

Through Fax/E-mail & Regd. Post/Conf.
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HIGH COURT OF JUDICATURE AT PATNA

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Dated:- 20.3.25

To,

All the Principal District and Sessions Judges of Bihar.

Sir/Madam,

Having considered the minutes/proceeding of the committee working out modalities for setting up of an effective investigation wing under the direct control of the High Court and the matter regarding framing up of guidelines with regard to genuineness/correctness of allegation petition(s) by the High Court against the Sub-ordinate Judiciary, the Court have been pleased to approve the minutes/ guidelines with some modifications.

The guidelines are as follows-

1. For receiving complaints/ allegations against the functioning and conduct of the judicial officers in the State of Bihar, a dedicated complaint box and E-mail ID shall be created.

2. Besides this, a complaint box coupled with a Notice Board shall be installed in the campus of each judgeship which shall be under the direct control of respective Principal District & Sessions Judge.

2.1 The said complaint box shall be kept under the dedicated CCTV surveillance, monitor of which shall be accessible only to the Principal District & Sessions Judge to maintain the secrecy of the complainant's identity.

2.2 The Notice Board shall clearly display the following points:-

(a) The complaint petition(s) supported with affidavits shall only be entertained.
(b) The complaint petition(s) shall clearly reveal the grievances/allegations with specific case number(s) along with the name and designation of the Officer(s) against whom allegations are levelled.

(c) Complaint petition(s) should be brief, having verifiable materials/details

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(d) The complaint petition(s) having vague and absurd allegations shall not be entertained.

(e) Complaints submitted via e-mail must be accompanied by affidavits.

3. The keys of the complaint boxes shall be kept with the Registrar (Vigilance) of the High Court of Judicature at Patna.

3.1 The complaint boxes shall be opened once a week by the Registrar (Vigilance) or any other person authorised by him for this purpose. The lockes of the complaint boxes shall be sealed after locking.

4. Any complaint petition found in the complaint box shall be brought to the notice of the Registrar (Vigilance), Patna High Court where a Dedicated Cell shall process it.

5. A dedicated E-mail ID- complainjo-bih@gov.in for this purpose be made available to the litigants/ General public.

6. The Complaint petition(s) collected from the Vigilance Complaint Boxes as also received through dedicated E-mail ID shall be scrutinized in the Dedicated Cell in the High Court.

6.1 Preliminary Inquiry with regard to the allegations against the Judicial Officers of the cadre of Civil Judge (Senior Division) and below shall be made by the Principal District and Sessions Judges of the respective Judgeship, whereas the preliminary inquiry against the Judicial Officers of the cadre of Principal District and Sessions Judges and District and Additional Sessions Judges shall be made by the dedicated Cell and shall be processed as per the present practice in due consultation with the respective Hon'ble Inspecting Judges.

Therefore, all the Principal District and Sessions Judges of Bihar are requested to take following steps in this regard:-

(i) To install a complaint Box in campus of each judgeship as mentioned above, under the direct control of the Principal District & Sessions Judge and handover its kies to Registrar (Vigilance), Patna High Court, Patna, after locking the Complaint Box with proper locks. The complaint box shall have the following features:-

(a) Size- 2 ft. X 2 ft. X 2 ft.

(b) Colour- Black

(c) Material- Wood.

(d) Imprint- The complaint box shall be titled- 'Vigilance Cell, Patna High Court' imprinted thereon.

(ii) To arrange safe, Rat free, Termite free and moisture/ water logging free place for

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the installation of the Complaint Boxes.

(iii) To install a bilingual notice board just above to the Complaint Box, displaying information as mentioned under point no. 2.2 above, in English and Hindi.

(iv) To Make arrangements for a dedicated CCTV for surveillance of complaint Boxes, monitor of which shall be accessible only to the Principal District & Sessions Judge.

(v) To make arrangements for safe keeping of complaint boxes and to ensure that the complaints dropped in the boxes cannot be damaged by pouring of any liquid.

(vi) The complaint box of 'Vigilance Cell, Patna High Court, Patna' being installed in judgeships shall be separate from the complaint box of the Vigilance Committee of Judgeships already installed there.

(vii) To widely circulate the dedicated e-mail i.d. for the purpose of filing Complaints by the litigants/ General public of the judgeship.

The guidelines as notified above shall be followed by all concerned with immediate effect.

The directions as contained under points (i) to (vii) above may be complied with immediately and its compliance report must be sent to this Court within two weeks, so that further directions/guideliance may be issued by the Hon'ble Court in the matter.

Yours faithfully,

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20.07.2025

Registrar (Vigilance) I/C