz.
21	Pen stand. (Big) B/Q	Per pic.
22	Pen stand (Medium) B/Q	-Do-
23	Ball pen Both side. B/Q	Per doz.

SI No.	Item Description	Quantity
24	Ball pen (Best quality)	Per doz
25	Seal (per word)	Per word.
26	Alpine (Kores)	Per box
27	Marker pen	Per doz.
28	Jute Sutli	Per kg.
29	Cotton Tag (big size) B/Q	Per Bun.
30	White Phenyl 500 ml(cross)	-Do-
31	Black Phenyl 500ml (cross)	-Do-
32	Vim Bar (Big)	Per Pie.
33	Futani	Per Doz.
34	Harpic 500 ml	Per Pie
35	Plastic Basket (waste paper)B/Q	Per Pic.
36	Plastic Bucket (Big)B/Q	Per pic.
37	Plastic Bucket(M Size)B/Q	Per pie
38	Cup plate (Bond china)	Per Set.
39	Drinking Glass (Plain)B/Q	-Do-
40	Drinking (medium Quality)	Per doz.
41	Tea spoon (Best quality)	Per Doz.
42	Cushion (Karlton) (18 X 18)	Per pie
43	Cushion (karlon) (16x 18)	-Do-
44	Door Mat 3 x 6 ft.	Per pic
45	Broom stick.	-Do-
46	Ceiling brush	-Do-
47	File cover 4 folder (Best Quality)	-Do-
48	File cover	-Do-
49	File Board	-Do-
50	Tea spoon (medium quality)	Half Doz.
51	Lock & key 50 mm (B/Q)	-Do-
52	Lock & Key 100 mm (Q)	-Do-
53	Envelope (Big size)	-Do-
54	Envelope (Small size)	Doz.
55	Staple Machine 10 nos.	Per pie.
56	Steno note Book	Per doz

SI No.	Item Description	Quantity
57	Cloth Binding Register 300 pages.(Q size) including paper.	Per pie
58	Cloth Binding Register 250 pages .(legal size)incl. paper.	-Do-
59	Cloth Binding Register legal size including paper.	-Do-
60	Binding Register 250 pages Half size	-Do-
61	Binding Register 10 nos.	Per pie.
62	Attendance Register.	Per pie.
63	Markin cloth	Per mtr.
64	Calling bell (Best Quality)	Per pie
65	Electrical calling bell (B/Q)	Per pic
66	Table Knife (M. Size) (B/Q)	-Do-
67	Cello tape	Per doz
68	Peon Book.	Per pie.
69	LED Bulb 09 Watt (Havells)	Per pie
70	Red Cloth(for record binding).	Per mtr
71	Neptholin Ball	Per kg.
72	Odonil (Best Quality)	Per pkt
73	A/C Remote Battery (eveready)	Per nos.
74	Pencil Battery (eveready)	Per pie
75	Stamp Pad (Kores) Big size	-Do-
76	Stamp Pad (Kores) M size	-Do-
77	Pad ink (Best quality)	-Do-
78	Urinal Brush(Best Quality)	Per pie.
79	Calculator 12 Digits (Casio)	-Do-
80	Looking Glass (For Urinal)	-Do-
81	Tube Light Condenser(Bajaj)	Per Doz
82	Towel Big size (Best quality)	Per pie
83	Towel Bombay dyeing (Big Size)	-Do-
84	Towel small size(Best quality)	-Do-
85	Plastic Scale (best quality)	Per doz.
86	Table Glass 5 mm	Per sqr. ft.
87	Wooden pencil	Per doz.

SI No.	Item Description	Quantity
88	Dettol Hand Wash 200 ML	Per pie
89	Tube Light bulb (Bajaj)	Per pic.
90	Tube light Set. (Bajaj /Philips)	Per pic.
91	Flexible wire.	Per miter.
92	Water Tape (Best Quality)	Per pic.
93	Tube light choke (Bajaj)	-Do-
94	Room Heater 2000w Element Heater	Per pie
95	Fan Regulator (Reo)	-Do-
96	L E D Bulb (14 Watt Bajaj)	-Do-
97	L E D Tube Light (Bajaj)	-Do-
98	Stand Fan (Bajaj)	Per pie
99	National Flag (Big Size)	Per nos.
100	Diary /Cause list Register (Form Binding)	-Do-
101	250 pages Register (Form Binding)	-Do-
102	300 pages Register (Form Binding)	-Do-
103	200 pages Register(Form Binding)	-Do-
104	Floor Washing Brash (B/Q)	Per pie
105	Blessing Powder	Per K.G.
106	Wall Clock (Best Quality)	Per pie.
107	Good knight (Adv)	Per nos.
108	Good knight (Machine)	Per nos.
109	Good knight Liquid	Per nos.
110	Plastic Hand Spade (B/Q)	Per pie
111	Wiper (Brush) Best Quality)	50 nos.
112	Paper weight	Per doz
113	Tea flask 500 Ml	Per nos.
114	Tea flask 1000 Ml	-Do-
115	Toilet cleaner brush	Per nos
116	Fool Jaru	Per pie

SI No.	Item Description	Quantity
117	Light Switch (Anchor)	-Do-
118	Mattress	5ft x 6.5ft
119	Wall Clock (Ajanta)	Per Pie
120	Cello tube (Small Size)	Per doz.
121	Highlighter	-DO-
122	Sticky Note Pad	Per doz.
123	Coconut Jaru	Per Jaru.
124	Fulam Gamosa	Per Pie
125	Gamosa (pat)	Per pie
126	Red ribbon	Per Mtr
127	Pen Drive (Best Quality)	Per Pie
128	Refill Doctor Red / Blue	Per pkt
129	Computer Mouse Pad	Per pie
130	Door Mate (cotton) 2 X 3	Per pie

General Terms and Conditions.

1. Only Government Registered Suppliers/Firms/ Shops are eligible to submit the quotations.
2. Each page of the quotation and the document attached should be signed by the bidder with seal.
3. Quotations must accompany the latest Sales Tax Certificate, Income Tax Clearance Certificate, Trade License, PAN card, GST Certificate. Experience Certificate if any etc.
4. The rate of the articles should be quoted against the items. Price quoted should be inclusive of all taxes. However, GST rate is to be shown separately against each item. The price quoted should not exceed the maximum retail price of the articles.
5. Price once approved will remain valid during the scheduled delivery period. Increased of taxes and other statutory duties will not affect the price during the period. The supplier will be responsible for any increase of taxes and duties.
6. Spurious/Sub-Standard items will not be accepted at any cost.
7. In case successful bidder supplies sub-standard materials, its tender shall be cancelled. Thereafter, next successive bidder may be considered.
8. Quotation received without complying above procedure will summarily rejected.

sd/-
District & Sessions Judge,
Goalpara.

Memo No. DJG/1690-93 Date Goalpara, the 4th April, 2023

Copy forwarded for publication to:-

1. The Deputy Commissioner, Goalpara. He/she is requested to display the same in the notice board of Deputy Commissioner office.
2. ✓ System officer, Goalpara District Judiciary, Goalpara. He is requested to upload this quotation in the official website of Goalpara District Judiciary.
3. Notice board of this office.
4. Office file.

~~District & Sessions Judge,
Goalpara~~

4/04/23
2.2.23